

# HANDSHAKE QUICKSTART



The #1 way  
students find  
jobs and  
internships

## SIGN UP

Handshake is Tufts platform for connecting students to internships, jobs, and career events. Sign up and log in at [tufts.joinhandshake.com](https://tufts.joinhandshake.com)

## COMPLETE YOUR PROFILE

Fill out your profile with information about you, your interests, your studies, and what you're looking for in a job. Make sure to add your preferred locations and job roles. Make sure your profile is 100% complete!

## CUSTOMIZE YOUR INTERESTS

See more of what you're interested in! Click on your profile icon in the upper right hand corner, and select **My Career Interests**. By filling out this form, you'll see more events and opportunities that are relevant to you. You can edit and update this any time.

## ATTEND EVENTS

Handshake is where you'll find all Career Center events and many employer events for students. Throughout the year the Career Center hosts workshops, career fairs, and opportunities to connect with industry professionals and alumni. Employers also host informational sessions about their organization, internships and jobs, and educational topics.

## FIND JOBS AND INTERNSHIPS

Use the job board to search thousands of job and internship postings. Enter a keyword, search by location, major, industry and more! Handshake also takes the information you share in your profile to show you full-time jobs and internships that align with your interests and that you'd be a good fit for.

## GET RECRUITED

Top employers are hiring students like you on Handshake. They'll be able to find you and message you about the roles you want. Make sure your profile is public so you can send and receive messages. Under your profile icon, click **Settings & Privacy** then select **Community**.

## APPLY EASILY

You can store your resumes and other documents so they're ready when you need them. You can even apply to jobs in two click with quick apply.