

Articulating Your Liberal Arts Skills

OFFICE OF CAREER PLANNING • THE COLLEGE OF WOOSTER

Employers seek the skills acquired through a liberal arts education and deem them critical to a candidate's potential for career success and more important than the undergraduate major. Therefore, it is absolutely essential to **articulate to potential employers that you have these skills and give examples of how you acquired them.**

Practice articulating how you developed the skills listed below and give concrete examples.

<u>SKILL</u>	<u>EXAMPLES OF HOW SKILL CAN BE ACQUIRED</u>
Oral Communication	In-class presentations and participation requirements, speeches, group projects, internship presentations, theatre performances, defense of independent study
Written Communication	Writing intensive course requirements, essay tests, article summaries, creative writing, internship reflections, independent study thesis
Collaboration/Teamwork	Group projects, sports team participation, campus organization involvement, research projects
Critical Thinking /Analytical Reasoning	Journal article critiques, analysis and critiques of arguments during class, analytical papers
Decision Making & Ethical Judgment	Explain your thought process in making important decisions and give examples of when you made ethical choices and have shown integrity (I.S., Study Abroad, Campus Organizations)
Quantitative/Applied Technology	Data interpretation, statistics, coding, economics, lab reports, abstract and formal reasoning
Creative & Integrative Thinking	Independent Study and other projects that have encouraged alternative approaches
Flexibility/Adaptability	Independent Study, study abroad, group projects
Motivation/Initiative	Searching for and landing internships, working to improve grades or skill in a sport/musical instrument, start a campus organization
Leadership	Group projects, campus organizations, sports teams, peer mentoring, teaching apprenticeships

Adapted from Liberal Arts Skills at Work, Hanover College