OFFICE OF CAREER PLANNING

Building your Network

"Networking is making links from people we know to people they know, in an organized way, for a specific purpose, while remaining committed to doing our part, expecting nothing in return."

Donna Fisher,Power Networking

Networking is the best way to find opportunities. Recent surveys of employers indicate that about **70 percent of all open positions are filled through networking**.

Building a network can be helpful approach to:

- · Connect with potential organizations or employers you are interested in joining
- Build community with others in fields of interest, share experiences, and mutual connection
- Leverage existing relationships to learn about or find opportunities
- Create a pool of trusted colleagues to offer feedback or professional development

There are several techniques to build our network both within and outside The College of Wooster, include:

- Join Fighting Scots Career Connections through the Alumni and Parent Engagement Office and request a career conversation with Alumni
- Updating your Handshake profile and connecting with employers or organization representatives
- · Create a LinkedIn profile to connect with Alumni, faculty, staff, peers, and family
- Attend professional or industry conferences and interact with other participants
- · Shadow experiences at organizations or industries of interest
- Develop or attend a networking event with Career Planning or a student organization

Network on LinkedIn

- Complete your profile make sure you have a well written summary.
- Continue to build your network, upload your contacts, and connect to those you trust.
- Customize your requests to connect with a friendly note, a reminder of where you met, who you met through, or what organization you have in common.
- Join Wooster Alumni groups and other groups that align with your goals.
- Prepare specific questions to ask of individuals in these groups.

- Follow organizations of interest and locate people in your network who work there.
- Request informational interviews; ask for a brief phone conversation to seek their advice.
- Do your homework before any kind of interview or networking event.
- Interact with relevant influencers such as liking, commenting, and sharing posts.
- Create content to share with your network like recent project, internships, or LinkedIn Learning certification

Meet with a Career Planning staff member to review additional strategies for networking and building your network.

