

# Science/Research Cover Letter

Sara Smith  
500 Salisbury Street, Box 111  
Worcester, MA 01609  
508-123-4567  
[ssmith@assumption.edu](mailto:ssmith@assumption.edu)

April 30, 2019

Dr. John Jones  
Saint Vincent Hospital Cancer Biology Lab 123 Summer Street  
Worcester, MA 01608

Dear Dr. Jones,

I am applying for the Research Assistant position that is posted on your lab's website. I believe I am a strong candidate for this position because of my research experience at the University of Nebraska- Lincoln Biology REU and my coursework in biology.

*Example 1*

*Example 2*

During my summer research internship at the University of Nebraska-Lincoln Biology REU, I conducted research using various assays to study immune responses of RAW 264.7 cells after Staphylococcus infections. While conducting this study I developed analytical and organizational skills by collecting, managing, and evaluating data. I also gained public speaking skills by presenting my research and results in poster format to the Nebraska-Lincoln faculty and to my Assumption College faculty and peers.

As part of my biology major, I am currently enrolled in a Cancer Biology course that builds on my previous lecture and lab experiences in Genetics and Cell & Molecular Biology. As a result of taking these classes, I have become very interested in conducting research that would allow me to contribute to a lab where my skills in molecular genetics and cell culture would be valuable assets. I am also looking forward to learning new techniques and theories in cancer biology.

I am excited about the opportunity to interview for the Research Assistant position at Saint Vincent Hospital, and I look forward to discussing the position and my background further. I can be reached via cell phone at 508-123-4567, or via email at [ssmith@assumption.edu](mailto:ssmith@assumption.edu). Thank you for your time and consideration.

Sincerely,

Sara Smith



*Update with the date you submit your application*



*Use a similar layout as writing a paper:*

- *Thesis statement in your opening*
- *Body that supports your thesis statement with specific examples of experience*
- *Short closing*



*Consider signing your name above your typed name for a personalized touch*