

CDIC Services

Individual Appointments

- Choosing a Major
- Career Paths
- Internship/Employment Opportunities
- LinkedIn

Presentations

- Classroom
- Club
- Organization

Career Development & Networking Events

Mock Interviews

On-Campus Interviews with Employers

Graduate School Application Assistance

Post Graduate Service Options

Drop in Resume/Cover Letter Reviews

Your Future
JUST AHEAD



Career Development & Internship Center
ALUMNI HALL 026
career.assumption.edu
careerdevelopment@assumption.edu



Assumption University

**Career Development &
Internship Center**

4 Year Road Map

Career Development & Internship Center
ALUMNI HALL 026
career.assumption.edu
careerdevelopment@assumption.edu

EXPLORE

First Year

- ☐ Meet with Career Advisor in CDIC to explore majors/minors/concentrations
- ☐ Get to know your academic advisor, faculty, and staff
- ☐ Attend Club Fair & get involved with campus activities that match your interests
- ☐ Volunteer with organizations on campus or in the community
- ☐ Attend Career Networking Night
- ☐ Attend the Major Decisions Series
- ☐ Create a college-based resume
- ☐ Update alerts and preferences on CDIC CareerSuccess Website
- ☐ Complete self-assessments on Focus 2

EXPOSURE

Junior Year

- ☐ Meet with Career Advisor once per semester
- ☐ Complete an internship
- ☐ Update your resume and upload to Handshake
- ☐ Search for additional internship opportunities
- ☐ Attend Career Networking Night
- ☐ Research graduate programs and attend Graduate School Fair
- ☐ Attend Career & Internship Fair
- ☐ Continue to build your network on LinkedIn
- ☐ Participate in Mock Interview in the CDIC

ENGAGE

Sophomore Year

- ☐ Meet with Career Advisor 1:1 or during drop-in sessions
- ☐ Declare major
- ☐ Seek campus leadership opportunities
- ☐ Continue to participate in activities and volunteer opportunities
- ☐ Log into Handshake to upload your resume for review
- ☐ Search for internship opportunities
- ☐ Attend Career Networking Night
- ☐ Attend Career & Internship Fair
- ☐ Complete job shadow and/or informational interviews within desired field
- ☐ Create a LinkedIn account

EMBARK

Senior Year

- ☐ Meet with Career Advisor once per semester
- ☐ Complete internship and continue to build your network
- ☐ Update your resume and upload to Handshake
- ☐ Participate in Mock Interview in the CDIC
- ☐ Attend Graduate School Fair
- ☐ Ask for letters of recommendation
- ☐ Apply to graduate programs
- ☐ Attend Career Networking Night
- ☐ Attend Career & Internship Fair
- ☐ Apply for employment opportunities in Handshake
- ☐ Participate in on- and off-campus interviews

Resources

CDIC CareerSuccess

career.assumption.edu

- Career Development Resources
 - Focus 2
 - What Can I Do With This Major?
- Career Communities
- Document Library
- Featured Jobs
- Alumni guest articles

Handshake

assumption.edu/handshake

- Online job & internship database
- Resource library

Events

Accounting Career & Internship Fair
Every September

Alumni Career Networking Night
Every November

Graduate School Fair
Every November

Dress for Success Fashion Show
Every February

Major Decision Series
Every February

Career & Internship Fair
Every February

Office Hours

Monday – Friday, 8:30 a.m. – 4:30 p.m.

(after hours appointments available upon request)

PHONE: 508.767.7227

EMAIL: careerdevelopment@assumption.edu

TWITTER & INSTAGRAM: @AssumptionUCDIC

FACEBOOK: Assumption University Career

Development & Internship Center

