

SUPPLY CHAIN RESUME *example*

Youngjune Kim

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Permanent Address:

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EDUCATION

Indiana University, Kelley School of Business, Bloomington, IN
Bachelor of Science in Business, Overall GPA: 3.66 / 4.00
Majors: Supply Chain and Business Analytics

May 2021

Honors & Achievements:

- Selected for Hutton Honors College
- Received Indiana University Recognition Scholarship
- Achieved Lean Six Sigma Certificate

MILITARY SERVICE

Platoon Leader, Battalion Commander, Sergeant

September 2017 – April 2019

- Led 30+ platoon members in safe driving measures and protection from violence training and mitigated team conflicts to earn distinction of “Best Platoon” for 2018
- Received commendation as “The Best Driver” in the 26th Infantry from the Major General Division Commander

EXPERIENCE

Cummins, Columbus, IN

May 2019 – August 2019

Supply Chain Intern

- Developed annual business plans while assisting manager, and used strong analytical skills to balance commercial strategy with asset configuration
- Interacted with supply chain and commercial groups across three departments on value-added projects involving material and information flow and capacity to help ensure effective production
- Created reports in Excel to show transparency of booked orders, monthly carryover, and booking levels while gaining real-world experience of production capability and issue resolution
- Wrote standard operating procedures to ensure consistency and accuracy for those undertaking projects

ACTIVITIES

Supply Chain and Operations Management Association, Bloomington, IN

December 2017 – Present

Vice President, Finance Committee

- Planned and coordinated networking event with Cummins leadership to learn more about the manufacturing and inventory administrative processes, and ERP systems
- Organize discussions about capital management for the organization and compile monthly reimbursements

Delta Sigma Pi – Professional Fraternity, Bloomington, IN

September 2016 – Present

Chairman, Policies Committee

- Coordinate five committees of 5 – 20 members each to develop goals toward professional enrichment, networking opportunities, and community stewardship - raising more than \$5,000 yearly
- Reviewed and updated ten fraternity rules and policies, developed absenteeism procedure that raised additional \$30 in monthly funds for the fraternity, and cut down on absenteeism at weekly house meetings by 20%

ADDITIONAL

- Trilingual in English, Korean, and Mandarin
- Taekwondo, Basketball, and Soccer
- Piano – expert level with 16 years of experience