**[First Name] [Last Name] -** [Address] | [Phone Number] | [Email]

**EDUCATION**

**Massachusetts Institute of Technology**, Cambridge, MA [Grad Date]

Bachelor of Science GPA

Coursework:

**[High School]**, [Location] [Grad Date]

[GPA, Test Scores, etc.]

Coursework:

**SKILLS & PROFICIENCIES**

**[Category]:** [List in order of relevance]

**[Category]:** [List in order of relevance]

**PROFESSIONAL EXPERIENCE**

**[Organization]**, [Location] [Start and End Dates]

[Title/Role/Project Name]

* [Action Verb] + [Task] 🡪 [Outcome/Accomplishment]

**[Organization]**, [Location] [Start and End Dates]

[Title/Role/Project Name]

* [Action Verb] + [Task] 🡪 [Outcome/Accomplishment]

**LEADERSHIP EXPERIENCE**

**[Organization]**, [Location] [Start and End Dates]

[Title/Role/Project Name]

* [Action Verb] + [Task] 🡪 [Outcome/Accomplishment]

**[Organization]**, [Location] [Start and End Dates]

[Title/Role/Project Name]

* [Action Verb] + [Task] 🡪 [Outcome/Accomplishment]

**AWARDS**

[List Awards & Dates]

**Interests**

[List Interests]