**Berea Student**

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# Education

**Bachelor of Arts in Peace and Social Justice Studies** Expected: May 20xx

*Berea College, Berea, KY*

* Minor in Child and Family Studies
* GPA 3.6/4.0
* Relevant Courses: Movements & Community Organizing, Interracial Communication, Community Resources- Families, and Family Resource Management

# Honors and Awards

* Berea College Tuition Promise Scholarship ($176,000 value) Fall 20xx – Present
* Dean’s List Fall 20xx, Spring 20xx, and Fall 20xx

# Work Experience

**Volunteer Engagement Manager** August 20xx – Present

*Berea College Alumni Relations, Berea, KY*

* Manage 15 volunteers in Student Alumni Council through Microsoft Outlook scheduling to ensure alumni event coverage
* Plan and facilitate the application and interview screening process for the Student Alumni Council reviewing 20 applicants per year
* Maintain key alumni relationships by acting as a liaison for Alumni Relations over phone and in person communication

**Development Intern** June 20xx – August 20xx

*Make-A-Wish Illinois, Chicago, IL*

* Coordinated set-up logistics in a team of 4 interns for the annual Walk for Wishes with 700 participants
* Provide customer service to over 100 Walk for Wishes team captains as needed
* Researched, designed, and pitched potential corporate partners aiding in the addition of 3 partners
* Recorded giving level upgrades of 20 partners using Salesforce allowing accurate reports to be efficiently created

**Resident Advisor** August 20xx – May 20xx

*Berea College Student Life, Berea, KY*

* Designed and implemented 2 community programs per month with an average of 20 attendees
* Developed budget to manage $5000 in hall funds between a team of 8 resident advisors

# Volunteer eXPERIENCE

* **Wish Granter**, Make-A-Wish Ohio, Kentucky, Indiana August 20xx – Present
* **Volunteer**, Habitat for Humanity August 20xx – Present
* **Member,** Students of Sustainability August 20xx – May 20xx