

# Internship Housing Guide

## Housing Considerations

1. **Choose your arrival/departure dates carefully** – If your internship can be set up during the months of June and July that makes finding short-term housing a little easier. If you have to start earlier in May or extend into August, make sure the rental is available and that rent will be “prorated” for those months. This means you pay only for the number of days you are there, as opposed to the full month. *(For example, if you need to move in on May 25<sup>th</sup> and rent is \$500/month, you divide \$500 by 31 days in May to find that the daily rate would be \$16.13, and you multiply that by 7 days to get prorated rent of approximately \$113.)*
2. **Location matters** – When searching for housing, consider places that are relatively close to your internship site, restaurants, stores, and public transportation (if needed). Safety is also very important.
3. **What is included?**
  - **Utilities and Wifi?** – Look for places that include utilities or allow you to easily/affordably pay utilities without requiring deposits with local electric, water, internet providers. The Internship Office does not cover deposits.
  - **Furniture?** – Look for a furnished apartment or for places that provide short-term furniture rental for a nominal fee.
  - **Other Household Supplies?** – During your internship, you may need cooking utensils, pots/pans, bedding, towels, etc. Be sure to ask what things are provided and what you should bring.
4. **Property Damage** – When you arrive at your rental, do a walk through and notify your property manager of any existing damage immediately (significant stains on carpets, broken shelves in refrigerators, etc.) so that you will not be held responsible for the damage when you leave. It is a good idea to take pictures and email them the day you move in as a way of documenting existing damage.
5. **Beware of Scams** – Scammers often impersonate property owners (or renters offering subleases), and they prey on interns who are looking for temporary housing. They use real photos and other details from actual listings and websites, but ask applicants to call a different phone number and transfer deposits or payments to a bank account (legitimate companies rarely ask people to wire money!). They frequently use Craig’s List (or other free online service) and only want to communicate by email or text. Be vigilant in ensuring the person you are communicating with is the actual owner or property manager of the place that is being rented. To verify, ask for their full name and phone number, then check the phone number through external sources or alternative websites (real estate agents, property listings, online county property records, etc.). Call the number provided by the alternative source and ask if the person you have been speaking to is authorized to rent the property.

*If you need assistance verifying the validity of a property owner or lease holder, please call or make an appointment to talk with Berea’s Internship Program staff.*

## Where to search for internship housing?

1. **Colleges and Universities** frequently offer their residence halls as temporary housing for summer interns in their area. This is often referred to as “Summer Conference Housing” or “Summer Intern Housing” and available for interns who attend other schools. Find the contact information for the Residence Life or Housing office for the college or university to check into this option. Some options can also be found on <https://www.internhousinghub.com>
2. **Apartment Complexes with Short-term Options** – Some apartment complexes offer short-term, furnished apartments designed for temporary professional positions such as internships.
3. **AirBNB, VRBO, etc.** – Most of the time, AirBNB, VRBO, or similar housing options are priced as vacation rentals and are usually out of an intern’s price range, unless they have one or more roommates to share costs. or are set up for only a few weeks at a time. On occasion, students have found affordable internship housing for 8-10 weeks on these sites since they provide a significant discount for longer rental periods. Be sure you know what you are getting and what their cancellation policies are (on both sides). A single room in a house with other shared areas? Shared with how many people and who are they (owners, children, other renters, etc.)? Does your door lock? Is there a separate entrance? Can the host cancel your reservation at the last minute (it has happened)?
4. **Subleases** – Subleasing an apartment or room in a complex that caters to college students may be a good option **when the sublease is authorized/offered through the property’s leasing office/management**. When tenants (usually other college students) are going to be away for the summer, some property managers will assist with subleasing their apartments for short periods of time – usually for the months of June and July. Unofficial subleases that are being offered by individuals are not recommended.

## Possible Housing Options in Major Cities

### Atlanta, Georgia

- [Georgia State University Internship Housing Program](#)
- [Emory University Summer Internship Housing Program](#)

### Charlotte, North Carolina

- [Queens University of Charlotte Summer Housing Program](#)
- [University of North Carolina, Charlotte Summer Intern Housing](#)

### Chicago, Illinois

- [University of Illinois Chicago](#)
- [University Center Housing](#)
- [Loyola University](#)
- [School of the Art Institute of Chicago](#)

### Colorado

- [University of Colorado, Boulder](#)
- [University of Colorado, Denver](#)

## Lexington, Kentucky

- [University of Kentucky Summer Housing](#) *choose individual stay option*
- There are several apartment communities near the UK campus on Virginia Avenue, Red Mile Road, and South Broadway that target college students. They have different options and pricing and offer summer “sublets” or “re-lets” through the leasing office, only based on availability. An example would be [Newtown Crossing](#).

## Louisville, Kentucky

- [University of Louisville Conference Housing](#)

## Nashville, TN

- [Vanderbilt University](#)

## New Orleans, LA

- [Tulane University](#)

## New York City, New York

- [Educational Housing Services, Inc. \(EHS\)](#) (June–July, ask about discounts for students eligible for Pell grants. incentives such as \$250 in free food delivery, and \$200 referral reward for referring someone else.)
- [The New School Summer Internship Housing](#)
- [Columbia University Intern Housing](#)
- [Fashion Institute of Technology Summer Internship Housing](#)
- [New York University Summer Housing](#) *meal plan required*

## Philadelphia, PA

- [University of Pennsylvania](#)
- [Drexel University](#)
- [Villanova University](#)

## Pittsburgh, PA

- [Carnegie Mellon University Summer Intern Housing](#)
- [Duquesne University Housing for Student Interns](#)

## Washington, D.C.

- [George Washington University Summer and Conference Housing](#)
- [Catholic University of America Summer Internship Housing](#)
- [American University Intern Housing](#)
- [Georgetown University Summer Student and Intern Housing](#)
- [Trinity Washington University Summer Conference Housing](#)