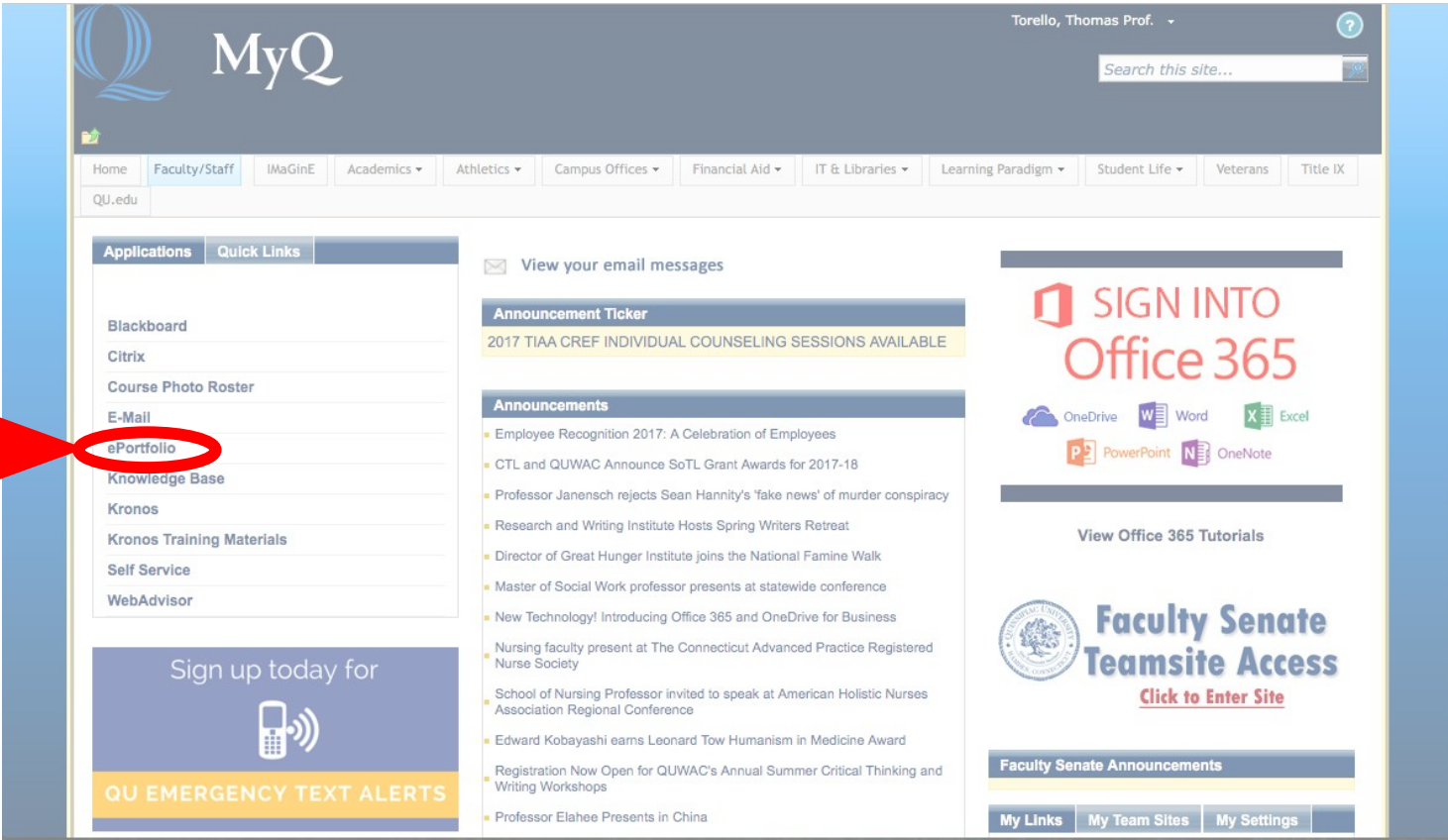


Setting up your ePortfolio

- Go to MyQ.quinnipiac.edu
- Log in using your username and password
- In the menu on the left, click ePortfolio



The screenshot displays the MyQ website interface. At the top, the MyQ logo is visible on the left, and the user's name, "Torello, Thomas Prof.", is shown on the right. A search bar is located in the top right corner. Below the header is a navigation menu with various categories: Home, Faculty/Staff, IMAginE, Academics, Athletics, Campus Offices, Financial Aid, IT & Libraries, Learning Paradigm, Student Life, Veterans, and Title IX. The main content area is divided into several sections. On the left, there is a sidebar menu with the following items: Applications, Quick Links, Blackboard, Citrix, Course Photo Roster, E-Mail, ePortfolio (highlighted with a red circle and a red arrow), Knowledge Base, Kronos, Kronos Training Materials, Self Service, and WebAdvisor. Below the sidebar menu is a sign-up button for "QU EMERGENCY TEXT ALERTS". The main content area includes a "View your email messages" link, an "Announcement Ticker" for "2017 TIAA CREF INDIVIDUAL COUNSELING SESSIONS AVAILABLE", and a list of "Announcements". On the right side, there is a "SIGN INTO Office 365" section with icons for OneDrive, Word, Excel, PowerPoint, and OneNote. Below this is a "View Office 365 Tutorials" link. Further down is a "Faculty Senate Teamsite Access" section with a "Click to Enter Site" link. At the bottom right, there is a "Faculty Senate Announcements" section with links for "My Links", "My Team Sites", and "My Settings".

Setting up your ePortfolio

- Click “Create”

Home | People | Curricular Experiences | e-Portfolios | Subscriptions

Welcome, A. Thomas | Logout | More

HELP?

Quinnipiac university ePortfolio

LAST 10 SHOW ALL DIRECTORY BY CURRICULAR EXPERIENCE ?

My e-Portfolios **Create**

Tom Torello Second Year Review (Copy)
Updated 19 weeks ago.
Hits: 6

Tom Torello Second Year Review
Updated 19 weeks ago.
Hits: 1610

Tom's Sample FYS E-portfolio
Updated 24 weeks ago.
Hits: 221

EPORFOLIO NOTICE

Step-by-step documentation for the most commonly used features can be found in the [ePortfolio Resource](#).

If you need further assistance, please complete a [Technology Help Request](#).

[Quick Start Guide \(pdf\)](#)

CURRENT CURRICULAR EXPERIENCES PAST CURRICULAR EXPERIENCES ?

Curricular Experiences [Find](#) [Create](#)

To create a Curricular Experience, click the "Create" button.

To enroll, click the "Find" button.

Setting up your ePortfolio

- Enter a title for your portfolio (your first and last name)
- Select “My ePortfolio”

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Welcome, A. Thomas | Logout | More [HELP?](#)

Quinnipiac university ePortfolio

Create An e-Portfolio

Title of your e-Portfolio

This is the title of your new e-Portfolio. Your e-Portfolio title will show up at the top of your e-Portfolio.

e-Portfolio Web Address


https://quinnipiac.digication.com/tom_torellos_orientation_portfolio [Edit](#)

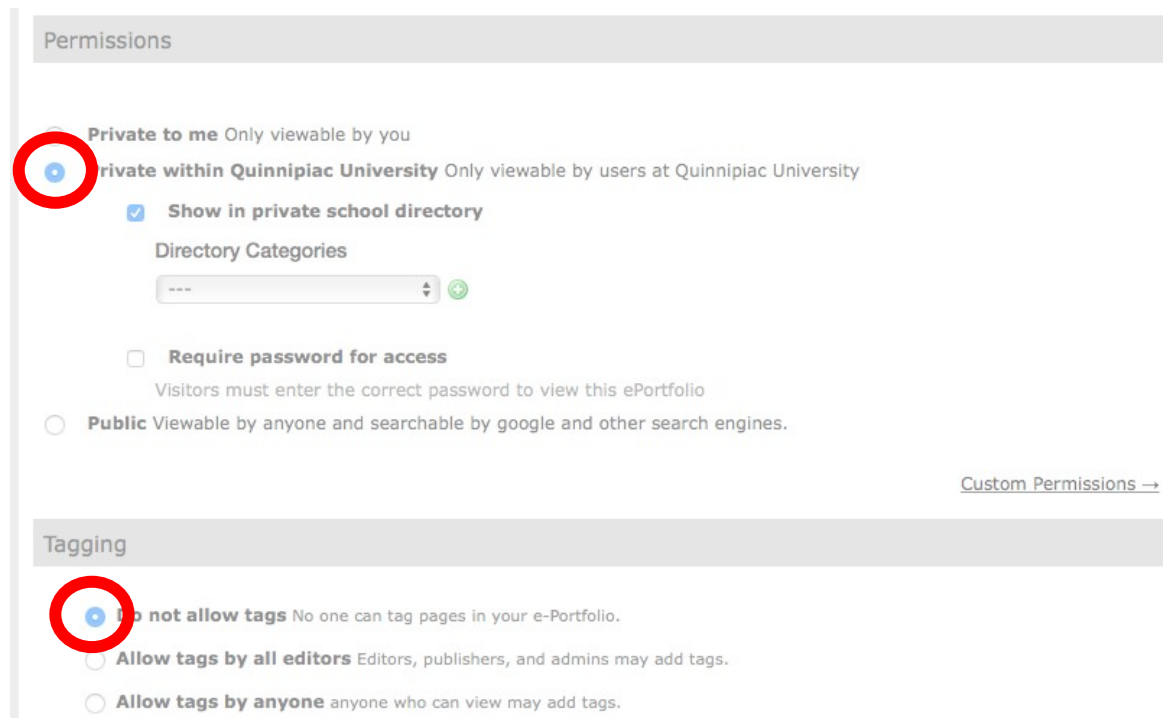
Choose A Template

Create from Scratch	My ePortfolio	Faculty Portfolio Template	Law Student Template	School of Medicine Faculty Portfolio Template	2019 Netter Capstone Portfolio Template

[More Templates →](#)

Setting up your ePortfolio

- Scroll down to “Permissions” and select “Private within Quinnipiac University”. You can keep “show in private school directory” checked.
- For tagging, click “do not allow tags”.
- Scroll to the bottom of the page and click 



The screenshot displays the 'Permissions' and 'Tagging' sections of the ePortfolio setup interface. In the 'Permissions' section, the radio button for 'Private within Quinnipiac University' is selected and circled in red. Below it, the checkbox for 'Show in private school directory' is checked. The 'Directory Categories' dropdown menu is set to '---'. The 'Require password for access' checkbox is unchecked. The 'Public' option is also unselected. A link for 'Custom Permissions' is visible at the bottom right of the section. In the 'Tagging' section, the radio button for 'Do not allow tags' is selected and circled in red. The other two options, 'Allow tags by all editors' and 'Allow tags by anyone', are unselected.

Permissions

Private to me Only viewable by you

Private within Quinnipiac University Only viewable by users at Quinnipiac University

Show in private school directory

Directory Categories

Require password for access
Visitors must enter the correct password to view this ePortfolio

Public Viewable by anyone and searchable by google and other search engines.

[Custom Permissions →](#)

Tagging

Do not allow tags No one can tag pages in your e-Portfolio.

Allow tags by all editors Editors, publishers, and admins may add tags.

Allow tags by anyone anyone who can view may add tags.

Setting up your ePortfolio

- In the next few slides, we'll show you how to edit some text in ePortfolio. These instructions apply to any section.
- Under “My Roadmap and Milestones”, select “A letter to my advisor”


The screenshot displays the Quinnipiac ePortfolio interface. At the top, there is a navigation bar with links for Home, People, Curricular Experiences, e-Portfolios, and Subscriptions. A user greeting 'Welcome, A. Thomas' and links for Logout and More are also present. Below the navigation bar, there are buttons for Edit, Preview, and Published, along with a Portfolio Tools dropdown menu. The main header features the 'ePortfolio' logo and the 'Quinnipiac' name. The user's portfolio title is 'Tom Torello's August Orientation ePortfolio', with a 'site map' link. A 'View Sections' button is visible, and the 'My Roadmap and Milestones' section is highlighted with a red circle. Below this, there are links for 'My First Year Experience', 'My Co-Curricular Experiences', and 'My UC Breadth Reflections'. A 'View Pages' button is also present, and the 'Add A Module' button is highlighted with a green plus sign. The 'My Roadmap and Milestones' section is expanded, showing a list of pages. The page 'A letter to my advisor' is highlighted with a red circle. The main content area shows the text of the 'A letter to my advisor' page, which is designed to help the user develop a set of Milestones (goals/expectations) that allow them to work towards developing their Roadmap. The text describes the user's ownership of their learning, courses, and involvement in the QU community, and how identifying Milestones allows them to design a Roadmap to meet opportunities.

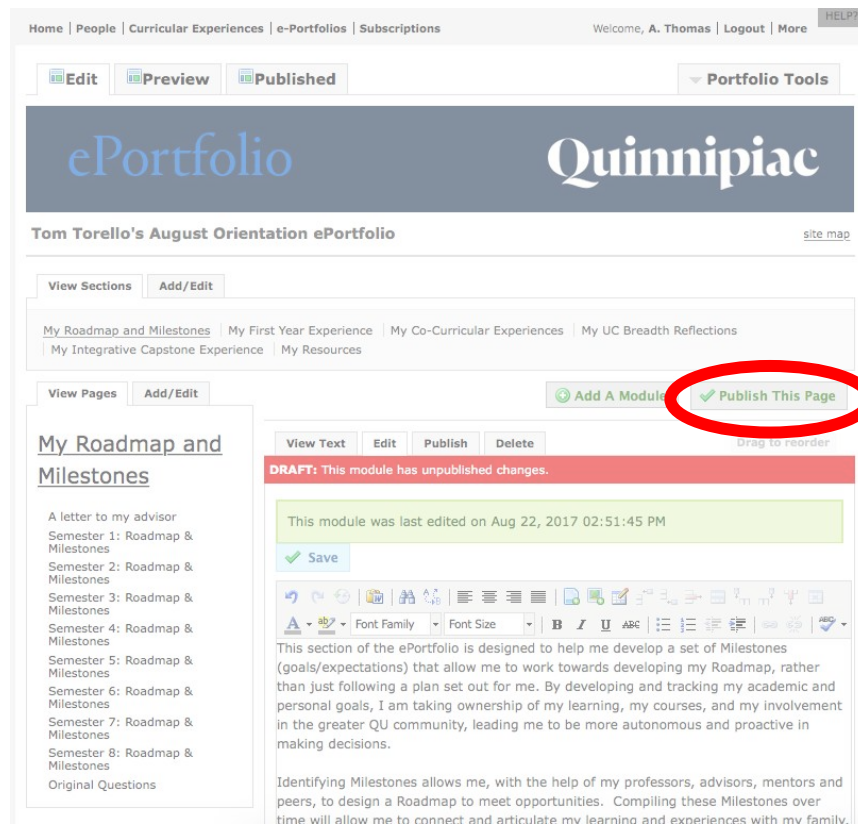
Setting up your ePortfolio

- Click edit to edit the text

The screenshot displays the Quinnipiac ePortfolio interface. At the top, there is a navigation bar with links for Home, People, Curricular Experiences, e-Portfolios, and Subscriptions. A user greeting for A. Thomas and links for Logout and More are also present. Below the navigation bar, there are buttons for Edit, Preview, and Published, along with a Portfolio Tools dropdown menu. The main header features the ePortfolio and Quinnipiac logos. The user's portfolio title is "Tom Torello's August Orientation ePortfolio", with a site map link. A section titled "View Sections" includes an Add/Edit button and a list of sections: My Roadmap and Milestones, My First Year Experience, My Co-Curricular Experiences, My UC Breadth Reflections, My Integrative Capstone Experience, and My Resources. Below this, there is a "View Pages" section with an Add/Edit button and an "Add A Module" button. The "My Roadmap and Milestones" section is expanded, showing a list of semesters. The "Edit" button for this section is circled in red. The main content area shows the text of the "My Roadmap and Milestones" section, which is designed to help the user develop a set of milestones (goals/expectations) that allow them to work towards developing their Roadmap, rather than just following a plan set out for them. The text describes how developing and tracking academic and personal goals leads to more autonomy and proactive decision-making. It also mentions that identifying milestones allows the user to design a Roadmap to meet opportunities, compile these milestones over time to connect and articulate their learning and experiences with family, friends, future employer, or graduate school admissions officers, and encourages reflection on their overall educational experience as it evolves during their time at Quinnipiac.

Setting up your ePortfolio

- When you are done editing your letter, click the  button that is at the top and bottom of the text page
- Finally, click “Publish this page” and then “Publish all changes”.



Home | People | Curricular Experiences | e-Portfolios | Subscriptions

Welcome, A. Thomas | Logout | More

HELP?

Edit Preview Published Portfolio Tools

ePortfolio Quinnipiac

Tom Torello's August Orientation ePortfolio [site map](#)

View Sections Add/Edit

My Roadmap and Milestones My First Year Experience My Co-Curricular Experiences My UC Breadth Reflections My Integrative Capstone Experience My Resources

View Pages Add/Edit

Add A Module Publish This Page

View Text Edit Publish Delete Drag to reorder

DRAFT: This module has unpublished changes.

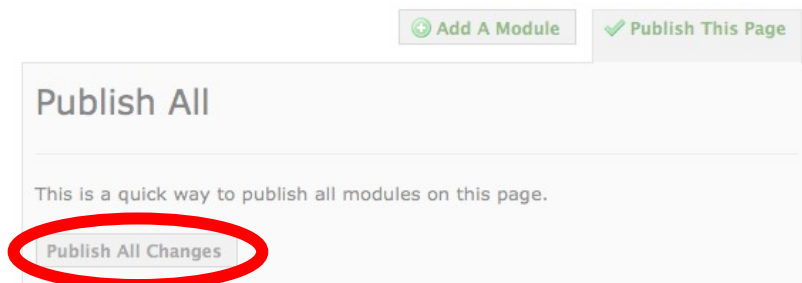
This module was last edited on Aug 22, 2017 02:51:45 PM

Save

Font Family Font Size B I U ABC

This section of the ePortfolio is designed to help me develop a set of Milestones (goals/expectations) that allow me to work towards developing my Roadmap, rather than just following a plan set out for me. By developing and tracking my academic and personal goals, I am taking ownership of my learning, my courses, and my involvement in the greater QU community, leading me to be more autonomous and proactive in making decisions.

Identifying Milestones allows me, with the help of my professors, advisors, mentors and peers, to design a Roadmap to meet opportunities. Compiling these Milestones over time will allow me to connect and articulate my learning and experiences with my family.



Add A Module Publish This Page

Publish All

This is a quick way to publish all modules on this page.

Publish All Changes