

Smeal Change of Campus Career Checklist

Business Career Center | 114 Business Building, University Park | careerconnections.smeal.psu.edu
Nittany Lion Careers | nittanylioncareers.psu.edu

CRAFT A SMEAL RESUME



- See the Business Career Center (BCC) website for a [Smeal resume tips packet](#) with samples
- Schedule a resume review or other career coaching appointment with BCC through [Nittany Lion Careers](#)

ATTEND SMEAL FAIRS & EVENTS



- Smeal hosts a mock career fair, MegaFair, Corporate Partner Career Fair, Supply Chain Career Fair, Actuarial Science Career Fair, and marketing career fair
- Check the [“Events” page](#) on BCC website for all Smeal events and details

WATCH CAREER PREP WEBINARS



- Smeal webinars are offered in November and April for freshmen and sophomores and August for incoming juniors
- Tune in for important dates, timelines, and tips on a successful transition to UP

MEET THE BCC AT YOUR CAMPUS



- Many campuses have a Smeal Career Prep group session and 1-on-1 career coaching meetings at least once per year
- Check your email or campus career office for details!

TAKE BA 297



- One-credit Smeal Career Planning and Strategies course offered fall and spring
- [Online section](#) for campus first and second years
- [UP residence section](#) for Smeal juniors and seniors

MEET WITH YOUR CAREER OFFICE



- Every campus has at least one professional staff member who can offer guidance on career topics
- Discuss resume-building experiences
- Familiarize yourself with job and internship postings on [Nittany Lion Careers](#)

WANT TO STAND OUT EVEN MORE?

- Build your LinkedIn profile using tips on the [BCC website](#)
- Sign up for a [Smeal alumni mentor](#) to build your network and get internship and job search advice
- Explore [study abroad options](#) through the Smeal Office of International Programs as early as possible
- Request [informational interviews](#) with professionals to learn about their experience and explore career paths
- Invest your time in meaningful activities that enhance your skills and professional development
- Network with companies at career fairs and other events before junior year

Questions?

- Email Maria Walls, Change of Campus Program Coordinator/Career Coach at mww5382@psu.edu
- Schedule a virtual or in-person appointment with a Smeal career coach on [Nittany Lion Careers](#)