careershift
job hunting & career management solutions

What is CareerShift?
CareerShift is an all in one job posting aggregator, company directory, and job management system

Who can use it?
The service is provided FREE for UAlbany students

Where can I find it?
Go to the Office of Career and Professional Development's webpage (albany.edu/career) and look for the purple logo on the right side of the page

How does it work?
1. Follow the link
2. Register for an account using your UAlbany ID
3. Select "Jobs" to begin your search

Why should I use CareerShift?
CareerShift offers many features that are above and beyond most search boards. For instance, you can:
1. Save jobs that you find interesting by clicking the "Save for Later" button beneath a posting
   a. Saved jobs can be found in the "My Jobs" tab on the left-hand side of the interface
   b. Save searches by clicking the "Save Search" icon below your search
   c. Advance search by clicking the slider, which will allow you to sort results by job type, experience level, salary, visa sponsorship, and more

2. Explore potential careers using the "Companies" tab
   a. Search "By Company" to see what positions are available, and what the requirements are
   b. Search by "Industry" to see which organizations are in your field
   c. Search by "Size" to find organizations that fit your needs

3. Search, import, and export contacts to grow your professional network with the "Contacts" tab