



Applying to Graduate School Checklist

Determine academic and professional goals

Research and narrow down graduate programs and graduate schools of interest

Determine application requirements and deadlines

Plan a visit by attending an open house, information session or other event.

Ask for letters of recommendation (typically 3, but make sure to check the application directions)

Prepare for and take any required entrance exams (e.g. GRE, GMAT, LSAT, MCAT, etc.)

Write your personal statement (draft, review, edit, rewrite – we can help!)

Gather required application materials (e.g. transcripts, resume, etc.)

Research funding opportunities (financial aid, scholarships, assistantships, etc.)

Submit the application(s) and all materials on or before deadline

Questions? Contact the Graduate School at graduate@albany.edu or 518-442-3980

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