Applying to Graduate School Checklist

☐ Determine academic and professional goals

☐ Research and narrow down graduate programs and graduate schools of interest

☐ Determine application requirements and deadlines

☐ Plan a visit by attending an open house, information session or other event.

☐ Ask for letters of recommendation (typically 3, but make sure to check the application directions)

☐ Prepare for and take any required entrance exams (e.g. GRE, GMAT, LSAT, MCAT, etc.)

☐ Write your personal statement (draft, review, edit, rewrite – we can help!)

☐ Gather required application materials (e.g. transcripts, resume, etc.)

☐ Research funding opportunities (financial aid, scholarships, assistantships, etc.)

☐ Submit the application(s) and all materials on or before deadline

Questions? Contact the Graduate School at graduate@albany.edu or 518-442-3980

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