**Your Name**

City, State

Phone Number | Email address

**Education**

The University of Arizona, Tucson, AZ

**Full Name of Degree** Graduation Month Year

Minor: Name of Minor | Cumulative GPA: #.## (if above 3.0)

**Related coursework:** List the names of courses (not the course number) that are relevant to the opportunities you’ll be applying for

**Leadership & Community Involvement**

**Name of Department (if applicable) – Organization Name** City, State

Your Position Title Month Year – Month Year

* Bullet point describing what you did in this role using action + project + result format. Add or delete bullet points as needed for each role.
* Another bullet point
* Another bullet point

**Organization Name** City, State

Your Position Title Month Year – Month Year

* Bullet point describing what you did in this role using action + project + result format. Add or delete bullet points as needed for each role.
* Another bullet point

**Organization Name** City, State

Your Position Title Month Year – Month Year

* Bullet point describing what you did in this role using action + project + result format. Add or delete bullet points as needed for each role.

**Skills**

**Technical Skills**: List your most relevant functional skills (anything to do with a tool or technology) here, separating each one with a comma.

**Transferrable Skills:** List your most relevant transferrable skills here. View internship/job descriptions to see how companies describe these skills and use that language here.

**Work Experience**

**Organization Name** City, State

Your Position Title Month Year – Month Year

* Bullet point describing what you did in this role using action + project + result format. Add or delete bullet points as needed for each role.