Your Name

Phone number • your email address

# Education

**Full name of your degree Graduation Month Year**

University of Arizona, Tucson, Arizona

* *Relevant Coursework*: List the names of courses (not the course number) that are relevant to the opportunities you’ll be applying for

# Work Experience

**Organization Name** | Month Year – Month Year | City, State

*Your Position Title*

* Bullet point describing what you did in this role using action + project + result format. Add or delete bullet points as needed for each role.
* Another bullet point
* Another bullet point

**Organization Name** | Month Year – Month Year | City, State

*Your Position Title*

* Bullet point describing what you did in this role using action + project + result format. Add or delete bullet points as needed for each role.
* Another bullet point
* Another bullet point

# Volunteer & Fieldwork Experience

**Name of Organization |** Month Year – Month Year/ Or Season Year | City, State

* Bullet point describing what you did in this role using action + project + result format. Add or delete bullet points as needed for each role.

**Name of Organization |** Month Year – Month Year/ Or Season Year | City, State

* Bullet point describing what you did in this role using action + project + result format. Add or delete bullet points as needed for each role.

# Skills

**Professional**: List your most relevant transferrable skills here. These are skills or qualities that you have that you could apply to any industry, like time management. Separate them with a comma or or a • symbol

**Technical**: List your most relevant technical skills here (anything to do with a tool or technology), separated with a comma or a • symbol