**YOUR NAME**

Email address • Phone number • City, State

EDUCATION

University of Arizona Tucson, AZ

**Full name of your degree** Graduation Month Year

Area of emphasis or minor (if you have one) | GPA (if above 3.0)

Name of your high school or community college City, State

**High School** **Diploma or AA/AS degree** Graduation Month Year

Awards, honors or scholarships | GPA (if above 3.0)

WORK EXPERIENCE

Organization or company name City, State

**Your Position Title** October 2021 – Present

* Describe what you did or accomplished in this role using action + project + result format. Add or delete as many bullet points as you need.
* Another bullet point
* Another bullet point

VOLUNTEER EXPERIENCE & EXTRACURRICULARS

Name of club, group, or organization City, State

**Member** Month Year – Month Year

* Describe what you did or accomplished in this role using action + project + result format. Add or delete as many bullet points as you need.

Name of club, group, or organization City, State

**Member** Month Year – Month Year

* Describe what you did or accomplished in this role using action + project + result format. Add or delete as many bullet points as you need.

SKILLS

Leadership | Public Speaking | Organization | Customer Service | Mentorship | Point of sale systems | Microsoft Word, PowerPoint | Zoom