

2023

Lafayette College

Externship Program

A program sponsored by the

LAFAYETTE
GATEWAY CAREER CENTER

EXPLORE an Interesting Career

DEVELOP Networking Contacts

BUILD Your Resume

EXPERIENCE a New and Exciting World

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The Gateway Career Center is continuing to cultivate additional Externships. A supplemental list of newly added opportunities will be emailed to you by October 21st; please be sure to review these as well!

Timeline

OCTOBER 2022

- * Applications go live **Mon., October 10th**. A link to program details, including the Externship Program booklet is emailed to all sophomores, juniors, and seniors.
- * Submit application, including your uploaded essay and resume (via Qualtrics) before 12PM (Noon), Fri., October 28th.

NOVEMBER 2022

- * Students are notified of whether or not they've been matched to an externship the week of **November 14th**.
- * Mandatory orientations held **November 16th and 17th** (see page 6) - attend one.
- * Hosts receive name(s) and resume(s) of matched student(s).

DECEMBER 2022

- * Students contact Extern Hosts to discuss externship details.
- * Financial Assistance applications due by **12PM (NOON), Thurs., December 1st**.
- * Submit Outreach Update form (electronically) by **Wednesday, December 7th at 5PM**.
- * Students and volunteers continue communications.

JANUARY 2023

- * **Externships** take place during the weeks of **January 2, 9, or 16** at a time coordinated between Extern Host and student.
- * Students send **thank you communication** to volunteers upon conclusion of the externship experience.
- * Students submit two SMART (Specific, Measurable, Attainable, Relevant, Time-Based) goals, a copy of the thank you communication, and an evaluation of their experience to the *Gateway* Career Center (electronically).
- * Financial assistance recipients submit receipts for reimbursement to Alumni Relations (Pfenning Alumni Center).

Frequently Asked Questions (FAQs)

WHAT IS THE EXTERNSHIP PROGRAM? The Lafayette College Alumni Association and the *Gateway* Career Center established the Externship Program in 1981 to help students make better informed career decisions. Students are given the opportunity to “shadow” an alumnus, parent, or friend of Lafayette throughout a typical workday. You may become involved with projects, attend meetings, or meet with other members of the organization. Most importantly, you can have your questions answered by someone with experience in a field you are considering as a possible career.

WHEN DO THE EXTERNSHIPS TAKE PLACE? All Externships are scheduled during the first three full weeks of January break. For 2023, these are the weeks of **January 2nd, 9th, and 16th**. Hosts specify which weeks they are available and the number of days the Externship will last. **STUDENTS PARTICIPATING IN INTERIM OR SPRING 2023 STUDY ABROAD PROGRAMS MAY BE UNABLE TO PARTICIPATE IN EXTERNSHIPS IF TIMING OVERLAP EXISTS BETWEEN BOTH PROGRAMS.** The Career Center recommends **that students be available for TWO of the three weeks** of the January Externship Program to allow for flexible scheduling should a host's availability change.

WHY PARTICIPATE? The benefits that you receive from being a student Extern are invaluable. In addition to helping you consider career choices, you will gain opportunities for informational interviewing and networking. Many Externship hosts also help students find internships and jobs.

WHO ARE THE HOSTS? Externship hosts are alumni, parents, and friends of Lafayette College. Hosts represent a wide variety of career areas, majors, and class years. Each description lists the alumni host's class year and major so you have a sense of their background. Parents are identified with the class year of their student. Friends of the college are also noted. There are also a limited number of hosts currently attending graduate or professional school willing to provide Externships. These opportunities will give you an inside look at what it is like to be a graduate student.

HOW WILL I GET TO AND FROM MY EXTERNSHIP? You are responsible for all travel expenses, meals, and housing connected with the Externship. In some cases, Extern hosts provide housing. If your ability to cover travel costs is restricted, you may apply for financial assistance through grants provided by the Alumni Association. These grants help cover a portion of your traveling and housing expenses (maximum amount awarded is typically \$300). Applications for financial assistance will be distributed during the Orientation Meeting after you have been matched with a host.

Be aware that grants are awarded on a receipt reimbursement basis after the Externship is completed, so plan accordingly when making your Externship selections.

ARE REMOTE EXTERNSHIPS AVAILABLE? Yes, some Extern Hosts choose to host remotely due to the structure of their work, location, or other reasons. Please carefully review each Externship listing to determine if it is virtual/remote OR on-site/in-person.

Extern Hosts providing a remote experience are asked to host their assigned student(s) for the equivalent of two work days (or more), according to a structure and schedule that makes sense for the nature of their work and the opportunities, connections, and experiences available to virtually showcase to their students throughout the externship. This may mean an externship format that is comprised of half-days over the course of four days, two hours at a time, or something else altogether. This time may not be exclusively with your Extern Host; this time may include conversations with other members of your host's organization, sitting in on meetings, working on an independent project, or other opportunities to explore the career field.

IS IT POSSIBLE THAT AN IN-PERSON EXTERNSHIP MAY BE REQUIRED TO MOVE TO A REMOTE FORMAT? Yes. It is possible that an in-person externship may be required to shift to remote/virtual based on organization regulations, state/local guidance, or other health and safety requirements. If this is the case, students will work with their assigned Extern Host to coordinate the logistics of this remote experience.

Access additional frequently asked questions and other resources here:

<https://gateway.lafayette.edu/channels/engage-in-an-externship/>

HOW CAN I APPLY FOR AN EXTERNSHIP?

Carefully read ALL Externship descriptions on the following pages, which are arranged by occupational group. Don't limit yourself to one category. For example, if you are an art student, don't look only within "Arts" because you may find an Externship in "Broadcasting/Entertainment" or "Communications" that is intriguing to you. The major of each alumni Externship host is listed so you can see the wide variety of career paths that exist for each major.

APPLICATION REQUIREMENTS

(Follow the detailed application procedures outlined on page 4 of this booklet):

1. Online Application (where you will select up to six Externship choices)
2. Resume (which will be forwarded to your host if you are matched with an Externship)
3. 500 word **original** essay that addresses your answers to the following questions:
 - *Why are you interested in doing an Externship?*
 - *What do you hope to gain from the experience?*
 - *How do you plan to prepare for and make the most of your Externship?*

IMPORTANT: Please respond to prompts within one cohesive 500 word essay, NOT a short answer format.

ESSAY MAY NOT CONTAIN ANY PORTIONS OF A PREVIOUSLY SUBMITTED ESSAY FOR THE PROGRAM IN PRIOR YEARS. This is considered a violation of Academic Integrity as defined in the Student Handbook.

Submit your application, essay, and resume by **FRIDAY, OCTOBER 28th at 12pm (NOON)**. You must complete all three steps. **DO NOT PROCRASTINATE.** In some cases, an interview will be necessary during the matching process. We will contact you for an interview, if necessary. Interviews will occur the week of October 31st.

WHAT HAPPENS NEXT?

During the week of November 14th, you will receive an email indicating whether or not you have been matched to an externship. Please note that space is limited; we will do our best to give you one of your top six choices. If you are matched to an externship, you will be **required** to attend **one** of the available Orientation Meetings: **Wednesday, November 16th** (12:15pm or 6pm) or Thursday, **November 17th** (12:15pm or 4:30pm).

Following this session, you will receive the name and contact information for your host, as well as valuable advice on how to make the most of your Externship. **Please note: Applying for an Externship means that you are making a commitment to this experience. ONCE ASSIGNED TO AN EXTERNSHIP, PARTICIPATION IS MANDATORY.**

ADDITIONAL QUESTIONS?

- ✓ Call the *Gateway Career Center* (610-330-5115) or visit the Externship pages of the Career Center website at: <https://gateway.lafayette.edu/channels/engage-in-an-externship/>.
- ✓ Attend "The Externship Process Made Easy" workshop on Wednesday, October 19th at either [12:15 \(virtual\)](#) or [4:30PM \(Oechsle 224\)](#). Unable to attend? View our webinar at <https://bit.ly/lafexternshipwebshop> (URL is case-sensitive).

REMEMBER: SUBMIT ALL APPLICATION MATERIALS ON OR BEFORE FRIDAY, OCTOBER 28th AT 12PM (NOON).

IMPORTANT: Applications missing any steps will be considered incomplete and therefore, will not be accepted.

Application Instructions

All students applying for the program **MUST** apply using this online procedure.
ALL steps must be completed by 12PM (NOON) on Friday, October 28th, 2022.

SUBMITTING YOUR APPLICATION

You must apply for the January Externship Program through an online form available at <https://bit.ly/studentextern23> (or https://lafayettec.az1.qualtrics.com/jfe/form/SV_07kqJzxs26v3BD8).

- * Provide your name, contact information, and other additional demographic details; please complete ALL FIELDS.
- * ****** List UP TO your top six Externship choices, in order of preference. ******
- * Upload your one-page, professional resume as a **WORD** or **PDF** file. Name your document with your last name, first initial, class year, and document type as shown here: **JONESP25resume**
- * Upload your error-free, original 500-word essay as a WORD or PDF file: Name your document with your last name, first initial, class year, and document type as shown here: **JONESP25essay**

DO NOT WAIT UNTIL THE LAST DAY TO SUBMIT YOUR APPLICATION. Due to the volume of applicants, the *Gateway* Career Center cannot guarantee last-minute assistance.

IMPORTANT: Applications missing any pieces will be considered incomplete and will not be accepted.
Questions? Contact the *Gateway* Career Center at 610-330-5115 (Mon-Fr, 8:45a-5p EST) for assistance.

**** All January 2023 Externship options can be found in the “JANUARY 2023 EXTERNSHIP BOOKLET” on our website here: <https://gateway.lafayette.edu/channels/engage-in-an-externship/> ****

Externship Categories

| | |
|-------------------------------------------------------------------------|----|
| Arts (Color/Design, Gallery, Music, Theater)..... | 6 |
| Broadcasting/ Journalism/Production | 9 |
| Business/Consulting/Entrepreneurship/Real Estate/Sales | 12 |
| Communications/Advertising/Marketing/Public Relations | 19 |
| Construction, Civil, & Transportation Engineering | 23 |
| Data Analytics/Data Science | 32 |
| Education/Museum | 33 |
| Engineering – Other (Aerospace, Chemicals, Defense, Industrial) | 36 |
| Environmental Conservation, Education, & Corporate Sustainability | 38 |
| Environmental Consulting & Engineering | 40 |
| Executive Search/Human Resources/Talent Development | 43 |
| Finance/Insurance/Investments/Accounting | 46 |
| Government/Government Affairs/International Development/Policy | 55 |
| Graduate/Professional School & Research | 60 |
| Health Care/Dentistry/Medicine/Public Health/Veterinary Science | 62 |
| Law & Justice | 73 |
| Manufacturing/Product Development..... | 79 |
| Non-Profit (Also see: Arts, Education/Museum, Environmental) | 84 |
| Pharmaceuticals/Biomedical | 85 |
| Psychology/Social Work/Aging Populations | 87 |
| Sports Management/Administration | 91 |
| Technology | 93 |

Many Externship opportunities represent more than one industry. Please do not limit yourself to a single category, but rather, search through each section for opportunities of interest to you.

Externship Listing

Arts (Color/Design, Gallery, Music, Theater)

NJ, Montvale

**** Remote ****

1181 **Director of Color Marketing & Development** **Benjamin Moore**

Marketing Art/English '00

Description: The Color Marketing and Development team at Benjamin Moore handles the color related activities that are integral to our position as a color leader in the paint industry. The projects and resources that the Color Marketing team is involved in ranges from digital color tools, to professional tools, color-focused messaging on social media and email, trend research, to color palette development. Our high-paced environment is cross functional, with many aspects of the business involving color at different stages, making our team a go-to resource for knowledge and expertise.

Students will learn about how our team takes creative and analytical approaches to develop content and tools that address paint color focused needs from a customer-centric standpoint. By taking a deeper look at how color plays a role in painting and design decisions, the student will gain a greater understanding of how design decisions are made. To gain greater insight into the color-focused needs of customerho are considering a design and/or painting project, the student will brainstorm and research ideas and concepts that will help customers make color choices to bring their design goals to life.

Special Requirements: Junior or Senior with interest in interior design and color, in addition to a strong knowledge of social media and marketing.

Web Address: www.benjaminmoore.com

of day(s): 2 Week(s) of Jan 9, Jan 16 **Housing Available?** No

NY, New York

In-Person

1377 **Founder** **Deanna Evans Projects**

Government & Law '13

Description: Host runs and owns a contemporary art gallery in Tribeca that specializes in exhibiting emerging artists based in New York City. The Extern will get to see what it takes to run a small business as well as the daily activities of an art dealer, including interacting with collectors, press and artists. The extern will also get a peek inside the process of putting together exhibitions and finding new artists.

Special Requirements: Sophomore, Junior, Senior; Gallery is open Wednesday-Saturday, so the externship would need to take place during those days.

Web Address: www.deannaevansprojects.com

of day(s): 2 Week(s) of Jan 16 **Housing Available?** No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

1449

Manager, Grant Operations

Save The Music Foundation

Programs

English/ Policy Studies '18

Description: Save The Music Foundation is a 501(c)(3) music education nonprofit that helps students, schools, and communities reach their full potential through the power of making music. For 25 years, Save The Music (STM) has addressed the systemic inequities in music education by investing in culturally rich communities across the US. Since its inception, STM has donated \$68M worth of instruments and technology to over 2,500 schools – impacting millions of students' lives in hundreds of communities nationwide.

Hosts manage operations and implementation of key initiatives in the development (fundraising) and programs department of a nationally ranked nonprofit that provides music education grants and programs to Title-1 public school districts across the nation. In particular, hosts work in the following functions: corporate fundraising, event & talent management, program budgeting and implementation, policy and advocacy, and other areas.

Spread across 3 days, the Extern will be exposed to three departments common to the nonprofit field (program, development, communications), and to skills in program conception, implementation, music education advocacy & policy, corporate/ private foundation fundraising, grant-writing, strategic operations, communications. While hosts represent two departments, efforts will be made for Extern to engage with communications professionals as well.

Due to the nature of our organization, there's not a particular major that would fit in our organization, but those interested in multiple disciplines converging around music should apply: e.g. a person interested in economics and music would be right at home just as much as an English major who knows and blogs about the music ecosystem. "Demonstrated experience" can be formally in the classroom as a student at Lafayette or prior, or informally as an avid music appreciator who can name the record labels of their top five artists off top of head. "Music is for all" is our motto!

Special Requirements: Junior or Senior; Students can come from a variety of fields or majors, but must have demonstrated experience/ affinity with/ for music.

Web Address: <https://www.savethemusic.org/>

of day(s): 3

Week(s) of Jan 16

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

1357

Managing Director

Touchstone Theatre

Friend

Description: The Managing Director oversees the fiscal integrity of Touchstone Theatre, creates an annual budget, develops and manages fundraising programs, actively cultivates relationships with corporate and community organizations, hires and manages staff, oversees the company's public image, and supervises the logistics, promotion, and organization of all public performances, community-based productions, and special events.

The Managing Director reports to the Board of Directors and works in partnership with Touchstone's Artistic Director, as the Theatre's executive team, to manage and produce Touchstone's programming, and build, nurture, and sustain the theatre company to achieve its Mission. The Managing Director collaborates and leads to create a healthy, dynamic organization in which the exchange of ideas is honored, the issues that face the theatre are handled knowledgeably and intelligently, and all members of the company, including the Board of Directors, are appropriately well informed.

Students will learn what it's like to run a non-profit arts organization, specifically one that employs an ensemble of artists who create original theatre, teach arts education programs, and produce community-based projects. Host will create a brief assignment for the student based on the student's area(s) of interest: fundraising, marketing, HR, board management, box office/front of house, arts education, budgeting.

Web Address: www.touchstone.org

of day(s): 2

Week(s) of Jan 2, Jan 9

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

Broadcasting/Journalism/Production

NY, New York

In-Person

1447

Managing Editor

Fortune Media

Editorial/Newsroom

English '92

Description: As Fortune's managing editor, the host oversees all newsroom operations, including staffing, hiring, onboarding, career pathing, professional development and training, the internship and fellowship program, digital workflow tools, and more.

Fortune's newsroom has over 100 reporters and editors on a distributed team around the globe, and our headquarters is in New York City. We reach our audience via our print magazine, website, social platforms, videos, newsletters, conferences, and more. Fortune produces essential and compelling business journalism for current and aspiring leaders around the world. The extern will get an up-close look at what Fortune does from inside the newsroom.

The extern will learn how the Fortune newsroom works on a typical day and gain insight into how business news is produced at an outlet of high caliber and standards.

Special Junior or Senior; interest in journalism/media as well as ambition and professionalism.

Requirements:

Web Address: fortune.com

of day(s): 3

Week(s) of Jan 9

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

1347

Executive Producer

NBC News

Parent '24

Description: Host currently oversees the production of a national morning news program. Host has worked as a television journalist for more than 25 years with experience in network news, cable news as well as the local television. During this time, host has led large-scale newsgathering and editorial operations as well as production of live news programs. Host can provide insight about the news industry, how it operates, the various roles involved in gathering and presenting news for a television audience on both the national and local levels as well as how editorial decisions are made, how information is gathered and the process of bringing a story from concept to air. Host can also provide guidance and advice to a student looking to better understand the role of journalism and television in society as a source of information in an increasingly polarized society as well as a means of bringing attention to critical issues and events that shape our national discourse.

The student will be given the opportunity to learn the various roles involved in producing a news program, identify a critical issue or event and learn how to analyze it objectively, gather information from sources, compile that information into a coherent and concise format and how to present it in a broadcast medium for a national audience.

IMPORTANT: Host oversees a morning news program, with availability between 3am-11am. The extern is welcome to join during that time frame or arrangements can be made for the extern to connect with host and members of the show team between 8am-11am.

Special Requirements: Junior or Senior with an interest in broadcasting and/or journalism. Students with a background in journalism who are considering roles in communications or government may also find this beneficial. *Remote experience available*

Web Address: abcnews.com

of day(s): 2

Week(s) of Jan 9

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

819

Managing Director

Lou Reda Productions

Friend

Description: Lou Reda Productions is a full-scale television production company with offices located in Easton, PA and New York City. Lou Re, the company's founder, first made a national name for himself in 1982 when he executive produced the CBS miniseries The Blue and Gray (starring Gregory Peck as Abraham Lincoln). Over the next 30 years, the company produced more than 500 hours of programming for US and international television networks, garnering immense praise in the form of a People's Choice Award, a Peabody Award and eight Emmy nominations (including one win). Among the company's recent productions are the event television series WWII in HD (narrated by Gary Sinise) and Vietnam in HD (narrated by Michael C. Hall), produced for History and Brothers In War (narrated by Charlie Sheen), produced for National Geographic.

Externs will observe the process of developing and producing television series/shows.

Special Requirements: Students should have flexibility to schedule according to host's availability; date will be based on production timelines.

Web Address: www.redafilms.com

of day(s): 1

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

Business/Consulting/Entrepreneurship/Real Estate/Sales

MA, Boston

In-Person

1427

Talent Acquisition Coordinator

Investor Group Services

Art/ Policy Studies '18

Description: Host oversees all hiring and supports operations/administration for IGS. The externship will be an immersive experience to learn about private equity consulting, due diligence, market research and more. The extern will observe collaborative team processes with case teams and may assist with Market Research throughout their time at IGS.

Investor Group Services (IGS) is a boutique advisory firm that works with private equity firms, strategic acquirers and their portfolio companies across North America and overseas. We help our clients assess investment opportunities across most major sectors by providing them with the data-driven insights and analysis they need to make investments in middle market companies and industries. When a client has identified a target company for investment, we conduct Market Due Diligence to advise on critical investment assumptions regarding the target company, its industry, competitors and position within the industry. To assist management teams of private equity portfolio companies and corporations, we conduct Strategy Reviews to evaluate new business opportunities, help refine business goals, and generate insight into market dynamics affecting the company.

Student should possess:

- Interest in gaining in-depth understanding of a wide variety of industries
- Ability to learn quickly, are self-starters and hands-on contributors
- Ability to thinking creatively and show persistence in looking for information
- Strong Excel, Word and PowerPoint skills
- Outstanding communication skills

Special Junior or Senior interested in a consulting career. Host can be flexible on length of Externship.

Requirements:

Web Address: <https://igsboston.com/>

of day(s): 2

Week(s) of Jan 2, Jan 16

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

MULTIPLE LOCATIONS**In-Person**

1412

Owner**Wild Bill's Craft Beverage Co.**

Parent '25

Description: Host is the owner of Wild Bill's Craft Beverage Co. The company is based in NJ and host travels the country selling our premium craft beverages at conventions, fairs and festivals across the county. Wild Bill's is veteran owned and operated and our mission is to create entrepreneurial career opportunities for veterans. Extern will have an opportunity to attend a show in January. By shadowing a company executive, the extern will gain direct exposure to the senior management of the business, including learning the "nitty gritty" of being an entrepreneur. The extern will also receive Brand Ambassador training materials to gain an overview of the company. The extern will have a chance to try their hand in serving as a Brand Ambassador, gaining first-hand customer relations and direct sales experience, testing and refining their sales skills. The company pays for lodging and travel expenses.

Show locations include cities across the U.S. such as Los Angeles, New Orleans, Milwaukee, and Portland (Oregon). Extern will work with host to coordinate which show aligns to their interests and availability.

Special Requirements: Student extern should have an interest in entrepreneurship and be willing to travel. Please see above regarding show locations.

Web Address: www.DrinkWildBills.com

of day(s): 5

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? Yes

NJ, Hillsborough**In-Person**

1252

Chief Processing Officer**Country Classics**

Friend

Description: Host's role as the Chief Processing Officer is to analyze our company's processes and to make sure that each one of our processes is running 100% efficiently. Host looks at various computer software programs and system upgrades that could assist with time management and organization. Host constantly monitors our system for organization and efficiency in an effort to reduce time finding items needed to complete key job functions. Host often explores educational classes and seminars for employee skill advancement. As each new task or process is reviewed, host creates manuals to assist employees or new hires on how to do certain job related tasks.

Student will review and discuss real estate-related processes with host.

Special Requirements: Extern should possess an interest in real estate and experience using Excel.

Web Address: www.country-classics.com

of day(s): 3

Week(s) of Jan 16

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

1044 **Vice President and Chief Procurement Officer** **Johnson & Johnson**

Medical Devices & Business Services Parent '19
Procurement

Description: Caring for the world, one person at a time, inspires and unites the people of Johnson & Johnson. We embrace innovation, bringing ideas, products and services to life to advance the health and well-being of people around the world. We believe in collaboration, and that has led to breakthrough after breakthrough, from medical miracles that have changed lives, to the simple consumer products that make every day a little better. Our over 125,000 employees in 60 countries are united in a common mission: To help people everywhere live longer, healthier, happier lives

At Johnson & Johnson, we believe in the value of strong working relationships with our suppliers. We expect all Johnson & Johnson suppliers to provide quality goods and services at a fair price. We believe in the importance of collaborative relationships to help us identify innovative new approaches that can help us build and grow our mutual businesses. Most of all, we expect all suppliers to behave ethically and to uphold Our Credo values. The host is the Vice-President and Chief Procurement Officer of Medical Devices and Business Services Procurement. The team manages over \$8 billion in spend supporting Corporate Services, HR Services, IT, and Fleet/Travel/Meetings. The Extern will gain exposure to procurement objectives including Supplier Diversity, Sustainability, and Innovation.

Special Requirements: This Externship is a great opportunity for economics/finance students to explore a career opportunity in Procurement in the Pharmaceutical, Medical Devices, and Consumer industries.

Web Address: www.jnj.com

of day(s): 2 Week(s) of Jan 16 **Housing Available?** No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

NY, New York**In-Person**

1425

Associate**JLL**

Capital Markets

International Affairs '18

Description: JLL is a world leader in real estate services. The host is focused exclusively on the placement of debt and/or equity for commercial real estate transactions. Debt Analysts have the opportunity to be involved in every stage of a transaction, including underwriting/modeling, market research, property tours, preparation of offering memorandums, marketing and term sheet negotiation, closing and client meetings and events. Day-to-Day responsibilities include preparation of debt and/or equity offering memorandums for commercial real estate transactions, including research, financial modeling and composition of executive summaries. Additionally, the job requires the management of the due diligence, marketing and closing processes for each transaction, involving constant communication with the Producer, third parties and the Client.

The extern will gain a high-level understanding of how different areas of the real estate industry work together to finance real estate transactions. Additionally, the extern will develop an understanding of real estate underwriting/modeling as well as high level analysis.

Special Requirements: Junior or Senior with an interest in real estate, and who is self-motivated with strong analytical and writing skills.

Web Address: <https://www.us.jll.com/>

of day(s): 3

Week(s) of Jan 9

Housing Available? No

NY, New York**In-Person**

1158

Account Executive**LinkedIn**

Learning and Engagement Solutions

American Studies '12

Description: LinkedIn is the global organization focused on creating economic opportunity for every member of the workforce. On our learning solutions team we focus on making employees more productive and successful by providing professional development opportunities on our online platform, LinkedIn Learning.

If you are interested in understanding how a leading technology company is structured, learning more about sales, or just some simple tips and tricks on how to leverage our platform then it would be great to connect.

Special Requirements: Interest in sales, relationship-building, technology, personal/professional development all a plus.

Web Address: www.linkedin.com

of day(s): 1

Week(s) of Jan 2, Jan 9

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

1332

Assistant Vice President

New York City Economic Development Corporation (NYCEDC)

Real Estate Transactions (RETS)

International Affairs/History '05

Description: The mission of host's role is to help the City transform its underutilized assets into projects that are sustainable, spur job creation, and promote affordable and livable communities. The group's work involves executing and advising upon public-private partnership real estate transactions on behalf of the City of New York. Projects include Essex Crossing on the Lower East Side, Willets Point in Queens (next to Citi Field), and Bronx Point. The host focuses on managing the development process, investment and project feasibility analyses, acquisitions and dispositions, and lease and project negotiations with private developers. The work involves performing valuation, site and land-use analyses, market research, negotiating term sheets, coordinating and engaging external real estate development firms, and working extensively with internal departments and City agencies.

Students will learn about the business dimension of real estate - finance, negotiations, land-use, leasing, government policy - in a complex urban environment with many public and private stakeholders. A student will gain an understanding of how to analyze a development opportunity, the steps needed to make a project a reality (with a focus on analysis) and how to create a project that achieves larger economic development policy goals. Additionally, the host's prior experience includes development at the World Trade Center, and will share this experience as well. The student will be given a case study for a development opportunity. We will work together on compiling a 'pro forma' to assess the opportunity, researching the City zoning code, and understanding what other issues needed to be considered. Concepts will involve basic finance and market research. We will also make a project site visit.

Special Requirements: Real estate is among the most interdisciplinary careers. This opportunity is ideal for all liberal arts and engineering students. The most successful real estate professionals are curious, creative, and driven.

Web Address: <https://edc.nyc/>

of day(s): 2

Week(s) of Jan 2, Jan 9

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

PA, Allentown**In-Person**

344

CEO & Founder**FMI**

Chemical Engineering '82

Description: Host's company helps businesses bring their skin care, hair care, personal care, home care, and fragrance products to market quickly and hassle free. Products manufactured include creams, lotions, body sprays, hand gels, shampoos, sunscreens, etc. which are sold in retailers around the world. A few of these are Sephora, Ulta, HSN, CVS, Walmart and Walgreen's. FMI develops formulas for these products in conjunction with customers, purchases the raw materials, makes the product and then fills into jars, tubes and bottles. We also ship products directly to major retailers throughout the United States. Students will get exposure to all areas of the business and learn about one or two areas in more detail based on their interests. Given that we are a manufacturing business, the experience will probably be most beneficial to a Chemistry or Engineering (all types) major but we welcome any majors to apply.

Special Requirements: Sophomores, Juniors, or Seniors. Chemistry majors interested in development of a personal care product and Engineering majors interested in manufacturing preferred.

Web Address: <https://www.fragrancemfg.com/>

of day(s): 3

Week(s) of Jan 9, Jan 16

Housing Available? No

PA, Philadelphia**In-Person**

1196

Category Manager**Gopuff**

Merchandising

Economics & Business '14

Description: Host oversees the Frozen department at Gopuff, which includes Ice Cream, Pizza, and Apps/Snacks. Host is on the Merchandising team, which oversees products, price promotions, vendor relationships, and marketing launches for assigned category. Gopuff delivers groceries and more in 30 minutes or less and operates in major cities such as Philadelphia, New York, LA, Austin, DC, Denver, Miami, etc. Gopuff also has a large presence at larger college/university towns i.e. Penn State, Michigan and Georgia.

The extern will learn about core merchandising functions such as product, price, and promotions. Extern will be able to shadow internal meetings that showcase collaborative team processes, external vendor meetings with major suppliers like Unilever Ice Cream, and potentially tour a warehouse where our product is stored. Extern will also have the opportunity to meet with other team members on cross functional teams such as supply chain, marketing, and business development.

Special Requirements: Junior or Senior with an interest in Retail, Merchandising, or Grocery would be a plus.

Web Address: <http://gopuff.com/>

of day(s): 2

Week(s) of Jan 9, Jan 16

Housing Available? No

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1081

Founder & CEO

Perpay Inc.

Economics & Business '98

Description: At Perpay, we believe that everyone deserves access to financial peace of mind. Our team is dedicated to building simple, transparent, and inclusive financial products that challenge typical channels of credit and improve the lives of our members. The student will learn about Perpay's various teams and departments, including but not limited to: Business Operations, Commerce, Finance, Risk & Analytics, and Marketing. The student will be given a collection of sample user inquiries and general feedback statements. We'll work together on reviewing the inquiries, discussing paths towards resolution, and zooming out to think through how this feedback could inform new features and procedures both internally and on the customer-facing side.

This externship is open to all majors. That being said, the following majors will gain the most benefit by spending time with the Perpay team during this externship: Computer Science, Statistics, Engineering, User Experience Design, Finance, Accounting, Economics.

Special Requirements: Juniors and Seniors with interest in startups, FinTech, eCommerce, microfinance, and/or credit access/credit-building.

Web Address: perpay.com

of day(s): 2

Week(s) of Jan 16

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

Communications/Advertising/Marketing/Public Relations

MA, Boston

In-Person

1429

Manager, Social Media

Foundation Medicine

External Communications

International Affairs '16

Description: We're looking for a student who is interested in learning more about external communications and social media within a larger healthcare/biotechnology context. This would be a great opportunity for a student who is interested in learning about a career in the biotechnology industry, beyond research or a science-focus, learning about the day to day role of what it entails to be on the communications team - from drafting press releases, connecting with employees internally, creating content for external audience on social media platforms, to working with external partners on brand recognition.

Foundation Medicine was founded in 2010 with a mission to bring deep molecular information to the point of care for every patient living with advanced cancer. Since then, we've brought genomic testing to patients living with cancer globally and helped accelerate breakthroughs in cancer treatment.

Special Host has set Jan. 10-12 as the dates for this externship.

Requirements:

Web Address: <https://foundationmedicine.com/>

of day(s): 3

Week(s) of Jan 9

Housing Available? No

NJ, Jersey City

In-Person

1297

Director, Social Sales

Forbes Media

Sales

Psychology '14

Description: Forbes Media is a global media, branding and technology company, with a focus on news and information about business, investing, technology, entrepreneurship, leadership and affluent lifestyles. At Forbes, we champion success by celebrating those who have made it, and those who aspire to make it. We provide our audience of influential leaders, high-net-worth-individuals, tastemakers, business decision makers and millennials with critical business insight and unparalleled access to the world's most powerful people.

Host works on the sales revenue team, specifically on our social media offerings. She is responsible for bringing in new business as well as helping the rest of the sales team sell Forbes social partnerships to our marketing partners. The student will research popular social media trends and identify which brands are advertising frequently with other publishers. We will then go through the pre-sale process from initial outreach to closing a deal, and then executing the campaign.

Special Junior or Senior with interest in Sales and/or Digital/Social Media and strong communication skills.

Requirements: Student must have flexibility to schedule according to host's availability. Externship week may shift.

Web Address: www.forbes.com

of day(s): 2

Week(s) of Jan 9

Housing Available? No

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NY, Brooklyn**In-Person**

1383

Influencer Coordinator**Social Chain**

Film & Media Studies/English '20

Description: Host works on all aspects of the client's influencer campaigns. Think when you see someone on Instagram paid to post about a product or service. Host works on research, presentation of influencers for each campaign, outreach, negotiation, content delivery, approvals, posting, and analytics

The Extern will learn about marketing, content strategy, and client interactions at a fast-growing agency. They will observe team meetings, client calls, and other day-to-day processes. Extern will get to participate in campaign-related work as well as learn from different departments.

Web Address: <https://socialchain.agency/>

of day(s): 2

Week(s) of Jan 9, Jan 16

Housing Available? No

NY, New York**** Remote ****

191

Chief Operating Officer**Base Beauty Creative Agency**

English/Theater '16

Description: Host serves as the Chief Operating Officer of Base Beauty Creative Agency, a full service agency dedicated to the beauty industry. Students will learn how BBKA creates branding campaigns and omni-channel programs to launch products, re-launch brands and build relationships with customers.

Students will learn about the key agency disciplines, such as Social Media Marketing, Art Direction, Graphic Design, Copywriting, and Account Management. Student will be given a collection of sample social media feeds. They will work directly with the Social Media team to create social media content for brands in the beauty and wellness industry.

Web Address: <https://www.basebeauty.com/>

of day(s): 1

Week(s) of Jan 9

Housing Available? No

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NY, New York**** Remote ****

1445

Community Specialist**Nanit**

Marketing

International Affairs '20

Description: Nanit's mission is to support the journey of parenting. Nanit's technology products are designed to make life more manageable for new parents by connecting them to their child's development and well-being.

Host works on Nanit's Brand team, performing a range of functions related to customer acquisition and customer retention/experience. Day-to-day responsibilities include coordinating digital expert events in the Nanit Community, developing messaging for emails & SMS messages, and content planning for both promotional events (ex. sales) and larger campaign launches. Host also works closely with the Product team, facilitating the product marketing/go-to-market activities for new Nanit products (hardware) and Nanit App features.

The extern will gain exposure to the working environment of a Series C funded organization (~130 employees). They will learn about e-commerce, brand and content marketing, the baby/parenting industry, how online communities can support business goals, and more. The extern will have the opportunity to listen in on calls with the Marketing, Sales, Product, Customer Service, and in-house Research teams. In addition, host can facilitate 1-1 conversations between the extern and various members of the marketing team if the extern has interest in any particular areas.

Web Address: <https://www.nanit.com/about>

of day(s): 4

Week(s) of Jan 9, Jan 16

Housing Available? No

NY, New York**In-Person**

696

Director of Operations**Novita Communications**

Public Relations

Friend

Description: Novita is an award-winning integrated marketing and communications agency. We are proactive, creative connectors, strategists, and activators, driven by a passion for design. We are devoted to architecture, design, technology, real estate, wellness and the sustainability community. We have expertise representing clients in the Product, Designer/Architect and Event space. We love what we do! [Novita's Founder & President, Executive Vice President, and several other team members are all Lafayette alumni!]

Special Requirements: An interest in architecture and design. Host is open to an in-person or remote externship.

Web Address: <http://novitapr.com/>

of day(s): 5

Week(s) of Jan 16

Housing Available? No

****Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.****

PA, Philadelphia

In-Person

333

President & CEO

Tierney

Executive

English/Gov & Law '86

Description: Student will be exposed to all departments within a full-service advertising agency which include account management, creative, media, strategic planning, and public relations.

Special Students with an interest in a career in Advertising, Account Management, Creative, Media,

Requirements: Strategic Planning, Public Relations, Communications, and/or Marketing.

Web Address: www.tierneyagency.com

of day(s): 4

Week(s) of Jan 16

Housing Available? No

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Construction, Civil, & Transportation Engineering

DC, Washington

In-Person

1419

Project Manager

Carmel Partners

Construction

Civil & Environmental Engineering '15

Description: The Extern will have the opportunity to shadow Project Engineers, Superintendents, and Project Managers working on the construction of a multifamily building in downtown DC. Extern will participate in project site walks, attend project meetings, review drawings and other project documents, meet subcontractors, and learn how Carmel Construction fits into the larger Carmel Partners organization. The Extern will learn the fundamentals of what a career in construction looks like for someone working for a general contractor.

Special Requirements: Sophomore or Junior with interest in the construction industry. Must possess ability to comply with safety and PPE requirements on an active project site.

Web Address: <https://www.carmelpartners.com/>

of day(s): 3

Week(s) of Jan 9, Jan 16

Housing Available? No

DC, Washington

In-Person

1423

Senior Staff Geotechnical Engineer/McMillen Jacobs Associates

McMillen Jacobs Associates

Underground

Civil and Environmental Engineering '16

Description: The Extern will participate in the civil engineering process at work in one or more large-scale critical infrastructure projects in the DC Metro Area such as the DC Clean Rivers Project, the Ellicott City Safe and Sound Program, and more. The host is a geotechnical engineer for a firm that specializes in tunneling and other underground construction throughout all phases of the project lifecycle including planning, permitting, design, project management, construction, and commissioning. The exact work ongoing during the Externship period is undetermined, but there will be flexibility to tailor the experience to the Extern's interests within civil engineering.

Special Requirements: Junior or Senior. Interest in civil engineering is central. An interest in geotechnical engineering would be beneficial, but not required. General physical fitness and ability to climb several flights stairs would allow for extended site visits.

Web Address: mcmjac.com

of day(s): 3

Week(s) of Jan 9, Jan 16

Housing Available? Yes

****Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.****

MA, Cambridge**In-Person**

1390

Project Manager**John A. Penney Co.**

Mechanical Engineering '15

Description: Host works as a project manager for an electrical subcontractor in the Boston area and oversees/manages various construction projects of different sizes in Cambridge and Boston. Host also estimates future potential work, sends out pricing for bids, and 3-D coordinates all projects in Revit. The extern will see the day to day of working in the construction industry including attending PM and Coordination meetings and visits to jobsites. The extern will be taken to various jobsites of different sizes at different levels of completion.

Web Address: <https://johnpenney.com/>

of day(s): 4

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

MA, Waltham**In-Person**

1396

Assistant Project Manager**Commodore Builders**

Engineering Studies '19

Description: Commodore Builders is a \$400M veteran-owned Construction Management firm that focuses on delivering an exceptional level of service for clients in the commercial, life sciences, tenant interiors, institutional/academic, retail, and public markets. The host coordinates and manages job site activities, while working with subcontractors, project managers, clients, engineers, and architects. The host monitors site safety and ensures the project is delivered on time, under budget and to the highest level of quality.

The Extern will experience a construction job site and the coordination required to facilitate the building process firsthand. They will gain exposure to a variety of trades and the collaboration required to deliver the final product as shown in the construction drawings. In addition, they will learn about construction project management, scheduling, procurement, and all the components that contribute to a successful construction project.

Special Requirements: Students must be vaccinated for Covid-19. Open to anyone with an interest in construction, project management, etc. Not suitable for students interested in engineering design (firm does not do any design work).

Web Address: <https://commodorebuilders.com/>

of day(s): 3

Week(s) of Jan 9, Jan 16

Housing Available? No

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MD, Bethesda**In-Person**

228

Vice President**Clark Construction Group, LLC**

Operations

Mechanical Engineering '79

Description: Clark Construction is completing the new Australian Embassy on Massachusetts Ave. in Washington, DC Students will observe construction activities - piping, drywall, etc. - and engage in project management efforts. Externship is located near the center of DC, and is accessible via the Metro subway.

Special Requirements: Students should be majoring in a field of engineering and have a potential interest in pursuing a career in construction. Students will need work boots.

Web Address: www.clarkconstruction.com

of day(s): 2

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

NJ, Englewood**In-Person**

1295

President**VRH Construction**

Parent '22

Description: Since 1958, VRH has been the aviation construction specialist in the Northeast. Today, this family-owned business is a recognized leader in preconstruction, general construction, construction management, passenger boarding bridge installations, aviation concession construction, design build, and alternative delivery services With more than 60 years of expertise in the aviation construction industry, VRH strives to be the industry leader bringing open communication, professionalism, and leadership to every project.

The Extern will enhance their academic pursuits in Engineering or Construction Management by observing and gaining exposure in various construction phases.

Special Requirements: Sophomore or Junior; Basic academic knowledge in construction disciplines helpful. Externship will take place mid-week (Tues-Wed or Wed-Thurs).

Web Address: www.vrhcorp.com

of day(s): 2

Week(s) of Jan 16

Housing Available? No

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NY, New York**In-Person**

1420

Senior Project Manager**Lehrer Cumming**

Construction Management

Mathematics and Economics '16

Description: Lehrer Cumming is an owner advisor that offers strategic, hands-on guidance to owners, developers, and institutions throughout the country. Lehrer Cumming provides many comprehensive advisory services for owners planning or engaged in construction projects, with a focus on new building construction, major adaptive reuse, and complex interior development and renovation. Services include, but are not limited to, project management, cost management, technology systems + project controls management, delivery method development, master scheduling, project/fund monitoring + strategic risk management, and energy + sustainability solutions.

The extern will learn about construction project management, cost management, and scheduling practices to successfully deliver world class projects in NYC. In addition, the extern will gain experience working on a jobsite in NYC as well as the behind-the-scenes action that is required to deliver a world class construction project.

Special Requirements: Sophomore or Junior; Great communication and organizational skills, willingness to learn, excited to learn what is needed to deliver world class construction projects. ** Host is flexible on length of Externship. **

Web Address: <https://lehrercumming.com/>

of day(s): 3

Week(s) of Jan 9, Jan 16

Housing Available? No

NY, New York**In-Person**

1439

Project Executive**The Harman Group, now IMEG**

Structural

Friend

Description: During this externship, the student will get the opportunity to spend multiple days in our office shadowing different members and levels of our structural engineering team. They will get an idea of how a typical career path for a structural engineer could look. The extern will first shadow a design engineer to see how they use different software to do the base design of a project. They will also get to see construction shop drawings and the process of reviewing and rejecting/approving them. The extern will then shadow a project engineer where they will get to see higher levels of design as well as coordination between external design team members. Finally, they will shadow a member of upper management where they will get to see some of the background tasks that are required to run an engineering company. In addition, the extern will get the opportunity to attend meetings (virtual and possibly in person) and ask members of our office any questions they may have about the field. Finally, on one of the three days we hope to take the extern to see one of our active construction site so they can see our design getting built first hand.

Special Requirements: Senior who possesses a strong interest in a career in structural engineering- building design.

Web Address: <https://harmangroup.com/>

of day(s): 3

Week(s) of Jan 16

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

PA, Allentown**In-Person**

29

Department Manager**Michael Baker International**

Transportation

Civil Engineering '94

Description: Michael Baker International, a leading provider of engineering and consulting services, including design, planning, architectural, environmental, construction and program management, has been solving some of the world's most complex infrastructure challenges for nearly 80 years with a legacy of expertise, experience, innovation and integrity. The Allentown and Fort Washington Offices of MBI are involved in all phases of a wide range of transportation and civil infrastructure projects including planning, design engineering, construction inspection and construction management.

Extern will learn about the work connected to projects that range from large scale PennDOT highway, bridge and traffic design projects to municipal bicycle/pedestrian trail and park projects to stormwater management and green infrastructure improvements to SEPTA bus and commuter railroad projects among others. The student may be given construction plans and specifications for a transportation project and conduct a tour of the on-going construction site in the field to provide an opportunity to discuss the process of plan/spec development, discuss construction sequence, construction methods, permitting requirements and related items.

Special Requirements: Any student with interest in transportation/bridge engineering, bicycle-pedestrian infrastructure planning and design, construction management and/or community planning.

Web Address: www.mbakerial.com

of day(s): 3

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

PA, Fort Washington**** Remote ****

1028

Owner**KeyPoint Construction LLC**

Project Management

Economics & Business/Gov & Law '08

Description: Host is the Owner of general contracting and construction management company. KeyPoint Construction serves both commercial construction and residential for-profit and non-profit institutional clients. KeyPoint is a nimble and operationally efficient organization that also self-performs certain trades providing multiple avenues for revenue generation and growth.

Extern will be exposed to a number of aspects of the business and learn about the construction industry and project management lifecycle. Extern will participate in meetings, calls and construction planning, execution and oversight processes.

Construction projects are located in the mid Atlantic region. Externship is virtual, but there is an opportunity for Extern to participate in-person/on-site depending on external proximity to site(s).

Special Requirements: Sophomore or Junior; Major preferences include but are not limited to economics, communications and civil engineering.

Web Address: www.KeyPointco.com

of day(s): 2

Week(s) of Jan 9

Housing Available? No

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PA, King of Prussia**In-Person**

1440

Structural Designer**The Harman Group, now IMEG**

Structural

Civil and Environmental Engineering '21

Description: During this externship, the student will get the opportunity to spend multiple days in our office shadowing different members and levels of our structural engineering team. They will get an idea of how a typical career path for a structural engineer could look. The extern will first shadow a design engineer to see how they use different software to do the base design of a project. They will also get to see construction shop drawings and the process of reviewing and rejecting/approving them. The extern will then shadow a project engineer where they will get to see higher levels of design as well as coordination between external design team members. Finally, they will shadow a member of upper management where they will get to see some of the background tasks that are required to run an engineering company. In addition, the extern will get the opportunity to attend meetings (virtual and possibly in person) and ask members of our office any questions they may have about the field. Finally, on one of the three days we hope to take the extern to see one of our active construction site so they can see our design getting built first hand.

Special Junior with a strong interest in a career in structural engineering of buildings.

Requirements:**Web Address:** <https://harmangroup.com/>

of day(s): 3

Week(s) of Jan 9

Housing Available? No

PA, Pittsburgh**In-Person**

704

Western Regional Manager**Greenman Pedersen, Inc.**

Civil Engineering '88

Description: Greenman Pedersen (GPI) is employee owned and provides design services to PennDOT, Contractors and other local clients in PA. We have offices worldwide. In PA our offices are in Scranton, Allentown, Pittsburgh, Mechanicsburg, North East and Philadelphia. GPI is #66 on ENR's List of Top Design Firms. Our #1 Strategic Objective is Employee Satisfaction.

The Extern's observations will depend largely on what projects are being worked on at the time. Roadway, bridge design, structural assessments, and construction plan development will be the general daily focus for the Externs.

Special ** Host is open to remote or in-person externship, and may be able to coordinate an experience at

Requirements: an alternate GPI PA location such as Scranton, Allentown, and Mechanicsburg. **

Web Address: www.gpinet.com

of day(s): 2

Week(s) of Jan 2, Jan 9

Housing Available? No

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1438

Project Engineer

CBG Building Company

Greater Philadelphia Office

Civil and Environmental Engineering '21

Description: Host oversees managing day-to-day construction activities for multi-family projects. This includes planning, coordinating, developing and managing everyday construction activities. This includes interpreting contract drawings, managing the project budget, working with technology, developing schedules, reviewing and submitting RFIs/submittals and receiving and preparing change orders from subcontractors.

The extern will shadow and learn from different members of a project team which include engineers, superintendent and executives and their day-to-day activities on a construction project. They will get to experience first hand all the different factors that go into managing a large scale multi-family construction project. The extern will experience the three primary goals which go into construction management: Schedule, budget and safety. The extern will be introduced to the project from their very first day and spend most of their time on an active construction site.

Special Sophomore

Requirements:

Web Address: <https://www.cbgbuildingcompany.com/>

of day(s): 5

Week(s) of Jan 9, Jan 16

Housing Available? No

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VA, Arlington

**** Remote ****

1127

**Transportation Planning Project
Manager**

AECOM

Transportation

Civil Engineering '10

Description: Host provides project management and transportation subject matter expert consulting services for various local, state and federal government agencies as well as nonprofit clients including the District Department of Transportation; DC Sustainable Transportation (DCST); Virginia Department of Rail and Public Transportation's (DRPT); Washington Metropolitan Area Transit Authority (WMATA); Belomar Regional Council; Federal Emergency Management Agency (FEMA); and Federal Transit Administration (FTA)

Host is an experienced project manager, planner, researcher and instructor with knowledge in civil engineering, transportation, infrastructure and emergency management related topics with interests in performance evaluation, transportation-environment interactions, as well as local, state and national transportation policy and regulations. Host possesses a diverse set of skills including data analysis, data visualization, technical writing, and inter-personal and public communication.

Extern will learn about AECOM service offerings and clients. AECOM is the world's premier infrastructure consulting firm, partnering with clients to solve the world's most complex challenges and build legacies for generations to come. The extern will be given a series of webinar sessions and virtual events to participate in to learn more about the company and field.

Special Requirements: Students with an interest in project management, transportation, and/or data analysis. Student must have flexibility to schedule experience according to host's availability.

Web Address: <https://aecom.com/>

of day(s): 2

Week(s) of Jan 9, Jan 16

Housing Available? No

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1163

Engineering Senior Consultant

Deloitte

Infrastructure and Capital Projects (I&CP) Civil & Environmental Engineering '17

Description: GPS Advisory Senior Consultant: Host is currently an engineering senior consultant with Deloitte Infrastructure & Capital Projects (I&CP). Within I&CP, we deal with a bunch of federal clients such as Veterans Affairs (VA), Department of State (DOS), and Federal Aviation Administration (FAA) as well as State and Local Government and Higher Education clients such as Virginia Department of Transportation (VDOT), Miami Dade County SMART Infrastructure, and NYC Construction Management System. Host currently works at the VA office doing data analytics and dashboarding for all of VA's major construction, seismic, and real property projects throughout the US.

Through this experience you will learn the ins and outs of engineering/construction consulting working for federal clients. You will be able to develop an understanding of how to get involved in this specific field of work in your early stages of college. You can get a picture of what it is like to work at a big four consulting firm not necessarily focused on tax, audit, or finances (what big four are usually known for). You will learn about host's career path and things he wishes he would have known when he was in your position at Lafayette.

Student will not be able to see client sensitive information given the necessity of clearances for working with federal clients. However, host will paint the picture of what we do and try to show all non classified documentation.

Special Requirements: Hard working, flexible; skilled in time management, problem solving; expert communicator; interest in engineering, construction, transportation, energy, environmental, financial management & planning/asset management.

Web Address: <https://www2.deloitte.com/us/en.html>

of day(s): 2

Week(s) of Jan 9, Jan 16

Housing Available? No

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Data Analytics/Data Science

NY, New York

In-Person

1283

Data Analytics Manager

Spotify

Royalties

Mathematics & Economics '14

Description: You probably use Spotify on a weekly, if not daily basis. You know Spotify pays royalties for music streamed, and you know they have a ton of data on people's streaming behavior. This externship will give you a brief introduction to how Spotify uses that information to calculate royalty payments, build financial data pipelines, and solve problems quickly and innovatively. You will get to meet a team of data scientists who have between 2-5 years of work experience and see their day to day work. Your host is a manager, so you will also get to see the difference in skill set between being an individual contributor and a people manager. You will be able to sit in on meetings, read onboarding materials, and network with the host's team. Come ready with questions and to absorb as much information as possible!

Special Requirements: Junior or Senior with interest in data science, finance, economics, music, or working for a tech company. Someone who enjoys having fun and likes meeting new people!

Web Address: spotify.com

of day(s): 3

Week(s) of Jan 16

Housing Available? No

PA, Blue Bell

In-Person

1437

Data Architect

Signant Health

Data Engineering

Economics & Business, Computer Science '86

Description: Signet Health gathers data from devices spread world-wide which are part of global clinical trails across all of the top 20 pharmaceutical companies. We gather and process all of the data for both process and clinical reports.

The host oversees processes which obtain data in real time and batch from various databases across the enterprise to generate blinded data analytics across the various clinical trials currently in play within the organization.

The extern will see first hand what it means to carry out data engineering across a variety of databases, and the skills necessary to obtain, cleanse and process the data to obtain actionable datasets. You'll see a variety of interactions across countries, languages, and departments. We work with clinicians, as well as data scientists in delivering data to those who need it.

Special Requirements: Junior or Senior with interest in data engineering/medical applications of data.

Web Address: <https://www.signanthealth.com/>

of day(s): 3

Week(s) of Jan 9

Housing Available? No

****Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.****

Education/Museum

NJ, Somerset

In-Person

1003

Latin Teacher

Franklin High School

World Languages

Parent '16

Description: Student(s) will observe the role of a high school Latin teacher, including classroom management, curriculum development and delivery, and assessment of learning. Host's husband is a math teacher at same school and students will also observe high school math teacher. If student is interested in another field of teaching, such as guidance counselor, special education, etc, host can easily arrange that at same school. If student wants to teach a lesson, host can arrange that as well.

Special Externship will shift to remote format if school has transitioned to virtual learning.

Requirements:

Web Address: www.franklinboe.org

of day(s): 3

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? Yes

NJ, South Orange

In-Person

1381

Assistant Director of Student Leadership **Seton Hall University**

Office of Student Engagement, Division
of Student Services

Religion & Politics / Psychology '20

Description: The extern will get a chance to experience student services at Seton Hall University through the eyes of Fraternity and Sorority Life. This externship will provide hands-on experience preparing for formal recruitment and events for all chapters. The student will assist and learn about the administrative tasks required at the beginning of a new semester including rosters, executive leadership training, and more. This session will also take place during the opening of the renovated University Center with exciting events happening during its debut. The student will also be able to connect with various other leadership to learn about Student Affairs.

Web Address: <https://www.shu.edu/fraternity-and-sorority-life/index.cfm>

of day(s): 3

Week(s) of Jan 9, Jan 16

Housing Available? No

****Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.****

PA, Bethlehem**In-Person**

1431

Teacher & Class Dean**Moravian Academy**

Global Languages

Parent '25

Description: Host is the parent of a '22 alumnus and a '25 student. Host teaches French and is the dean of the junior class at the Upper School of Moravian Academy, an independent day school located in Bethlehem, PA. We believe in developing the whole student - mind, body, and spirit. The students are highly motivated and contribute actively in the classroom, on stage, and on the sports fields.

The Extern will learn about lesson planning, classroom engagement, student-teacher relationships, administrative duties, and more. Host teaches level II and AP this year, but would be able to arrange for the observation of other classes.

Special In order to be on campus, students will need background checks and clearances.

Requirements:**Web Address:** <https://www.moravianacademy.org/>**# of day(s):** 5

Week(s) of Jan 2, Jan 9

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

315

Vice President, Audience & Community Engagement **Discovery Center at Murfree Spring**

Biology '78

Description: Host is part of the leadership team of a medium-sized children's museum. This includes developing grant proposals and overseeing Federally funded programs that leverage the resources of the museum in supporting children birth through 5th grade and their families with engaging hands-on learning experiences. Specific programs focus on literacy and science with underserved/under-resourced children, parent engagement, and building parent capacity to support early learners. Curriculum development is for both in-person and virtual learning experiences. In addition, host spearheads the Tennessee Girls Collaborative, which involves convening organizations committed to promoting and supporting girls in STEM.

Extern(s) will co-create their experience by considering and then shaping their work based on using the following information as the foundation of their experience: a) informal learning contexts and the research that supports them as effective learning spaces, b) various aspects of community engagement, c) the process of acquiring a Federal grant, d) the challenges and successes of an active community-focused initiative serving under-resourced early learners and their parent/caregivers, and/or e) collaborative statewide work to support rural learning in homes, schools and communities.

Host will work with the extern to identify a topic based on their interest and background. Examples include: a) review of several childrens book/exhibit combinations being developed for an active initiative; b) review of specific informal learning contexts and the research related to their impact; c) review of gender-focused resources that promote awareness of data and opportunities for women in STEM; or d) review of 2-3 grant proposals and a discussion of their strengths and weaknesses.

IMPORTANT: Extern may need to exercise flexibility to schedule externship with another student during the same program dates.

Special Requirements: A student should have interest in a possible future in education, non-profits, cultural institutions and/or community engagement efforts.

Web Address: www.explorethcdc.org

of day(s): 2

Week(s) of Jan 2, Jan 9

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

Engineering-Other (Aerospace, Chemicals, Defense, Industrial)

CA, Mountain View

In-Person

969 **Aerospace Engineer** **NASA Ames Research Center**
Experimental Aero-Physics Branch Mechanical Engineering '13

Description: Host is an aerospace engineer at NASA Ames Research Center in Silicon Valley. Her current project is as a data products lead in the development of unsteady pressure-sensitive paint (uPSP) processing software to pair with the Unitary Plan Wind Tunnel (UPWT) located at Ames. uPSP provides high spatial and temporal surface pressure on a wind tunnel model without the need for expensive instrumentation. This work is part of a capability challenge to make uPSP more accessible for use in production wind tunnels. Students interested in software development, data visualization, or computational fluid dynamics might also be interested in this work. This will be the second time the host will participate in the externship program since completing graduate school and the first in-person at Ames. For this experience, students would have the opportunity to sit in on any related meetings to learn more about the pressure-sensitive paint project and interact with other NASA professionals. Guided information about NASA as an employer and internship opportunities may also be discussed. Different facility tours will also be provided as available to get a better understanding of the different types of research and facilities that happen at Ames.

Special Unfortunately, only U.S. Citizens or Green Card Holders can be accommodated at this time.

Requirements:

Web Address: <https://www.nasa.gov/ames/aeronautics/fml>

of day(s): 4 Week(s) of Jan 9 **Housing Available?** Yes

NJ, Picatinny Arsenal

In-Person

1418 **Senior Design Engineer** **U.S. Army**
Combat Capabilities Development Parent '25
Command - Armaments Center

Description: Host leads the engineering design activity for tactical vehicle turret systems for the U.S. Army and U.S. Marine Corps. This entails the development of protective armor systems, which includes requirements analysis, conceptual design, modeling, simulation, prototype fabrication, assembly and technical data generation.

The Extern will learn how the U.S. Army develops weapon systems. The experience will include an overview of U.S. Army capabilities in metals prototyping, composite materials, additive manufacturing, materials characterization, advanced modeling and simulation, virtual and augmented reality, engineering analysis, and testing. The Extern will be expected to contribute to design activities and brainstorming sessions involving the development of new turret accessories and methods to enhance situational awareness for vehicle gunners.

Special Extern must be a U.S. Citizen of any engineering discipline.

Requirements:

Web Address: <https://ac.ccdc.army.mil/>

of day(s): 3 Week(s) of Jan 16 **Housing Available?** No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

PA, Allentown**In-Person**

1231

Business Development Manager**Air Products**

Equipment Sales and Plant Support

Chemical Engineering '18

Description: Host works for Air Products, an industrial gases company that sells operating facilities, equipment, parts and technical services to customers that need oxygen, nitrogen, hydrogen, etc. for their industrial needs. Host manages multiple customer accounts and is responsible for securing new business, as well as supporting existing customers. Daily activities include talking to customers about their needs, putting together quotes or proposals, negotiating contracts, and reviewing technical design/services packages.

The Externs will learn about technical industrial sales and the typical requests or questions that we receive from our customers. They will be introduced to various departments and technologies at Air Products, potentially including engineering, project management, cryogenic separations, hydrogen production, LNG production, and turbomachinery fabrication. The sessions can be tailored to the interests of the Externs.

Special Junior or Senior; Chemical Engineering or Mechanical Engineering majors.

Requirements:**Web Address:** www.airproducts.com

of day(s): 3

Week(s) of Jan 2, Jan 9

Housing Available? No

PA, Allentown**In-Person**

1249

VP, Global Process Research**Evonik Corporation**

Friend

Description: The Evonik Global Process Research team is based in Trexlertown, PA. It is part of the Evonik Specialty Additives Research and Development organization. The objective of the team is to support the commercialization of new technology by developing cost effective and safe manufacturing processes. The technology involved is centered around organic synthesis of new materials with an emphasis on amine and polymer chemistry. The Process Research team operates several research labs and a pilot plant at the Trexlertown site.

Students will learn about the methodologies used in the scale-up of new products and processes in order to manage process safety, define needed unit operations and identify preferred operating conditions. Students will also have an opportunity to interact with colleagues from other organizations such as Applied Technology and Corporate Engineering to get a more holistic view of the team interactions involved in a project as well as understand the various career paths available in a large corporation. The student will be given some case studies of problems typically solved in the development of new process technology. We will work through these examples and the lessons learned.

Special Junior Chemical Engineering, Chemistry, or Mechanical Engineering major. An interest in research

Requirements: would be beneficial but not required. Familiarity with lab work is a plus.

Web Address: www.evonik.com

of day(s): 2

Week(s) of Jan 16

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

Environmental Conservation, Education, & Corporate Sustainability

MN, Excelsior

**** Remote ****

187

**Global Lead, One Conservancy
Protection Initiative**

The Nature Conservancy

Protect Oceans, Lands, and Waters

American Civilizations/Law '91

Description: Host works with colleagues around the world to elevate some of The Nature Conservancy's most impactful habitat conservation opportunities for collective support. The Nature Conservancy is a global environmental nonprofit working to create a world where people and nature can thrive. Founded in the U.S. through grassroots action in 1951, The Nature Conservancy (TNC) has grown to become one of the most effective and wide-reaching environmental organizations in the world. Thanks to more than a million members and the dedicated efforts of our diverse staff and over 400 scientists, we impact conservation in 76 countries and territories: 37 by direct conservation impact and 39 through partners.

Our Mission: To conserve the lands and waters on which all life depends. Our Vision: A world where the diversity of life thrives, and people act to conserve nature for its own sake and its ability to fulfill our needs and enrich our lives. This will be a remote externship with a combination of discussion with host and externs, sitting in on meetings, and guided self-paced research. The externship will run simultaneously for both externs.

Applicants should have a demonstrated commitment to conservation issues and be seriously interested in considering a career in conservation. Those that are just curious to learn more should look at other externships. A BRIEF PHONE INTERVIEW WILL BE REQUIRED FOR THIS OPPORTUNITY.

Special Requirements: Junior or Senior with a serious interest in exploring a career in natural resource conservation via any number of disciplines.

Web Address: www.nature.org

of day(s): 3

Week(s) of Jan 9

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

NC, Mooresville**** Remote****

1258

Sustainability Sr. Analyst**Lowe's Home Companies (Lowe's)**

Legal

Environmental Science '17

Description: Host is a member of the internal audit department at a Fortune 40 company. Host is responsible for the collection, analysis and disclosure of corporate sustainability and compliance metrics with internal and external stakeholders to help drive sustainability performance, employee engagement and corporate reputation (CDP, Energy Star, WaterSense, etc). Host identifies opportunities to improve our operations to meet different targets and goals that have been set for minimizing our impact on the environment, people, and communities.

The Extern will get the opportunity to explore what it is like working for a Corporate Social Responsibility function and what skills are needed to get within the industry. The Extern will also get the opportunity to perform a GHG calculation as well as learn about business case analysis with the most recent project the volunteer has worked on.

Special Sophomore, Junior, or Senior passionate about sustainability!

Requirements:**Web Address:** www.lowes.com

of day(s): 5

Week(s) of Jan 2

Housing Available? No

PA, Easton**In-Person**

982

Executive Director**Nurture Nature Center**

Friend

Description: Nurture Nature Center is a center for community learning about local environmental risks. NNC combines science, art and dialogue programs to get the community talking and thinking critically about the local environment. Extern(s) will be exposed to the range of science, art and dialogue programs, and will be involved in learning about how NNC engages the public in learning about local environmental risk topics. Additionally, students will be exposed to the operating principles and philosophy of this non-profit organization, which has expertise in flood risk communication and public engagement in science. The extern(s) will also learn about the work of the Buy Fresh Buy Local program of the Greater Lehigh Valley, which works to support the local food economy, and is a key program of Nurture Nature Center.

Special Interest in environmental issues, data analysis, and community-based programming will be helpful.

Requirements:**Web Address:** www.nurturenaturecenter.org

of day(s): 2

Week(s) of Jan 16

Housing Available? No

****Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.****

Environmental Consulting & Engineering

NJ, Lawrenceville

In-Person

1038 **Senior Project Environmental Scientist** **Langan Engineering & Environmental Services**
Environmental Gov & Law/Environmental Science '12

Description: Host oversees and manages project teams evaluating sites in New Jersey that are proposed to be purchased or sold for environmental liabilities. Project teams then work with clients to address these liabilities in conjunction with redevelopment, including working through the NJ Regulatory Programs (Site Remediation, Solid Waste). Host works closely with other disciplines to integrate environmental components into designs (including, but not limited to geotechnical, site/civil, traffic, survey, structural, architectural, etc.). Because of our interdisciplinary approach, clients come to Langan for a "one-stop shop" solution.

Extern(s) will learn about the various environmental consulting opportunities that are available, examples of projects with a variety of challenging environmental conditions, and how solutions are integrated into designs to provide clients with cost-effective solutions while protecting human health, safety, and the environment.

Special Requirements: Junior or Senior who can think beyond problems; student should be prepared to critically evaluate problems, ask questions to help them better understand the sites presented, and effectively communicate summary of findings to volunteer.

Web Address: www.langan.com

of day(s): 5 Week(s) of Jan 9, Jan 16 **Housing Available?** No

NJ, Mt. Laurel

In-Person

697 **Project Engineer & Partner** **Environmental Resolutions, Inc.**
Municipal Engineering Civil Engineering '07

Description: Environmental Resolutions, Inc. was formed to focus on Environmental and Municipal Engineering. Our diverse staff includes environmental engineers, soil engineers, civil engineers, hydrogeologists, planners, construction observers, CAD Operators and support personnel.

Externs will see the ins and outs of everyday business at ERI. They will be able to follow several different civil engineers and environmental scientists who have varying areas of expertise. They will also be able to visit construction sites, waste water treatments plants, and observe other various field work related to civil and environmental engineering.

Special Requirements: Civil or Environmental Engineering major required. Student should be eager and willing to interact with both interoffice personnel and clients.

Web Address: www.erinj.com

of day(s): 5 Week(s) of Jan 16 **Housing Available?** No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

NJ, Princeton**In-Person**

1100

Vice President/Principal**Kleinfelder, Inc.**

Civil Engineering '86

Description: Host is also a Class of 2019 & 2023 parent.

Kleinfelder is an environmental engineering/consulting firm with a focus on water and wastewater. The Extern will observe what a typical day is like in the life of an environmental engineer, see processes used to design a wastewater treatment plant, models used to simulate water quality in streams, oversee construction of a water treatment facility, assist in development of graphics for litigation support projects, usage of green technologies for storm water treatment, attend meetings with clients and regulatory agencies, and attend NJ Clean Water Council meeting (if schedules allow).

Special Requirements: Junior or Senior Environmental/Civil Engineering or Environmental Science major with motivation to achieve success in providing creative solutions to water quality issues. An interview may be required for this opportunity.

Web Address: www.kleinfelder.com

of day(s): 3

Week(s) of Jan 9, Jan 16

Housing Available? No

PA, Blue Bell**** Remote ****

862

Project Engineer**Ramboll**

National Compliance Practice

Chemical Engineering '11

Description: Ramboll is a leading engineering, design and consultancy company with more than 15,000 experts globally and more than 2,000 experts in the US. With 300 offices in 35 countries, Ramboll combines local experience with a global knowledge base constantly striving to achieve inspiring and exacting solutions that make a genuine difference to our clients, the end-users, and society at large. Ramboll works across the following markets: Buildings, Transport, Planning & Urban Design, Water, Environment & Health, Energy and Management Consulting.

Externs will learn about the day-to-day operations of the consulting business, interact with professionals from all levels and experiences, and complete a series of case studies based on real projects completed at Ramboll.

Special Requirements: Students with interest in environmental engineering and consulting. Students should have the ability to research independently and problem solve as a team.

Web Address: <https://americas.ramboll.com/>

of day(s): 3

Week(s) of Jan 9

Housing Available? No

****Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.****

PA, Warrington

In-Person

1197

Project Engineer

Langan Engineering & Environmental Services

Environmental

Civil Engineering '12

Description: Langan's Doylestown environmental group focuses primarily on environmental site investigation and remediation activities throughout Pennsylvania and New Jersey. The diverse portfolio of projects and clients will provide a range of experiences from working with redevelopment activities to industrial investigations and remediation. The Doylestown group also works on ecological evaluation and risk assessment projects throughout the country. The Extern will have the opportunity to gain exposure to our work, including due diligence projects, at our Princeton office as well. The Externship will be remote/virtual for a some days and on-site/in-person the other days.

Special Requirements: A student with excellent communication skills, strong attention to detail with analytical and judgment capabilities, and ability to work as a team or independently; knowledge of GIS or environmental software, and reliable transportation required.

Web Address: www.langan.com

of day(s): 4

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

Executive Search/Human Resources/Talent Development

NJ, Kenilworth

**** Remote ****

867 **Human Resources, Associate Vice President** **Merck**

HRBP, Human Health

Psychology '96

Description: Host is a Human Resources Business Partner for Merck Human Health for Emerging Markets.

Extern will be able to attend some client and HR meetings as well as meet with a variety of different HR leaders to learn about the various components of HR. The student will also be given a real-life example of a challenging HR situation and will be asked to develop a plan to manage the case.

Special Requirements: Student must have flexibility to schedule according to host's availability.

Web Address:

www.merck.com

of day(s): 3

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

NY, New York

**** Remote ****

451 **Senior Client Partner** **Korn Ferry**
Financial Officers Practice Psychology '77

Description: Korn Ferry is the preeminent global people and organizational advisory firm, which is a recognized leader in Executive Recruitment. Our professionals ensure organizations have the right talent with the right capabilities to ignite their business strategy and help our clients succeed in everything from transformation to globalization, from innovation to growth. Student will gain exposure to the executive recruiting process, which includes laying the groundwork, shaping the candidate profile, active recruiting, and closing the candidate. The student will be asked to write a short paper summarizing the executive search process.

Web Address: www.kornferry.com

of day(s): 1

Week(s) of Jan 16

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

NY, New York**In-Person**

319

Global Head**Spencer Stuart**

Private Equity

English '03

Description: Spencer Stuart is one of the WORLD'S leading management consulting and executive search firms. Privately held since 1956, Spencer Stuart applies its extensive knowledge of industries, functions and talent to advise select clients ranging from major multinationals to emerging companies to nonprofit organizations and address their leadership requirements. Through 53 offices in 29 countries and a broad range of practice groups, Spencer Stuart consultants focus on senior-level executive search, board director search, governance consulting, succession planning, in-depth senior executive management assessments, culture transformation, and talent development and top team effectiveness.

We look forward to introducing a student to our industry. The experience will include an overview of our business, an introduction to the role of an analyst, as well as that of a consultant to give the student a sense of a day in the life at Spencer Stuart.

Special Juniors only.**Requirements:****Web Address:** www.spencerstuart.com

of day(s): 1

Week(s) of Jan 9, Jan 16

Housing Available? No

PA, Easton**In-Person**

272

**Director of Human
Resources/Employment****Lafayette College**

Human Resources

Economics & Business '81

Description: Extern will gain exposure to supervision of human resources functions as well as learn about the basics of what HR professionals do; employment, labor relations, benefits, and compensation.

Web Address: <https://hr.lafayette.edu/>

of day(s): 3

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

****Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.****

1404

Chief Human Resources Officer (CHRO) SEI

Parent '23

Description: Host oversees the Human Resources department at a financial services technology company. Human Resources includes recruiting, human resources information systems (HRIS), learning and development, and HR Partners. Our team is responsible for recruiting, hiring, on-boarding, progression, and termination of employees. In fact, we recruit heavily at Lafayette and have our own externship for students interested in the company overall. The HR team represents the company to our past, present, and future employees, and represents the employees to our company and leadership. An HR extern will participate in all functional HR areas to gain an understanding of what each group does on a daily basis. This will include interviews, technology overviews, individual strength assessment and participation in the workplace area with the HR Partners.

Special Student should have flexibility to schedule experience based on host's schedule.

Requirements:

Web Address: www.seic.com

of day(s): 2

Week(s) of Jan 2

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

Finance/Insurance/Investments/Accounting

CA, Hawthorne

**** Remote ****

1289

Senior Financial Analyst

SpaceX

Finance

Economics & Business '16

Description: SpaceX designs, manufactures, and launches advanced rockets and spacecraft. Host works within the Finance department as a Senior Financial Analyst, and has previously worked directly for financial services firms.

Host will coordinate a robust experience that allows students to gain exposure to a variety of professionals and roles within the organization.

Special Requirements: Students should come prepared with many questions, and should be eager to gain exposure to finance roles in an aerospace company.

Web Address: <https://www.spacex.com/>

of day(s): 2

Week(s) of Jan 16

Housing Available? No

CA, Pasadena

In-Person

358

Executive Director, Branch Manager

Morgan Stanley Wealth Management

Psychology '93

Description: Host oversees business and sales management functions for branch sub-complex of Morgan Stanley (120 financial advisors, \$200 million in revenue, \$26.5 billion in client assets). Extern will learn about time management, risk management, and how to motivate, retain, and recruit sales talent. Host will also provide some examples of situations that he has navigated for discussion purposes.

Special Requirements: Sophomore, Junior, or Senior interested in financial services sales.

Web Address: www.morganstanley.com

of day(s): 3

Week(s) of Jan 9, Jan 16

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

CT, Hartford**In-Person**

1124

Actuary**Travelers Insurance**

International Actuarial

Mathematics '13

Description: Travelers Insurance is one of the leading Property & Casualty (P&C) insurance companies and the only P&C company on the Dow Jones Industrial Average. Working in International Insurance, host is responsible for consolidating reserve analysis across all of Travelers' International business, frequently interacting with other actuaries and finance professionals abroad. One of the key aspects of this job is the communication of technical results in a clear and concise manner to inform business decisions. Students will learn about the actuarial career track and several of the core fundamentals of actuarial science. In addition, students will gain an understanding of property and casualty insurance companies, with a focus on the relationships between Actuarial, Finance, Underwriting, and Claims departments. The student will use information gained from pre-reading to perform basic actuarial analysis on a sample dataset, culminating in a business proposal.

Special Requirements: Students should have analytical and problem solving skills. An interest in actuarial science or insurance is recommended to maximize benefit of the experience.

Web Address: www.travelers.com

of day(s): 3

Week(s) of Jan 9, Jan 16

Housing Available? No

CT, New Canaan**** Remote ****

1415

Chief Compliance Officer (CCO)**Nantahala Capital Management**

Compliance

Parent '24

Description: Host oversees and manages all Compliance functions at Nantahala Capital Management, a 17 person hedge fund with a 18+ year track record located in New Canaan, CT. Nantahala manages fundamentally driven, market neutral, long/short equity hedge funds focused on small capitalization stocks. Host is responsible for monitoring all activities including trading, operations, accounting, cybersecurity, conflicts and investor relations. Additional duties include being responsible for all SEC filings, approving expenses, being a member of various management committees, and approving vendors and service providers.

The Extern will gain an understanding of how a hedge fund operates, the regulatory requirements surrounding a hedge fund, and the industry in general while also being exposed to various hedge fund partners and service providers. In addition, the Extern will spend time with current and former colleagues of the host to gain exposure to various roles and service providers.

Special Requirements: Sophomore, Junior or Senior interested in finance.

Web Address: <http://nantahalapartners.com/>

of day(s): 2

Week(s) of Jan 9, Jan 16

Housing Available? No

****Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.****

MA, Boston**In-Person**

1442

Associate**Citigroup**

Fixed Income Sales & Trading

Economics & Business '19

Description: You're ready to bring your knowledge from the classroom to the trading floor, and Citi wants to help you get there. From providing financing solutions to the world's leading corporations, governments, and institutional investors to offering a robust range of products and services, you will gain varied knowledge during this program. Full-time analysts actively participate in the research, trading and marketing of securities to our institutional client base. The externs in this program will work with our various teams primarily shadowing S&T desks in Boston, MA.

Seeking externs who are creative in solving problems and are intellectually curious; hard-working and diligent; enthusiastic, quick-thinking and able to juggle multiple tasks simultaneously; confident and comfortable with clients and articulate in oral and written communication; focused on achieving the group and client objectives.

Special Sophomore or Junior with a minimum 3.5 GPA and are interested in working in Boston.

Requirements:**Web Address:** <https://jobs.citi.com/>

of day(s): 2

Week(s) of Jan 2

Housing Available? No

NC, Charlotte**** Remote ****

1288

**Managing Director, Investment
Accounting****Nuveen**

Office of the CFO

Economics & Business '06

Description: Host leads a team that is responsible for all the publicly traded securities at our firm, which is about 900B in assets. We have a wide range of responsibilities but January is focused on closing out the prior year and preparing for February and March Board meetings. The extern would accompany host and their team while they work to complete those tasks.

Special Junior or Senior. Host is flexible on duration of externship, and will consider in-person.

Requirements:**Web Address:** www.nuveen.com

of day(s): 5

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

****Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.****

NJ, Westwood**In-Person**

1378

Principal and Wealth Manager**Modera Wealth Management, LLC**

Economics & Business '09

Description: Modera Wealth Management, LLC is a fee-only wealth management firm. Modera works with individuals, families, trusts, institutions, and philanthropic organizations to build customized plans and portfolios in their best interests. We provide objective advice, personal attention, and comprehensive resources to help our clients reach their unique goals. Extern will observe a principal/wealth manager and financial advisor in their day-to-day activities of servicing their clients. Activities will range from meeting in person with clients to answering calls and emails and participating in internal meetings.

Special Sophomore, Junior or Senior interested in wealth management.

Requirements:**Web Address:** <https://www.moderawealth.com/>

of day(s): 2

Week(s) of Jan 9

Housing Available? No

NY, New York**In-Person**

1348

Vice President**Arch Insurance**

Management Liability Underwriting

Economics & Business/Gov & Law '13

Description: Host manages a team of management liability insurance underwriters focused on Directors and Officers insurance. Responsibilities include analyzing risks to determine which accounts to add to our portfolio.

Extern will learn about management liability insurance and how we analyze public and private companies including reviewing financial conditions, class of business, and claim history. Financial solvency of a company is a key risk factor and a background in financial accounting is helpful.

Special Junior student with strong communication skills.

Requirements:**Web Address:** <https://insurance.archgroup.com/>

of day(s): 2

Week(s) of Jan 16

Housing Available? No

NY, New York**** Remote ****

1433

Managing Director**Evercore**

Wealth Management

International Affairs '03

Description: The extern will learn about all aspects of wealth management.

Special Sophomore or Junior with an interest in helping people.

Requirements:**Web Address:** <https://www.evercorewealthandtrust.com/>

of day(s): 2

Week(s) of Jan 16

Housing Available? No

****Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.****

NY, New York**In-Person**# 1149 **Chief Investment Officer & Team** **Lafayette College**
Investment Office Friend**Description:** The Investment Office is responsible for investing the College's endowment. In consultation with the Board's Investment Committee, we set asset allocation and then source, diligence, and select external investment managers.

The Extern will learn about how a college endowment investment office functions.

Special Sophomore or Junior**Requirements:****Web Address:** <https://www.lafayette.edu/investment-office/># of day(s): 5 Week(s) of Jan 9 **Housing Available?** No

NY, New York**In-Person**# 940 **Financial Advisor** **Merrill Lynch Global Wealth Management**
Wealth Management Economics & Business '08**Description:** Host's department provides private banking and wealth management for individuals; services span investment management, retirement planning, corporate banking solutions, estate planning and liability management. The extern will learn how to provide outstanding client service, and how to organize, develop, and run a business. In addition to learning about the day to day and industry as a whole, we will review a client and prospect investment and financial planning proposal.**Special** Sophomore, Junior or Senior with a genuine interest in wealth management and financial planning**Requirements:** services.**Web Address:** https://fa.ml.com/new-york/new-york/ias_and_associates/# of day(s): 3 Week(s) of Jan 9 **Housing Available?** No

NY, New York**In-Person**# 1446 **COO Financial Planning Platforms** **Morgan Stanley**
Wealth Management-Investment Solutions Economics & Business/ Psychology '02**Description:** The Extern will learn about the financial planning platforms that Morgan Stanley Wealth Management uses to provide excellent service to its clients. The Financial Planning platforms teams focus on Advisory, Morgan Stanley Virtual Advisor & E*TRADE.**Special** Interest in Financial Services industry, specifically the Wealth Management business.**Requirements:****Web Address:** <https://www.morganstanley.com/># of day(s): 2 Week(s) of Jan 9 **Housing Available?** No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

924

Executive Director, Institutional Equities Division Morgan Stanley

Prime Brokerage Business Consulting Economics & Business '99

Description: Morgan Stanley Prime Brokerage Business Consulting provides strategic consulting and support to start-up and existing hedge fund clients. The team collaborates directly with hedge fund Founding Partners, Chief Investment Officers, Chief Operating Officers and Chief Financial Officers to build, scale and optimize their businesses. Often the first call for both start-up and existing firms, the PB Business Consulting team assists client at various stages in their lifecycle: prelaunch, growth, and maturity. The advisory focus areas include business structure, human capital, real estate and IT selection, platform design, infrastructure build-out, third-party service provider selection, systems implementation, business continuity planning, operational due diligence/review etc. PB Business Consulting relies on in-depth experience to devise individualized, practical, economical, and scalable solutions that take into account each client's unique culture, strategy, and specific needs. The team consists of professionals who have extensive practical hedge fund experience and includes management consultants, lawyers, engineers, technology and integration specialists, as well as operations and client service experts. The Business Consulting team sits with and works directly with Prime Brokerage Sales and Capital Introductions teams, delivering seamless execution across all aspects of a client's businesses.

Students will learn about how the PB Business Consulting team in their principal duties as they work closely with Prime Brokerage Sales and Capital Introductions to win new business and provide advisory services to start up and existing hedge fund clients. The student will learn about how the team builds relationships with key decision makers at a client and provides strategic consulting advice to help clients build, scale and optimize their business. The student will be given a new client scenario to review and analyze.

Special Sophomore or Junior.

Requirements:

Web Address: www.morganstanley.com/careers

of day(s): 2

Week(s) of Jan 16

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

ON, Toronto, Canada**** Remote****# 1337 **EVP and Co-Head Global Funding and Treasury** **National Bank of Canada**

Parent '23

Description: Host is the Executive Vice President and Managing Director, Global Funding and Treasury. In this capacity, host is responsible for Global Securities Finance, Short-Term Funding, International Trading and Treasury, Rates and Credit Investments, Optimization, Regulatory and effective Liquidity. Volunteer is also a member of the Financial Markets Management Committee. Host has almost 30 years of experience on Wall St. and Bay St.

Students will learn about various aspects of Derivatives Sales and Trading, Security Finance and Treasury. Prior to the meeting, the student will be given material to learn about financial products and will complete exercises based on that material.

Web Address: www.nbfm.ca

of day(s): 2

Week(s) of Jan 9, Jan 16

Housing Available? No

PA, Allentown**In-Person**# 836 **Owner** **One Financial Services**

Parent '14

Description: One Financial Services is an investment firm with two locations in the Lehigh Valley. Our firm has two advisor owners and four additional non owner investment/wealth advisors. Three of our advisors are also CPA's and the firm prepares approximately 500 individual and business tax returns annually. One Financial Services offers financial strategies and advice delivered through personalized care for our clients. We offer planning services in the areas of retirement, estate, special needs, education, and taxation. We also facilitate referrals to life advisory services such as banking, mortgages, legal work and long-term care with our strategic partners.

What you will do: Short term job shadowing with advisors and associates through all aspects of a typical day in a financial investment firm. Attend client and business meetings. Conduct an informational interview with one of owners of the firm. What you will learn: Our approach to meeting with clients, how we provide investment advice, financial concepts we educate our clients with, and exposure to operational processes. What it takes to run a financial advisor firm. Why externships are an invaluable experience: Experience what it is like to work in a successful financial investment firm. Allows a college student a glimpse of multiple career opportunities in the finance industry. Make connections to individuals in the industry you would like to work in and expand your professional network.

Special Sophomore, Junior or Senior**Requirements:****Web Address:** <https://www.onefinancialservices.com/>

of day(s): 3

Week(s) of Jan 16

Housing Available? No

****Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.****

PA, Oaks**In-Person**

368

Program Manager**SEI**

Workforce Development

Friend

Description: SEI is a leading global provider of asset management, investment processing, and investment operations solutions for institutional and personal wealth management. They help professional wealth managers, institutional investors and private investors create and manage wealth -- and enable their long-term success by providing solutions that are both comprehensive and innovative.

The Externs will have a two day experience during which students will be able to participate in several activities. There will be an orientation and organization overview, a tour of the campus and our renowned art collection, presentations from department leaders, a job shadow opportunity, and mini case study project.

Special Sophomore or Junior. January 10th and 11th are the set dates for this externship.

Requirements:**Web Address:** www.seic.com

of day(s): 2

Week(s) of Jan 9

Housing Available? No

PA, Philadelphia**In-Person**

1444

VP Finance**Chubb Insurance**

Operations Finance

Economics and Business '08

Description: Host leads a team of 11 individuals that provide strategic financial support to Chubb Central Operations, including Procurement, Real Estate, Headcount Reporting, and Digital Transformation and Automation. Responsibilities include financial governance, financial planning and forecasting, budget reviews, spend monitoring, cost benefit analysis, and strategic planning.

The Extern will learn briefly about insurance financials in general, and then more specifically about Operations Finance. The Extern will meet with various members of the team to understand the Digital Transformation Financials and Initiative, Real Estate financials, and Headcount Reporting. The Extern will learn about typical weekly, monthly, quarterly, and annual financial tasks.

Special Interest in finance, business, or accounting.

Requirements:**Web Address:** <https://www.chubb.com/us-en/>

of day(s): 2

Week(s) of Jan 9, Jan 16

Housing Available? No

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PA, West Chester**In-Person**

1380

Accounting Associate**Curt Hummel & Associates, P.C.**

Economics & Business '18

Description: Host works for a small CPA firm in West Chester, PA and helps prepare tax returns, complete projects related to IRS notices, and assists in bookkeeping for local small businesses. Host is currently a graduate student at Fox School of Business obtaining a Master of Accountancy and has sat for 2 of the 4 CPA exams.

The Extern will learn about individual and corporation tax returns, bookkeeping, and other tasks completed by most small CPA firms. The Extern will observe the environment during tax season as well as the collaborative work between CPAs and their assistants. The firm also partners with a real estate company in the area, so if interested there is potential to learn about property management as well in regards to accounts receivable/accounts payable.

Special Requirements: Junior or Senior with an interest in the accounting industry, who has taken at least one accounting class.

Web Address: <https://curthummelcpa.com/>

of day(s): 2

Week(s) of Jan 2

Housing Available? Yes

PA, Whitehall**In-Person**

811

Managing Partner**KMJ Financial Group, LLC**

Mathematics & Economics '01

Description: Host provides financial services to families and business owners to develop a highly customized investment portfolio using multi-asset strategies. Student will have the ability to learn the basic foundation of interpreting financial goals for clients, along with the various investment strategies used to incorporate those goals into portfolios. The student will be given the opportunity to develop a fictitious financial plan incorporating an investment portfolio overlay towards the goals of the plan.

Special Requirements: A general understanding of Economics with an emphasis on investment management.

Web Address: www.kmjfinancial.com

of day(s): 3

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

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Government/Government Affairs/International Development/Policy

DC, Washington

**** Remote ****

1261 Federal Policy Manager

Family Values @ Work

Federal Team

French/Neuroscience '16

Description: Host manages the federal policy and advocacy strategy efforts for national organization focused on family-friendly worker policies. This involves representing the organization at national coalitions, in direct lobby meetings on Capitol Hill (and virtually), and giving technical assistance to partners across the country.

The Extern will get to observe strategy setting sessions, potential lobby meetings, and observe what it takes to launch a coordinated federal campaign in a new Congress.

Special Interest in government, social change, and workers rights/labor movement will make this

Requirements: externship much more exciting for a student.

Web Address: <https://familyvaluesatwork.org/>

of day(s): 4

Week(s) of Jan 16

Housing Available? No

DC, Washington

In-Person

1441 Executive Director

Federal Railroad Administration

Office of the Administrator

Mechanical Engineering/Engineering Studies '0

Description: The host is the Senior Career Official at 900-person sub-cabinet Federal agency responsible for regulating and promoting the safety of the railroad industry as well as overseeing Federal grants and loans to support passenger and freight rail projects with public benefits.

The Extern will learn about the implementation of the Bipartisan Infrastructure Law and Federal Government Regulatory processes. In addition the Extern will observe the relationship and interactions between career civil servants and political appointees in the Executive Branch.

Web Address: <https://railroads.dot.gov/>

of day(s): 3

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

****Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.****

DC, Washington**In-Person**

144

Head, Pharmaceuticals, US Federal Affairs**Johnson & Johnson**

Government & Public Affairs

Gov & Law/International Affairs '93

Description: As part of the World Wide Government Affairs & Policy team, the host leads the Federal Lobbying team for the Pharmaceutical business of Johnson & Johnson.

Extern will gain an understanding of federal government, policy and public affairs strategies and tactics. Activities include lobbying, policy development, and public affairs advocacy. Extern will have an opportunity to analyze and summarize a piece of federal legislation, assess emerging policy issues and increase their understanding of the role that Government Affairs plays in a major corporation.

Special Requirements: Junior or Senior with an interest in government affairs and/or policy is key. Healthcare interest is also beneficial, but not mandatory.

Web Address: <http://www.jnj.com/>

of day(s): 3

Week(s) of Jan 9, Jan 16

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

687

President and CEO

National Association for Behavioral
Healthcare

Government & Law '87

Description: The National Association for Behavioral Healthcare (NABH) advocates for behavioral healthcare and represents provider systems that are committed to delivering responsive, accountable, and clinically effective prevention, treatment, and care for children, adolescents, adults, and older adults with mental and substance use disorders. Its members are behavioral healthcare provider organizations that own or manage more than 1,800 specialty psychiatric hospitals, general hospital psychiatric and addiction treatment units and behavioral healthcare divisions, residential treatment facilities, youth services organizations, and extensive outpatient networks. The association was founded in 1933.

The NABH President and CEO serves as the association's principal lobbyist, oversees the association's advocacy work on Capitol Hill, and helps to set and implement strategic policy goals that support high-quality, evidence-based behavioral healthcare for Americans living with mental and substance use disorders. The President and CEO also works with and coordinates NABH's advocacy initiatives with patient and provider groups, regulators, public and private payers and trade associations.

Depending on the legislative schedule, extern can expect to attend internal association planning/strategy meetings, coalition meetings, Hill hearing and mark ups, agency briefings, and other external events. In addition, extern can expect to participate in meetings with House/Senate personal office staff, committee staff, Congressmen/Senators from both political parties and executive branch officers. Student may also have the opportunity to meet one on one with the Directors of the Association, with Executives from other trade associations, Congressional Support Offices, fund raisers, research analysts and other professionals as available. The student will gain insight into Government Relations and Advocacy as a career opportunity as well as identifying the many areas of professional opportunity available in Washington DC. They will be given background information on a behavioral healthcare policy issue. We will jointly develop strategies to promote the association's policy position, determine appropriate Senators/Representatives/agencies to contact/influence and develop supporting advocacy materials for the initiative.

Special Requirements: Sophomore, Junior, or Senior with general understanding of the legislative and regulatory processes. Interest in behavioral healthcare would be helpful.

Web Address: www.nabh.org

of day(s): 2

Week(s) of Jan 9, Jan 16

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

DC, Washington**In-Person**# 1223 **Managing Partner****Winning Strategies Washington**

International Affairs '92

Description: WSW externships involve working closely with the Principals and Partners at WSW on a range of tasks – both administrative and substantive. Substantive responsibilities may include a broad range of activities, such as monitoring Congressional hearings, conducting legislative research, working on social media projects, analyzing legislation, and coordinating and attending events for Members of Congress. WSW externs are also encouraged to attend events on Capitol Hill and often experience other opportunities to interact with elected officials. On a day to day, the partners of the firm present to clients, meet with members of Congress and conduct conference calls to check in with clients.

Special An interest in government relations or government.

Requirements:**Web Address:** wswdc.com

of day(s): 5

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

NY, New York**** Remote ****# 1329 **Program Analyst****USAID/Social Solutions International**Bureau for Democracy, Development
and Innovation

French/International Affairs '16

Description: Host can answer any questions if you are thinking of a graduate degree or career in International Affairs, particularly international development. After graduating from Lafayette early in December 2015, the host struggled to determine what a career in IA would look like and instead worked in the private sector in NYC. After three years, she applied to graduate school and opted to stay in NYC and attend Columbia University SIPA. She graduated with a Master of International Affairs in economic and political development, management, and gender and public policy. While at SIPA she worked at the Earth Institute, the Harriman Institute, and the Center for European Studies. After graduating, host had a short-term contract at the World Bank and a Fellowship at Pallas Advisors, a national security consulting firm. In July 2021, she started as a Program Analyst at USAID in the Bureau for Development Democracy and Innovation (DDI) in the Innovation, Technology, and Research Hub (ITR), specifically in the Research Division, through the institutional support contractor (ISC) Social Solutions International. She works on partner programs, communications, strategy, and monitoring and evaluation.

Students will learn about the various career opportunities that exist for international affairs professionals as well as the process of applying to Master of International Affairs (MIA) or Master of Public Administration (MPA) programs. If interested in economic development or similar topic areas, they can also learn more about those topics. Host can assist the student in writing graduate school application essays, provide an economic development case study from a course, share educational materials from a course, share sample USAID program information, and other skill-building exercises.

Special Sophomore, Junior or Senior

Requirements:**Web Address:** <https://www.usaid.gov/research>

of day(s): 3

Week(s) of Jan 9, Jan 16

Housing Available? No

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1443

Senior Regulatory Policy Specialist

PPL Corporation

Regulatory Affairs

Economics & Business/ Gov & Law '17

Description: Host works as a senior specialist in regulatory policy and business strategy within the utility/energy industry. This includes reading, researching, and analyzing relevant regulatory and legislative policies, discussing and determining likely impacts to business lines, and incorporating policies into overall business strategy. Daily work functions include reading, writing, and holding and participating in meetings.

The Extern will learn about the utility and energy sector, regulated industries, and the interconnection between regulated entities, regulators, and state and federal governments. Extern will be exposed to current "hot topic" issues facing the industry and the process of developing business strategy in response to external policies and rulemakings.

Special Energy, climate, government, business strategy

Requirements:

Web Address: <http://pplweb.com/>

of day(s): 3

Week(s) of Jan 9, Jan 16

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

Graduate/Professional School & Research

MD, College Park

In-Person

1426 **Graduate Assistant (PhD Candidate)** **University of Maryland, College Park**

Chemical and Biomolecular Engineering Chemical Engineering '19

Description: The Extern Host is a Chemical Engineering doctoral student at the University of Maryland, College Park focusing on atmospheric science/aerosols and applying data analysis to models in order to enhance understanding of climate change. This includes designing experiments, attending collaborative group meetings, and troubleshooting state of the art equipment used in several national laboratories.

The Extern will learn about the day to day activities involved in a PhD program including project management and observing experiments developed towards a thesis dissertation. The Extern will also observe a collaborative team dynamic as well as meet with faculty and other graduate students to learn about the broad range of research available within the field.

Special Requirements: Interest in research or academia, experience/familiarity being in a regulated laboratory environment.

Web Address: <https://chbe.umd.edu/>

of day(s): 3 Week(s) of Jan 9, Jan 16 **Housing Available?** No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

MO, St. Louis**** Remote****

1323

PhD Candidate**Washington University**Developmental Biology & Molecular
Oncology

Biology '18

Description: Host is a PhD candidate in the Developmental, Regenerative & Stem Cell Biology program at Washington University in St. Louis. Her thesis work addresses two distinct topics, one which is highly developmental, and one within the field of molecular oncology. Her first research project aims to understand the highly complex spatiotemporal control of pigmentation patterns in a zebrafish model. This research focuses on melanocytes, like those found in humans, which are associated with a number of human diseases such as melanoma skin cancer, albinism, and Waardenburg Syndrome. Her second research project aims to identify new genes in melanoma that can be targeted therapeutically. Her research is deeply rooted in epigenetics and the regulation of gene expression. In her position, she is frequently conducting bench lab research, reviewing and analyzing relevant literature, working in one of the best zebrafish facilities in the country, developing new experimental plans, creating scientific illustrations in Adobe Illustrator, attending journal clubs, and writing for grant applications or research proposals. She is also connected to individuals in a number of biological fields and may be able to get students in touch with others at Washington University in St. Louis.

Externs will have the opportunity to learn about 1) conducting research at the graduate student level, 2) pursuing various careers in biological research, 3) experimental design, 4) reading and critiquing scientific literature, 5) melanoma pathogenesis and melanocyte development, 6) creating scientific illustrations in Adobe Illustrator, 7) writing for grant/research proposals, 8) the zebrafish model in research, 9) general graduate student life. The extern may be given several research questions to choose from, which they will use to guide them in creating a potential experimental approach that can be used to address this question. We will work together on how to understand literature, design an experiment, and write a short research proposal.

Special Requirements: Interest in biology, research, or graduate school. Extensive biology background is not necessary and students at any level in their studies are welcome!

Web Address: <http://dbbs.wustl.edu/divprograms/devbio/Pages/default.aspx>

of day(s): 3

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

NY, Queens**In-Person**

1424

Law Student**St. John's University School of Law**

Philosophy '20

Description: The extern will have the opportunity to shadow a 3L at a prestigious New York law school. The extern will observe law school courses, interact with Law Review staff, and gain experience into what being a law student is like.

Web Address: <https://www.stjohns.edu/law>

of day(s): 2

Week(s) of Jan 16

Housing Available? No

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Health Care/Dentistry/Medicine/Public Health/Veterinary Science

AL, Birmingham

**** Remote ****

1371 **Director** **University of Alabama Birmingham**
O'Neal Comprehensive Cancer Center Biology '83

Description: Host completed his MD and PhD (Immunology) at Harvard Medical School in 1990 followed by an internship and residency in Medicine and a fellowship in Infectious Diseases at the Brigham and Women's Hospital in Boston. In 1998, after completing a post-doctoral fellowship in Molecular Immunology in the laboratory of Dr. Frederick Alt at Harvard Medical School, the volunteer started his first independent laboratory in the Department of Pathology and Immunology at the Washington University School of Medicine (WUSM) in St. Louis. In 2015 he moved to the Department of Pathology at Weill Cornell Medicine and in 2020 to become the Director of the O'Neal Comprehensive Cancer Center at UAB. His laboratory focuses on elucidating pathways required for immune system development and on understanding DNA damage responses, especially as they apply to cancer and the development of novel cancer therapeutics.

Students will learn about the career pathway as a physician-scientist.

Special **Willing to potentially host in-person if student prefers and circumstances permit.**

Requirements:

Web Address: <https://scholars.uab.edu/display/bps>

of day(s): 2 Week(s) of Jan 2, Jan 9, Jan 16 **Housing Available?** No

CO, Colorado Springs

In-Person

1448 **Doctor** **Centura**
Cardiac and Thoracic Surgery Associates Religious Studies/ Biology '09

Description: Host is a practicing Cardiac Surgeon. A typical day will be from 7-3 and will vary between seeing consults in the outpatient/inpatient setting, time in the operating room with coronary artery bypass grafting, valve replacement/repair and transcatheter aortic valve. The extern will gain insight into cardiac pathology and management of patients through firsthand observation.

Special Student planning to pursue medical school.

Requirements:

Web Address: <https://www.ctsurgery.com/>

of day(s): 3 Week(s) of Jan 9, Jan 16 **Housing Available?** Yes

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NC, Charlotte**In-Person**

1209

Physician**Novant Health Randolph OB/GYN**

Obstetrics and Gynecology

Biology '06

Description: This externship would provide the opportunity to shadow host's work as an Ob/Gyn. This would include office patients, observing surgeries and deliveries, with the opportunity to see the lifestyle as well as variety this field offers.

IMPORTANT: Student must complete a comprehensive hospital approval process/complete privacy agreement to be allowed to observe interactions with patients. Extern must provide proof of flu and COVID-19 vaccination.

Special Requirements: Student should be a self motivated, hard worker who is flexible as the day is never predictable! Availability may shift based on host's surgery/on-call schedule to maximize student experience - flexibility needed.

Web Address: www.nhrandolphobgyn.org

of day(s): 5

Week(s) of Jan 16

Housing Available? Yes

NJ, Aberdeen**In-Person**

1403

Occupational Therapist**Matawan Aberdeen Regional School District**

Student Services

Parent '25

Description: Host provides occupational therapy services in a public school-based setting. Responsibilities include assessing and evaluating elementary aged students, designing and executing treatment plans that focus on functional performance throughout a student's academic setting and collaborating with parents and other related service providers to design IEPs (Individualized Educational Plans). Currently, direct therapeutic services are provided in person only.

The Extern will learn about a variety of developmental disabilities including autism, cerebral palsy, fine motor delay, behavior disorders and ADHD as well as the Occupational Therapist's role in a multi-disciplinary team.

Special Requirements: Extern must enjoy being around children, respect confidentiality, and have excellent interpersonal skills.

Web Address: <https://www.marsd.org/>

of day(s): 2

Week(s) of Jan 2

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

NJ, Branchburg**In-Person**

1397

Ophthalmologist**Abessi Eye Care & Surgery LLC**

Biology '07

Description: Host is a board certified cornea specialist and comprehensive ophthalmologist. He established his own private practice in 2020 and sees patients with various eye conditions. The extern will learn about the eye, routine eye exams, as well as various eye conditions, including cataract, glaucoma, and macular degeneration. In addition, the extern will observe how a private practice office runs.

Special Junior or Senior; COVID vaccination required.

Requirements:**Web Address:** www.abessieye.com

of day(s): 2

Week(s) of Jan 2

Housing Available? No

NJ, Newark**In-Person**

1407

Physician - Surgeon**Newark Beth Israel Medical Center - RWJBH**

Department of Surgery

Parent '24

Description: The Extern will learn about the diagnosis and treatment of surgical diseases in an interactive and educational environment.

The team consists of medical students, surgical residents, physician assistants, and attending physicians. The extern will attend conferences, learn about the basics of outpatient and inpatient medicine and may observe surgery.

Special Junior planning for a career in medicine.

Requirements:**Web Address:** <https://www.rwjbh.org/>

of day(s): 5

Week(s) of Jan 9

Housing Available? No

NJ, North Plainfield**In-Person**

466

Periodontist/Dental Implants**David A. Goldberg, DMD**

Parent '11

Description: Host works in dental implant and periodontal surgery. Externs will observe and learn about dental implant and periodontal surgery, a private dental office, treatment planning and reading CT scans.

Special Note: Externship will likely take place on Monday, Tuesday, and Thursday of the selected week.

Requirements:**Web Address:** goldbergimplantperio.com

of day(s): 3

Week(s) of Jan 9, Jan 16

Housing Available? No

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NJ, Point Pleasant**In-Person**

748

Doctor of Chiropractic**Coombs Chiropractic**

Biology '95

Description: Externs will be immersed in a high paced, established private family practice seeing an incredible range of patients. Pregnant moms pursue care for low back pain, pelvic alignment, breech issues, post-partum care and evaluation of their newborns. Infant and toddler care range from wellness to sickness, torticollis and spinal tone issues to slips, falls, sprains and strains. Similar issues affect patients of all ages, whether couch potatoes, weekend warriors or competitive athletes. Seniors often seek care to stay young and active and are often seen along side acute sciatic patients and wellness infant check-ups.

Extern will learn about chiropractic care and its complementary alignment to medicine. Every aspect of patient care will be covered, including case background, examination, differential diagnosis, neural scans, x-rays if applicable, adjustments and therapy. Externs have the opportunity to choose the patient case types (wellness, pregnancy, infant, pediatric, athletic or acute patient profiles) that most interest them, reviewing patient files, treatment protocols and outcome measures for each case.

Special Requirements: Students with a sincere interest in helping people, outgoing, openminded, hardworking and comfortable with patient interaction.

Web Address: CoombsChiropractic.com

of day(s): 3

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? Yes

NJ, Shrewsbury**In-Person**

1432

Veterinary Technician**Happy Tails Veterinary Hospital**

Owner

Parent '25

Description: A student interested in applying to veterinary school may shadow us in our veterinary hospital during our normal working hours. They will see in office visits, surgeries, laboratory tests being performed, medications dispensed, etc. We do this with college students every summer which can progress into a summer job.

Special Requirements: Only need an interest in veterinary medicine! ; and desire to pursue vet school

Web Address: www.happytailsvetnj.com

of day(s): 5

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

NJ, Springfield**In-Person**

85

Dentist**William Bohrod Dental**

Psychology '79

Description: Host is the owner of a high quality dental office focusing on general dental practice, encompassing all aspects of dentistry.

The student will be observing and learning about the day to day operations of a small, high quality dental office.

Special The student should be interested in attending Dental School, and pursuing a career in dentistry.

Requirements:**Web Address:** www.drbohrod.com

of day(s): 4

Week(s) of Jan 9

Housing Available? No

NY, Brooklyn**In-Person**

570

Chairman**Maimonides Medical Center**

Radiology

English '77

Description: Maimonides is the largest hospital in Brooklyn dedicated to providing quality health care to all, predominantly serving those with limited financial resources.

Host is the Chair of the Department of Radiology at Maimonides Medical Center in Brooklyn, NY. Prior to joining Maimonides, host was the Vice Chairman of the Radiology Department at the Hospital for Joint Diseases/Orthopedic Institute in New York. Host is active in research and has published, presented and lectured in his field.

The Extern will observe radiology imaging and intervention and in so doing learn about the different medical and surgical subspecialties, post-graduate medical education, and the complexity of the hospital environment.

Special Junior or Senior interested in pursuing a career in medicine.

Requirements:**Web Address:** maimonidesmed.org

of day(s): 5

Week(s) of Jan 9, Jan 16

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

NY, New York**** Remote ****

1413

Psychiatric Nurse Practitioner**Adhara Insight**

Neuroscience '05

Description: Host is the founder and sole practitioner in a private psychiatry practice, which treats adults with a variety of mental health conditions - focusing mostly on mood disorders, anxiety, and trauma. Treatment modalities include psychopharmacologic management, psychotherapy, and integration of contemplative philosophies and practices (mindfulness, yoga, Buddhism, etc.). Host also consults for a technology-based mindfulness company and has a decade of experience working with underserved populations.

The extern will learn about psychiatric diagnoses, different treatment modalities, psychotherapy, and contemplative science. The extern will learn about the use of telehealth to practice psychiatry.

Special Requirements: Interest in mental health/psychiatry. Interest in or already established contemplative practice (mindfulness, meditation, yoga, Buddhism).

Web Address: www.adharainsight.com

of day(s): 2

Week(s) of Jan 9, Jan 16

Housing Available? No

NY, New York**In-Person**

1436

Physician Assistant**Northwell Health - Lenox Hill Hospital**

Interventional Cardiology

Biology '16

Description: Host works on an inpatient medical team composed of and run by Physician Assistants that work on the cardiology service at Lenox Hill Hospital. Host's responsibilities include assessing, admitting, and managing patient's on a telemetry unit to be further managed for acute or chronic heart failure, acute coronary syndromes, arrhythmias, valvular disease, syncope, hypertension and more.

Extern will be part of an integrated medical team where he/she will attend interdisciplinary rounds with doctors, nurses, social workers, and other medical staff. The host also works in the cardiac catheterization lab - evaluating patients pre and post cardiac catheterization. Extern will also have the opportunity to shadow procedures within the cardiac catheterization lab. The extern will learn about the role of a PA in a hospital setting, as well as learn about medical diagnoses, interventions, and continuation of care from the hospital and beyond.

Special Requirements: Junior or Senior with an interest in becoming a Physician Assistant.

Web Address: <https://lenoxhill.northwell.edu/lenox-hill-heart-lung/cardiology>

of day(s): 3

Week(s) of Jan 2, Jan 9

Housing Available? Yes

****Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.****

NY, New York**** Remote****

950

**Associate Professor of Neurological
Surgery**

Neurological Surgery

**Weill Cornell Medical College/Cornell
University**

Parent '14

Description: Host is a Board Certified Neurosurgeon and Neurologist specializing in treatment of brain and spinal tumors and in a specialized high tech neurosurgical procedure called Stereotactic Radiosurgery. Host does patient care and research that includes "clinical trials" (mostly testing new ways of treating brain cancer) and development of medical devices with teams of biomedical engineers.

The extern will learn about taking care of patients in a neurosurgeon's office and about procedures done through discussions with host and through participation in interdisciplinary team conferences. They will learn about decisions that brain tumor doctors make and about human subjects research. They will attend a virtual research meeting where cancer clinical trials are reviewed. They will also have an opportunity to discuss life in medicine in general and neurosurgery in particular.

If circumstances improve, an in-person externship may be possible.

Special Requirements: Students will need to get clearance through the Weill Cornell volunteer office since they will be exposed to patient protected health information and confidential clinical trial discussions.

Web Address: www.cornellneurosurgery.com

of day(s): 2

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

NY, Syracuse**In-Person**

6

Physician

Urology

Associated Medical Professionals

Geology '78

Description: Host is considered a national and international authority in laparoscopic and robotic urological surgery and has been an active teacher in this area for over 20 years. His research and clinical interests have focused on robotic urological surgery. In addition, other clinical interests include minimally invasive treatment of benign prostatic hypertrophy (BPH) and the use of fibrin sealants in surgery. At the present time, host also serves as Chief of Urology at Crouse Hospital in Syracuse, New York.

Extern will learn about surgery and treating clinic patients. The student will be given a collection of sample patient cases and therapies. We will work together on reviewing how these cases are managed by the care team in each scenario. We will also discuss the medical school admission process. Also, depending on the COVID situation, externs will be allowed into the operating room to witness live surgery.

Special Requirements: ** Externship can be either virtual or on-site depending on student needs. **

Web Address: <https://www.ampofny.com/>

of day(s): 3

Week(s) of Jan 2, Jan 9

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

PA, Danville**** Remote****

186

**Chairman, Department of
Ophthalmology****Geisinger Health System**

Ophthalmology

Biology '82

Description: Host is the Department Chair. Student will learn about clinical patient exams, and laser and operating room procedures of the ophthalmology practice in a teaching setting. When done virtually, the student will receive virtual tours, discussions and other materials to assist them in achieving their career goals. The student will be given a collection of sample patient cases and therapies in either digital or paper format. We will work together on reviewing how these cases are managed by various members of the care team in each scenario.

Special Student with interest in health care in general or eye care in particular.

Requirements:**Web Address:** www.geisinger.edu

of day(s): 5

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

PA, Doylestown**** Remote****

963

President**Hepatitis B Foundation**

Biology '96

Description: Host leads a team that conducts public health research, and designs programs to address hepatitis B and liver cancer. Host's team collects and analyzes data; designs, implements and evaluates interventions; and manages national and international partnerships to promote hepatitis B vaccination, testing, care and treatment. They work with patients, providers and community organizations.

Students will learn about public health strategies, public policy, epidemiology, working in under-served communities, and conducting public health research. Students will gain an understanding of how public health strategies can be used to prevent, control, and eliminate diseases and conditions. The student will also be given peer-reviewed journal articles and patient stories to review and study. We will work together to help the student understand the complex challenges faced by people living with a chronic infectious disease, and the role that public health interventions play in improving health outcomes.

Special Junior or Senior with an interest in public health, community health, global health, or policy. Ability to read peer-reviewed journal articles. ** Host can be flexible with either in-person or remote, based upon host's schedule and student location. **

Web Address: www.hepb.org

of day(s): 2

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

****Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.****

PA, East Stroudsburg**In-Person**

684

Physical Therapist/Owner**Laurie Samet Physical Therapy**

English '79

Description: Host is the owner of a solo outpatient physical therapy practice specializing in orthopedics, sports, spine, and manual therapy. Students have the opportunity to shadow volunteer while she treats patients and documents their care. Then, in private discussions with the student, host puts that patient's treatment in a greater holistic context, for the individual patient, for the individual therapist, and, at the macro level, for our health care system.

Special Requirements: For students who are exploring interest in physical therapy as a career and/or pursuing admission to physical therapy school.

Web Address: lauriesametphysicaltherapy.com

of day(s): 5

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

PA, Philadelphia**In-Person**

967

Family Medicine Physician**Delaware Valley Community Health**

Maria de los Santos Health Center

Biology '13

Description: Host provides primary care to patients in an outpatient primary care setting. The majority of the patients are Spanish speaking (interpreter service is used). The majority of the day is spent providing direct care to patients, making medical decisions, and documenting.

The Extern will learn about medical diagnoses, interventions, and the continuum of care process, as well as observe primary care in action. In addition, the Extern will observe collaborative team processes with the medical staff, other physicians, nurse practitioners, and physician assistants.

Special Requirements: Preferably someone interested in healthcare, public health, and/or social determinants of health.

Web Address: <https://dvch.org/maria-de-los-santos-health-center/>

of day(s): 2

Week(s) of Jan 2

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

PA, Philadelphia**** Remote ****

1321

Internal Medicine Physician**University of Pennsylvania - Pennsylvania
Hospital**

Biology '14

Description: Host works as an internal medicine physician through the University of Pennsylvania Health System. Host is responsible for direct patient care, as well as teaching medical students and interns. Medical training includes rotating through general inpatient hospital wards, the Medical Intensive Care Unit, along with dedicated Cardiology, and Hematology-Oncology services.

Students will learn and review the transition from undergraduate, to medical school, and formal residency training. We will discuss the role of varied members of the health care team, and discuss career options in medicine and the allied health professions. We will discuss career coaching and support, research guidance, and day to day life as a current internal medicine resident.

Interested students will work on patient cases, differential diagnoses, and treatment. We will highlight the importance of a multidisciplinary approach to patient care, and how current undergraduates can best align their undergraduate curriculum to develop a broad interpersonal skill set. Students will leave the experience having learned about a career in medicine, and ways to continue to grow personally and professionally following their Lafayette education.

Special Requirements: Students that have an interest in the health professions or learning more about the field of medicine are open to participate.

Web Address: <https://www.pennmedicine.org/for-patients-and-visitors/penn-medicine-l>

of day(s): 4

Week(s) of Jan 2, Jan 9

Housing Available? No

TN, Nashville**In-Person**

1189

Associate Professor of Medicine**Vanderbilt University Medical Center**

Medicine

Biology '99

Description: Host is a PhD-trained laboratory researcher with expertise in cancer biology and medical/graduate education. Host's research interests are in understanding response and resistance to anti-cancer therapies, with the goal of improving cancer patient care. Host collaborates with oncologists to design, manage, budget, and execute correlative studies for clinical trials. In addition to host's research interests, she is also an educator. Host oversees a part of the 3rd and 4th year medical school curriculum, in addition to directing and teaching in medical and graduate student courses.

During the Externship, students will learn about the responsibilities and activities of a faculty member at a Research institution. Furthermore, students will learn about conducting basic and translational research in a university setting. Students will observe what host does on a day-to-day basis which includes going to meetings, seminars, and teaching students. Host will set up meetings with other faculty and administrators to discuss career paths. Importantly, students will have the opportunity to meet graduate or medical students so that they can learn about what it is like to be a MD or PhD candidate at a major research institution.

Special Requirements: Juniors or Seniors that have an interest in pursuing a PhD in biomedical science to advance their career in research or education in a university setting.

Web Address: www.vanderbilt.edu

of day(s): 2

Week(s) of Jan 9

Housing Available? No

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VA, Occoquan**** Remote ****

1374

CEO, Healthcare Consultant**Freeborne Health Advising**

Biology '83

Description: Host has had multiple clinical and public health experiences over her thirty-five year career. Her current work involves: 1. assessing federally-funded community health centers, 2. advising pre-health students, 3. writing and reviewing content for a large medical case manager audience. The federally-funded clinics are required to have behavioral health, dental, primary care, and OB/gyn services.

Students will learn about: 1. the United States healthcare system, 2. the definition of primary care, 3. compliance with a federally-funded program, 4. different types of healthcare providers. Additionally, the students will learn about the intersection of clinical and public health. Student may also have the opportunity to contribute to a blog on an aspect of health or healthcare that interests them.

Special Requirements: Good communication skills; knowledge of scientific research or willingness to learn how to read academic, medical articles.

Web Address: www.freebornehealthadvising.com

of day(s): 2

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

WA, Seattle**In-Person**

1421

Physician Assistant (PA-C)**University of Washington**

Department of Breast Surgery

Neuroscience '16

Description: Host is a Breast Health PA-C at the UW Medical Center Northwest Breast Clinic, an affiliate of the Seattle Cancer Care Alliance. Host treats patients with a current breast cancer diagnosis as well as patients at higher-than-average risk for breast cancer. This includes evaluations of breast abnormalities, high risk screening plans, pre and post-operative visits, as well as follow-up care for breast cancer patients.

The extern will learn about medical diagnoses, interventions, and care process for individuals in cancer treatment. The extern will observe medical collaboration between PA, surgeons, nurses, and medical staff. Furthermore, the extern will learn about interdisciplinary care across specialties including medical oncology, radiation oncology, plastic surgery, pathology, and medical imaging teams.

Special Requirements: Student must complete any additional pre-screening steps required by the medical center.

Web Address: <https://www.uwmedicine.org/locations/breast-surgery-clinic-northwest>

of day(s): 4

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

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Law & Justice

CO, Denver

In-Person

1428

Shareholder

Beatty & Wozniak, P.C.

Biology '02

Description: The host practices in oil and gas litigation and federal lands for a mid-sized Denver law firm that specializes in energy law. This means the host represents energy companies in court and administrative proceedings involving land access issues, payment of proceeds disputes, and navigating federal and state permitting processes.

Day-to-day duties vary based on the case schedule, but can involve trials or other court appearances, administrative hearings before state or federal agencies, client meetings, depositions or other discovery.

Depending on the host's case load, the Extern will learn about upstream and midstream onshore oil and gas development, civil litigation, and administrative procedure and law. In addition, the Extern will observe in-house law firm practice by observing attorneys and support staff.

Web Address: www.bwenergylaw.com

of day(s): 3

Week(s) of Jan 9, Jan 16

Housing Available? No

DC, Washington

**** Remote ****

1394

CEO

D.C. Bar

Executive Office

Mathematics/History '84

Description: The D.C. Bar is responsible for registering, managing, educating, and regulating all of the lawyers who are admitted to practice law in the District of Columbia. With almost 114,000 members, it is the largest integrated bars in the United States and among its members are several Supreme Court Justices, the U.S. Attorney General, and many other legends in the law. The D.C. Bar serves its members by providing varied services including: continuing legal education; practice area networking and substantive programming; ethics advice; practice management guidance; client security fund; fee arbitration; and attorney wellness services.

The extern will work with the D.C. Bar General Counsel and the CEO on a variety of projects, including contract management, member issues, and advising the Board of Governors. Depending on the extern's availability, they will prepare for, and attend, a Board of Governors meeting along with meeting the current D.C. Bar President. The extern can expect to learn about membership in the D.C. Bar and the skills required to be a leader in a professional association.

Web Address: www.dcbar.org

of day(s): 5

Week(s) of Jan 9

Housing Available? No

****Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.****

MA, South Easton**In-Person**

112

Attorney**Law Office of Joshua Werner**

History '79

Description: Student will gain an upfront look at what a trial attorney does on a daily basis. Students will learn about trials, client interactions during trial, and courtroom procedures.

We will review files of actual pending cases and take a look at what is needed to prepare a defense to the charges brought against a client. This would include witness statements, police reports, grand jury minutes, and trial strategy.

Special Requirements: Interest in going to law school might be an advantage. Students should have an open mind and ability to look at what is not readily apparent; organized thinker and ability to write clearly.

Web Address: <http://www.eastonlaw.net/>

of day(s): 5

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

MD, Rockville**** Remote ****

1345

Lawyer**Law Offices of Mark L. Goldstone**

International Affairs '81

Description: Host is a lawyer in solo practice in Washington, D.C. defending freedom of speech cases under the First Amendment. He has nearly 40 years of experience defending clients charged with civil disobedience type offenses during protests such as activists raising anti-war, peace and justice, human rights, anti-torture, anti-death penalty, housing, immigration, LGBT rights, religious freedom and homeless issues. He has represented groups like ACT UP, Greenpeace, Citizen Action, Occupy DC, Fire Drill Friday (Jane Fonda's climate change group), Extinction Rebellion, Poor People's Campaign (Rev. William Barber's group), United We Dream, and many more. Host may be the only attorney in the United States to have had a pending First Amendment case for his entire professional career. His work has had a major influence on the First Amendment right to protest in Washington, D.C. at major sites like the White House, Capitol Hill, and the Supreme Court. He has advised clients on pre-demonstration techniques, conducted pre-action briefings, conducted know your rights trainings and defended activists from the arrest to trial, appeal, and has filed petitions for certiorari to the Supreme Court. The host's legal career began as an intern with then Senator Joe Biden on the Senate Judiciary Committee, and later started his defense work as a D.C. Criminal Justice Act attorney. In addition to his criminal defense work and private practice, he has been in-house counsel to several major companies.

The extern will learn about defending freedom of speech under the First Amendment in a difficult and challenging anti-protester, anti-free speech political environment. Sample First Amendment case studies will be reviewed and discussed.

Special Requirements: Junior or Senior planning to pursue law school.

Web Address:

of day(s): 2

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

****Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.****

NJ, Bedminster**In-Person**

1386

Partner**Weber Gallagher**

Insurance Practice Group

English/ Biology '90

Description: Host is the Chair of the Insurance Practice Group at Weber Gallagher - a mid-sized law firm based in Philadelphia, PA with offices throughout PA, NJ, NY and DE. The Host is based in Bedminster, NJ.

The Insurance Practice Group focuses on providing advice to and defending insurance carriers in connection with underlying insurance claims where there is a dispute between the insurance carrier and the insured regarding the scope of insurance coverage available. The underlying claims involve a variety of issues from environmental, COVID claims, construction defect, employment related discrimination, financial theft/fraud, and homeowners claims that are litigated throughout NY, NJ, DE and PA

The Extern will learn about the litigation process, including the process of reviewing and evaluating a claim, responding to discovery requests, depositions, motion practice/oral argument, case management conferences, mediation, settlement, etc.

****The externship can be virtual, in person, or a combination.****

Special Junior or Senior planning for a career in law.

Requirements:**Web Address:** www.wglaw.com

of day(s): 5

Week(s) of Jan 16

Housing Available? No

NJ, Hackensack**In-Person**

1066

Managing Partner**Hartmann Doherty Rosa Berman & Bulbulia,
LLC**

History '90

Description: Host's law firm specializes in commercial litigation and transactions. The Extern will observe court appearances and depositions.

Web Address: www.hdrbb.com

of day(s): 5

Week(s) of Jan 9, Jan 16

Housing Available? No

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NY, Bronx**In-Person**

1254

Acting Supreme Court Justice**New York State Unified Court System**New York State Supreme Court, Bronx
County, Criminal Term

International Affairs '83

Description: Host is the Administrative Judge at the Bronx Hall of Justice (Bronx Supreme Court - Criminal). The externship would allow students to observe the day to day inner workings of the courthouse, prepare briefs and memoranda, perform legal research, compile caselaw that may be used in judicial decisions, assist the judge in the courtroom and observe hearings, trials and other legal arguments.

Special Junior or Senior with an interest in the law, and intellectual curiosity.

Requirements:**Web Address:** nycourts.gov

of day(s): 5

Week(s) of Jan 9, Jan 16

Housing Available? No

NY, New York**In-Person**

104

Assistant District Attorney**Manhattan District Attorney's Office**

History '92

Description: Host handles prosecution of criminal cases in Manhattan. May have a chance to observe a trial.

Special Students should have scheduling flexibility to coordinate opportunity with host.

Requirements:**Web Address:** <https://www.manhattanda.org/>

of day(s): 3

Week(s) of Jan 9

Housing Available? No

PA, Allentown**In-Person**

852

Judge**Lehigh County Court of Common Pleas**

Government & Law '83

Description: Students will be able to observe a criminal courtroom in the Lehigh County Court of Common Pleas.

Special Students who are considering law school or a career in the criminal justice system.

Requirements:**Web Address:** www.lccpa.org

of day(s): 3

Week(s) of Jan 9

Housing Available? No

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PA, Easton**In-Person**

1382

Chief Deputy District Attorney**Northampton County District Attorney's Office**

American Studies/History & Gov/Law '05

Description: The Northampton County District Attorney's Office is responsible for handling the prosecution of criminal matters arising in Northampton County. The Office is comprised of 22 attorneys, 8 detectives, and 17 staff members. On a daily basis, attorneys are responsible for various research and writing assignments, plus appearing before magisterial district courts, the Northampton County Court of Common Pleas, the PA Superior Court, the PA Supreme Court, and federal court in the Eastern District of PA and the Third Circuit. The extern(s) will have the opportunity to speak with attorneys who work in various substantive units within the DA's Office and learn more about the day-to-day responsibilities of a prosecutor.

The extern(s) will also be able to observe court proceedings. Subject to the court's schedule, this will include jury selection, jury trials, guilty plea proceedings, bail court, and miscellaneous court.

Special Host can be flexible on length of externship.

Requirements:

Web Address: <https://www.northamptoncounty.org/DISTAT/Pages/default.aspx>

of day(s): 4

Week(s) of Jan 2

Housing Available? No

PA, Wilkes-Barre**In-Person**

871

Judge**Luzerne County Court of Common Pleas**

Court of Common Pleas

Classics '83

Description: Student will learn about the workings of our legal system, with an opportunity to observe lawyers litigating in Court.

Special Host is able to coordinate a 4 or 5 day externship.

Requirements:

Web Address: <https://www.luzernecounty.org/853/Court-of-Common-Pleas>

of day(s): 4

Week(s) of Jan 9, Jan 16

Housing Available? Yes

****Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.****

1430

Founding Partner

FHH Law Firm

Parent '25

Description: The host organization is a small, elite law firm located in the Washington DC area. The firm focuses primarily on the defense, intelligence and security industries. We are a diverse organization that is proudly woman and veteran owned. Clients range from fast-growing, mid-market companies, to U.S. friendly foreign government contractors, to foreign individuals and entities. Services include all aspects of legal counsel, varying from regulatory (arms deal compliance, foreign investment, anti-bribery) to contract negotiation to outsource general counsel to and merger and acquisition support to litigation.

To the greatest extent possible given client obligations, Extern would spend several hours per day during a 2 to 5 day period (as agreed between the firm and student) shadowing Partner Practice Group Leads in each of the five Primary law firm practice areas. Where feasible, this would include client meetings and attending court appearances. The firm currently is fully open for in person work, with most employees in the office 2-3 days per week.

Special Requirements: While client demands are always unknown, the firm is generally flexible to accommodate the student schedule.

Web Address: www.fhhfirm.com

of day(s): 5

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

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Manufacturing/Product Development

CT, Bethel

In-Person

1434

Quality Engineer

Memry Corporation

Quality Department

Chemical Engineering '16

Description: Memry Corporation is a global market and technology leader in Nitinol. We provide Nitinol melting, complex components and materials, a complete range of Nitinol fabrication and finishing, and engineer-to-engineer support in both prototyping and production phases. With “melt to market®” capabilities under one company roof, medical device customers benefit from precise control, predictability, transparency, a streamlined and convenient production process, and a platform for collaborative innovation with a rich 70 year history.

The host oversees the quality of the medical devices manufactured and inspected on site. Ensures that the products manufactured meet customer specifications for new and developing products. Host duties in Quality Engineering include statistical analysis, project management utilizing Lean Six Sigma methodology, project collaboration with Engineering, Operations, and/or customers, inspection program development and improvements, controlling or revising controlled process documents (e.g. Flow Charts, Control Plans, PFMEAs, etc.), and handling nonconforming products.

The Extern will gain exposure to a collaborative manufacturing environment and will learn how a Quality Engineer operates to maintain product quality and improve customer satisfaction. This externship experience will emphasize working experience from Quality Engineering, Manufacturing Engineering, and New Product Development. Observations and knowledge to be gained may include design of products or processes, process capability analysis, and process controls and how such processes are tracked or maintained, and metallurgical experience with nitinol (Nickel Titanium alloy).

Special Requirements: Engineering, Chemical Engineering, or Mechanical Engineering students with interest in manufacturing and/or biomolecular engineering. Positive attitude, energy, strong communication abilities, and problem solving skills needed.

Web Address: <https://www.memry.com/>

of day(s): 3

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

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IL, Cicero**In-Person**

1146

Business Support Manager**ExxonMobil**

Midstream Organization

Mechanical Engineering '09

Description: Host manages finance, supply, and customer engagement for the manufacturing site in Cicero, IL. The site produces lubricating oils for vehicles, heavy equipment, rotating equipment, and many other applications.

Extern will tour the facility, gain working knowledge of multiple manufacturing processes, and meet with supply/logistics, operations, and customer service team members. Extern will hear from multiple employees with diverse backgrounds the varying paths they took to reach their current positions - and what they look forward to in the future.

Special Requirements: ** Volunteer is willing to host student in-person OR via remote technology. ** Student interested in learning new skill sets and with an analytical mindset.

Web Address: www.exxonmobil.com

of day(s): 3

Week(s) of Jan 16

Housing Available? No

MD, Towson**** Remote ****

1216

Senior Product Engineer**Stanley Black & Decker**

Hand Tools and Accessories

Chemical Engineering '16

Description: Host designs and tests abrasives products for use in industrial settings. This includes working in cross-functional teams to understand customer requirements, creating prototypes, and coordinating testing in labs globally. Additional duties include presenting to senior leadership, driving continuous improvement, and conducting field research.

The Extern will learn about the product engineering process including brainstorming, product development milestones, and data analysis. In addition, the Extern will sit in on cross-functional meetings and have the ability to talk to engineers and other professionals of varying backgrounds.

Special Requirements: Interest in consumer goods product development, some background in engineering (chemical or mechanical), willingness to learn.

Web Address: <https://www.stanleyblackanddecker.com/>

of day(s): 3

Week(s) of Jan 9, Jan 16

Housing Available? No

****Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.****

1435

Project Manager

Stryker

Additive Manufacturing

Mechanical Engineering '17

Description: The Extern will learn a day in the life of a project manager at Stryker, a leading global healthcare company. They will also be able to learn about additive manufacturing at Stryker and be able to tour the facility and observe our 3D printers in action. Additionally, they will attend and listen in on project meetings to get a feel for the various types of engineering responsibilities involved in launching a product.

Special Requirements: Engineering major, fast-paced environment, interest in 3D printing, and who enjoys working in a team. Is curious and asks questions!

Web Address: www.stryker.com

of day(s): 2

Week(s) of Jan 9, Jan 16

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

1221

Head of R&D Program Management

Harry's Inc.

Research & Development

Mechanical Engineering '15

Description: The R&D Team at Harry's Inc. (Harry's, Flamingo, and Lume) is responsible for developing and launching all new products ranging from grooming (razors), skin care, hair care, and body care. As Harry's continues to grow, the R&D team will be the primary driver of innovation to support a challenging and fast-paced product roadmap driven by category, retail, and geography expansion.

As a Program Manager on the R&D team, we are responsible for driving development from concept to customer-ready of the next generation of our core shaving products, technologies and new product lines. We lead a global, cross-functional team, engaging at the most senior levels of our organization. Individuals in this role: Lead New Product / Category Launches; Scope new product opportunities and build / align on timelines and development plans cross-functionally; Drive development strategy and communicate updates to cross-functional teams and senior management, while keeping projects on track; Balance on the ground execution with strategy related responsibilities; Track projects and manage cross-functional project team (including R&D, supply chain, operations, production, quality, finance, business development, sales and marketing) throughout the end-to-end development process, and ensure on time delivery of high-quality products at scale; Manage and challenge technical teams (product design engineering, quality, manufacturing) and suppliers through design, prototyping, and development of innovative new products; Spearhead New Technology Exploration; Drive cross-functional initiatives to define next generation technologies for our core intellectual property across all product categories; Develop Product Expertise; Own category and develop deep technical knowledge on shaving (and new categories).

The extern will be given an example of a new project H' is thinking about launching, and help to scope a plan to organize, assess and execute the project. This will include details like how the Marketing team is thinking about the product, what the engineering team should be designing for, how the Operations team wants to manufacture it, and what Retailers (Target, Walmart, DTC, etc.) and the Retail and Logistics teams want to focus on. The student will work with our PM team to help map out these scenarios, and be able to learn about all of the cross-functional partners we work with in order to bring new products to life.

** Harry's is committed to being an open and diverse workplace. Students from underrepresented and/or disadvantaged backgrounds are encouraged to apply.

Special Requirements: Mechanical Engineering, Engineering Studies, BS Engineering, or Econ major with an interest in consumer packaged goods, product design engineering, manufacturing, or business is preferred. Flexibility for in-person/remote dependant on office policies.

Web Address: www.harrys.com

of day(s): 2

Week(s) of Jan 9

Housing Available? No

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797

Director of Engineering

Dontech Inc.

Friend

Description: Dontech's core purpose is to provide innovative solutions which enhance optical performance. Dontech designs and manufactures optical filters, precision thin film coated optics, and enhanced flat panel digital assemblies for military, medical, aerospace, and industrial applications.

Host is the Director of Engineering and the extern may expect to interface with 2 - 3 members of our Engineering team. The Dontech engineers will be from various backgrounds and roles within Dontech, exposing the student to different disciplines of engineering (chemical, mechanical, and industrial) and different functions and roles within the organization (research and development, design, and manufacturing). The R & D Engineer's responsibilities include new material and technology research and evaluation, exploring novel processes or application of industry-available processes to new purposes, and technology-driven design of experiments for optimization of material characteristics as they relate to process adjustments. The manufacturing engineer's responsibilities include process analysis and efficiencies, yield analysis and root-cause investigation, and implementation of new and optimization of existing equipment. The extern may expect to learn the responsibilities of various engineering roles within our design and manufacturing organization and an overview of technologies and associated projects including thin film coating deposition and associated materials engineering, optical coupling via bonding and laminations with automated and semi-automated equipment, and semi-automated ink application equipment and processes.

The student may expect to speak briefly with additional staff members including Dontech's President, Lafayette Class of 1986, Electrical Engineering major, and Dontech's Director of Operations, Lafayette Class of 2004, dual major in Neuroscience and Music. Of note, there is a chemistry lab on campus already, an engineering lab within the Rockwell Integrated Science Center, and a Lafayette scholarship in memory of Dontech's founder, Richard D. Paynton, Sr., Lafayette Class of 1952, Chemistry major.

Special Requirements: The student paired with Dontech's opportunity should possess engineering interest in how things work and an interest in digging into design and material property functions that may often be overlooked. Student must be U.S. Citizen or Permanent Resident.

Web Address: www.dontech.com

of day(s): 2

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

****Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.****

Non-Profit (Also see: Arts, Education/Museum, Environmental)

PA, Media

**** Remote ****

479

Executive Director

Youth Development United/Chester Upland
Youth Soccer

English '93

Description: Youth Development United and Chester Upland Youth Soccer are Section 501(c) (3) charitable organizations, strengthening communities by mentoring youth, engaging families, and promoting healthy living where the vast majority of children qualify for free or reduced school lunches because of their families' economic hardship.

The extern will learn about all aspects of managing a non-profit organization including program development, marketing, fundraising, grant compliance, board management, community relations, volunteer recruitment, team management, etc.

Special Requirements: Best suited to outgoing, creative individuals with excellent interpersonal skills and an appreciation for ways of life different from their own; Passion for helping increase equity in access to youth sports and other extra-curriculars.

Web Address: www.cuys.org

of day(s): 2

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

WA, Seattle

**** Remote ****

1388

VP of Operations

Washington Maritime Blue

International Affairs '13

Description: Host oversees and manages the operation of a small non-profit organization focused on innovation and sustainable development in the blue (maritime) economy. This includes overseeing HR, finance, the Board of Directors, facilities, communications, and more. Additional duties include managing staff and coordinating leadership team strategies and goals.

The non-profit runs four key programs: workforce development, entrepreneurship, environmental sustainability, and public-private partnership engagement. The extern will have an opportunity to learn about each program area and how they collaborate under the non-profit's umbrella. The Extern will learn about non-profit management and its many facets as well as the work culture of the Pacific Northwest, where the Host is based.

Web Address: www.maritimeblue.org

of day(s): 4

Week(s) of Jan 9

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

Pharmaceuticals/Biomedical

MD, Gaithersburg

In-Person

678 **Director, Promotional Regulatory Affairs, Oncology** **AstraZeneca**
Regulatory Affairs Psychobiology/English '98

Description: Have you ever seen a commercial or magazine advertisement for a drug? Ever wonder how they were created? Through this experience, you'll learn how promotional drug advertising is created, reviewed, and implemented with respect to Promotional Regulatory Affairs across a broad range of therapeutic areas, with an emphasis on oncology. You will learn about FDA guidance for drug promotion and about current topics in Promotional Regulatory Affairs, including guidelines for social media marketing. You will also learn about how many cross functional groups, from Marketing, Medical, Sales Training, Legal/Compliance, and Business Operations all work together. This is the perfect opportunity for a student with a strong science background who is looking to learn more about non-research careers in industry.

The extern will be given a variety of FDA policies and some examples of drug advertising at various stages of development and we will work together to show how the policies are implemented in the advertising. Extern will also have the opportunity to review materials on the FDA website that have been cited for violations to policy.

** IMPORTANT: Host is willing to offer this externship in-person or via remote format based on student's needs.

Special Requirements: It's preferable that students have a background or interest in a scientific discipline (biology, chemistry, psychology/neuroscience, etc.). This experience is ideal for students who want to pursue a non-research career in a scientific field.

Web Address: <https://www.astrazeneca-us.com/>

of day(s): 3 Week(s) of Jan 9, Jan 16 **Housing Available?** Yes

NY, New York

**** Remote ****

1410 **Chief Operating Officer (COO)** **Mesoblast, LTD**
Commercial Parent '25

Description: Host is Chief Operating Officer of a small Pharma Biotech company in NYC, Mesoblast, LTD, which also has offices in Melbourne, Australia. The host is responsible for the commercial, human resources, business development and strategy areas, and works closely with the CEO and the executive team to secure strong governance of the organization.

The extern would shadow the COO and some members of her team over multiple days in January. The Pharma and Biotech industry offers tremendous career opportunities, and the goal of this externship is to highlight some of those opportunities, while also providing career coaching as desired.

Special Requirements: Junior or Senior with interest in science, business, biotech and/or pharma; focus is on pharmaceutical marketing

Web Address: www.mesoblast.com

of day(s): 3 Week(s) of Jan 16 **Housing Available?** No

****Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.****

975 **Senior Associate - Lab Management** **Pfizer, Inc**
Vaccine Research & Development Biology '08

Description: The host provides business operations support for laboratory-based groups within Vaccine Research and Development (VRD) and liaises with the Global Business Operations staff and research colleagues by providing organizational and scheduling support. This includes coordinating capital equipment requests, facilitation of laboratory and equipment moves, supporting departmental safety representatives, and coordinating efficient use of lab space and common lab supplies space between supported groups.

The extern will learn about the matrixed environment of VRD and day-to-day tasks that business operations colleagues handle. The extern will have the opportunity to speak with research scientists from various departments and lab functions, attend lab planning meetings, and observe biofunctional assays supporting preclinical data generation (if applicable).

IMPORTANT: Student extern will be required to sign a confidentiality agreement prior to participating in the program.

Special Requirements: PHONE INTERVIEW IS REQUIRED FOR THIS OPPORTUNITY. Junior or Senior with background/interest in research, immunology, infectious diseases, vaccines, biochemistry, molecular biology, lab operations; strong written/verbal communication skills.

Web Address: www.pfizer.com

of day(s): 5 Week(s) of Jan 9, Jan 16 **Housing Available?** No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

Psychology/Social Work/Aging Populations

NJ, Colonia

In-Person

1166

Licensed Social Worker

Township of Woodbridge

Department of Senior Services, Division on Aging Psychology '11

Description: The Woodbridge Township Division on Aging provides case management and counseling services to the most frail and or handicapped, homebound elderly residents of Woodbridge Township through home visits. It is the goal of our agency to empower older adults to live with dignity, purpose, and independence by providing social, health, emotional, and financial supports. The long-term goal of our case management is to prevent or deter institutionalization for as long as possible. Division social workers assist frail and isolated elderly, families, and groups to identify and manage mental, emotional, social, behavioral, and or financial challenges that are negatively impacting their happiness and quality of life.

The Extern will observe weekly case reviews, will accompany host during home and office visits, learn about collaborating agencies, needs of the senior population, community education, and funding sources.

Special Requirements: Student should have an interest in the growing field of gerontology, and have good communication/interpersonal skills, empathy for diverse populations, and good critical thinking skills.

Web Address: <https://www.twp.woodbridge.nj.us/201/Senior-Services>

of day(s): 5

Week(s) of Jan 9

Housing Available? No

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NJ, Somerset**** Remote ****

1241

Licensed Psychologist**Social Skills Training Project**

Parent '20

Description: The Social Skills Training Project is a private organization that specializes in group therapy, individual/family therapy, and school consultation for children with social skills-related disabilities. Host is a NJ licensed psychologist who has been running social skills/ therapy groups and individual/family therapy over the past 20 years with children through adults with high functioning Autistic Spectrum Disorders, Bipolar Disorder, ADHD, anxiety disorders, and related conditions.

Externs will have an opportunity to sit in on and participate in group therapy sessions with various ages. They will observe how to facilitate conversation and interaction, and guide clients through problem solving as they support one another. There will be opportunities to work in groups with children as young as 8 years of age through adults in order to gain insight into how group intervention helps them to work on social skills, manage anxiety, engage in problem solving, and develop independent life skills.

IMPORTANT: This is a part-time, remote externship. The hours will be varied, as host runs groups on Sunday mornings, Sunday evenings, Monday late afternoon/evenings, and Friday late afternoon/evenings. Host will let externs know what times groups are running on the weeks that they attend. Externs can come for one week, or multiple weeks if they are interested or able.

Special Requirements: Sophomore or Junior psychology students or other students who are interested in working with individuals who have social challenges and disabilities. Looking for students who are warm, friendly and engaging.

Web Address: www.socialskillstrainingproject.com

of day(s): 4

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

NJ, Succasunna**In-Person**

606

School Psychologist**Roxbury Public Schools**

Child Study Team, Special Services Dept. Biology '81

Description: This is an externship experience with the school psychologist, a member of the Child Study Team in a NJ public school. Externs must sign a confidentiality agreement as they may be observing meetings with parents, administrators, staff and students who are considered for special education services. Externs may also read relevant documents to gain an understanding of the role of a school psychologist in a public school setting.

Special Requirements: Juniors or Seniors only. Interest in working with children and families, service-oriented and an interest in special education. Extern should be mature and detail-oriented with good communication skills.

Web Address: <https://www.roxbury.org/>

of day(s): 2

Week(s) of Jan 9, Jan 16

Housing Available? No

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1199

Director

SEARCH Learning Group

Applied Behavior Analysis

Psychology '14

Description: SEARCH Learning Group provides a comprehensive behavior analytic program based on a collaborative effort between clinical staff and families. Services take place in SEARCH's learning center as well as in transition settings.

Our instructional model, which utilizes a one-to-one student-teacher ratio, employs the science of Applied Behavior Analysis (ABA) with consistent oversight by board certified behavior analysts (BCBAs) at both the center and in transition settings. We bridge the gap from 1:1 individualized programming at the center to transition settings and into the home allowing for meaningful and lasting changes. A team approach drives all programming and each learner's family is guided through every step of the process. Our ultimate goal is to have our learners receive the best possible intervention and optimal results. SEARCH aims to have learners reach their maximum potential and then graduate into the educational placement that best suits their needs as they grow.

Extern(s) will learn about Applied Behavior Analysis, and how our staff apply behavior-analytic principles to working with young learners with autism in an independent therapy center. You will observe individual learners and their instructor/data analysts and observe their skill acquisition and behavior reduction programming, curriculum preparation, as well as peer and leisure activities. The student will complete at least one observation of a session with a learner.

Special Requirements: Interest in education/special education, ABA more specifically (if applicable), working with children with special needs, looking for a career in "helping people."

Web Address: www.searchaba.com

of day(s): 2

Week(s) of Jan 2

Housing Available? No

Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.

PA, Allentown**In-Person**# 1422 **Executive Director** **Phoebe Ministries**
Pathstones by Phoebe Friend

Description: Pathstones by Phoebe is part of the Phoebe Ministries organization. We are a membership program that combines wellness coordination and long term care insurance type benefits so that when care is needed, we coordinate and pay for it. Members join while they are still active and not in need of health care, average age of membership is 75. Pathstones is an innovative concept in senior living and as such, we are one of less than 40 programs across the country. The goal of Pathstones is support our members in being able to age in place, in the homes they love, for as long as it is safe for them do so.

The two day externship will include learning some basics about senior living options, learning how we market to obtain new members and learning about the services we provide to our members. We have over 100 members, many of whom are retired professors, physicians and engineers, so we will coordinate a lunch with at least one member with a connection to Lafayette and also coordinate a virtual call to learn about some of the exciting careers our members have had.

Special Student who is interested in either social work, business, marketing or healthcare.

Requirements:

Web Address: <https://pathstonesbyphoebe.org/>

of day(s): 2 Week(s) of Jan 2, Jan 9, Jan 16 **Housing Available?** No

PA, Kingston**In-Person**# 1322 **Consulting Psychologist** **Luzerne Intermediate Unit 18**
Behavioral Health Parent '24

Description: As a consulting psychologist, host supervises five school-based behavioral health programs providing diagnostic consultations and direct observation and supervision of master's level and bachelor level staff in several school settings. Host also supervises the clinical staff of a dual diagnosis (intellectual/mental health) school based program. Host evaluated all students of the program to determine medical necessity and clinical fit. Host also supervises clinical staff and provides direct observation in the school setting. Host conducts psychological evaluations and autism testing using the ADOS (Autism Diagnostic Observation Scale). This is the gold standard for evaluating a client for autism. Clients range in age from 2-60+ years.

Experience will consist of direct observation in a variety of settings including individual and family therapy as well as observation of testing administration for children, adults and adolescents.

Special All students interested in the mental health field. ** Willing to host in-person or remotely. **

Requirements:

Web Address: www.liu18.org

of day(s): 5 Week(s) of Jan 9, Jan 16 **Housing Available?** No

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Sports Management/Administration

DC, Washington

In-Person

1408

Senior Manager, Operations

The Headfirst Companies

Headfirst Honor Roll Camps - Operations Psychology '17

Description: The Headfirst Companies create experiences that inspire the next generation to discover their personal best, courageously engage with the world, celebrate the challenges that come with trying hard things and meet every opportunity with persistence, patience and a positive attitude. Headfirst is the country's leading provider of transformational experiences for children, young people and adults. Founded in 1996 in Washington, D.C., we have flourished into a national brand that operates multiple programmatic divisions with 30 full-time employees and 600 seasonal team members.

We combine a diverse set of experiences with industry-leading curriculum grounded in social-emotional learning, to challenge and inspire aspiring artists, scientists, musicians, athletes and explorers. We are driven every day by one mission: to inspire the personal best in those who experience our programs, in our partners and in one another.

Host manages the operations of Headfirst Honor Roll Camps within The Headfirst Companies. Headfirst Honor Roll Camps are the longest-running and best-in-class academic showcase camps for baseball and softball in the country. The coaches at these showcases (representing the nation's most prestigious colleges and universities) attend our camps to recruit, instruct and share information about their athletic programs and schools. Annually, we host over 3,000 student-athletes from across the United States and ten foreign countries, along with close to 350 college coaches.

Managing the operations of Honor Roll Camps is inclusive of budget oversight, the staffing of attending college coaches and seasonal employees, the training of seasonal employees, the booking of travel, the management of all third-party vendors, the development of cutting edge programming - and finally, the on-site execution!

The Extern will learn about the inner workings of creating Headfirst experiences - having the opportunity to meet with multiple Headfirst team members spanning all of our divisions and departments. Creative, immersive projects will also be interwoven into this externship!

Web Address: <https://www.headfirst.com/>

of day(s): 4

Week(s) of Jan 9, Jan 16

Housing Available? No

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PA, Philadelphia

In-Person

406

Executive Vice President

The Phillies

History '86

Description: Student will learn about advertising sales, promotions, and event coordination within a professional sports organization. The student will meet with various departments within The Phillies, to understand their functions and contributions to the organization.

Special Student should have a demonstrated interest in sports. Externship may need to switch to virtual if

Requirements: organization requires this change.

Web Address: phillies.com

of day(s): 2

Week(s) of Jan 9

Housing Available? No

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Technology

PA, Easton

In-Person

666

Instructional Technologist

Lafayette College

IT

Government & Law '03

Description: Have you ever wondered what happens when you submit a Help Desk ticket? Or why Lafayette uses DuoPush? Or how your courses are created on Moodle? This externship will help answer those questions and more.

Technology plays a critical role at Lafayette, from streamlining business processes to innovating teaching and research practices. Learn more about Information Technology Services at Lafayette and the teams that support teaching, learning and beyond. Host will arrange opportunities to meet with various members of the ITS Division and join service management meetings.

Special Student should have an interest in technology and education.

Requirements:

Web Address: <http://its.lafayette.edu/>

of day(s): 4

Week(s) of Jan 9, Jan 16

Housing Available? No

Turin, Italy

**** Remote ****

631

Vice President, Product

Deltatre

Sport Experiences

International Affairs '04

Description: As part of the global management team, host is responsible for product strategy, new product development, investment, and a product team of 55 members for Deltatre, a global leader in sport technology solutions. Deltatre works with many of the world's top leagues, teams, and governing bodies on fan-facing technologies such as editorial content creation, broadcast graphics, and data gathering and distribution.

Host's job responsibilities consist of planning and implementing organizational and product strategy to ensure alignment of objectives, ensuring that our Delivery and Commercial teams are well represented in our decision-making process, and the team has the resources it needs and its work is properly prioritized.

Student(s) will learn about trends in the sport technology/broadcasting/digital space, the product roadmap lifecycle, strategic decision-making processes, and team management. The student(s) will be given various trend and industry reports; we will work together to extrapolate the key findings and use them to generate recommendations on where to invest/focus our investments moving forward.

Special Student should have an interest in both sports and technology, preferably someone who

Requirements: watches/reads/interacts with sports on a regular basis.

Web Address: deltatre.com

of day(s): 3

Week(s) of Jan 2, Jan 9, Jan 16

Housing Available? No

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NEW Hosts Just Added

A supplemental list of newly added opportunities will be emailed to you on October 21st; please be sure to consider these externships as well!