## Add your GPA to your resume

## Do I need to include my GPA?

- Unless the job, opportunity or program specifically requires that you list your GPA no.
- Most jobs do not require you to list a GPA. Some internships, full time roles with the government, elite employers or professional schools may require you to list your GPA.
- If you choose to include your GPA, it must be listed on the 4.0 scale. View examples below.

Example 1

Example 2

Example 3

If your GPA is below a 3.0 and you are not applying to one of the opportunities above, you
do not need to list your GPA on your resume.

## Instead of listing your GPA, consider highlighting:

- Work experiences
- Volunteer experiences
- Internships, Forage or Micro-internships
- Student clubs, organizations or community involvement
- Technical skills or skills related to the job you are applying for

## What if I am asked about GPA in an interview?

- If your GPA is below a 3.0 and not listed on your resume, prepare your response to this
  question in advance.
- Be honest and explain why your GPA may be lower than a 3.0/4.0
- Reasons for a low GPA may include:
  - Working on or off campus while attending classes. Talk about your transferable skills and the skills you gained from employment.
  - Major exploration during your first or second year at ASU. Did you try out different classes and majors? If so, highlight your perseverance, problem solving skills and what you learned from that experience.
  - Example response: "My overall GPA is a 2.8. During my first year at ASU, I explored different majors and classes to identify my passions and interests. I used this as an opportunity to gain knowledge and skills in various areas but was not confident with my time management skills. As a result, my GPA was initially low but has since improved after identifying a major that I really enjoy. I have gained experience with problem solving, time management and communication.

