

# Ima Student

480-965-2350 | careerservices@asu.edu | linkedin.com/careerservices

## EDUCATION

### **Masters of Science, Academics**

May 20XX

Arizona State University, Tempe, AZ

Thesis: "Title of your thesis" (if applicable)

Faculty advisor or Committee members: Names listed here

### **Bachelor of Arts, Academics**

May 20XX

Arizona State University, Tempe, AZ

GPA 4.0/4.0

## EXPERIENCE

### **Management Intern**, Name of department, Tempe, AZ

Fall 20XX

- Bullet point explaining your role.
- Bullet point explaining the skills that you developed.
- Bullet point describing the outcome of your task/ role, and any methodologies you used.

### **Position title**, Name of department, Tempe, AZ

Date you were employed

- Bullet point explaining your role and the skills that you developed.
- Bullet point explaining the skills that you developed.
- Bullet point describing the outcome of your task/ role, and any methodologies you used.

### **Teaching Assistant**, Name of department, Tempe, AZ

Fall 20XX

- Bullet point explaining how many classes or students you instructed.
- Bullet point explaining the skills that you developed.
- Bullet point describing the outcome of your task/ role, and any methodologies you used/ taught.

### **Position title**, Organization name, City, State

Date you were employed

- Bullet point explaining your role/ the skills you gained
- Bullet point describing your role/ the skills you gained
- Bullet point describing your role/ the skills you gained

### **Position title**, Organization name, City, State

Date you were employed

- Bullet point explaining your role/ the skills you gained
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## PROJECTS

### Name of project, Group or class name

Dates

*Brief description of the project*

- Bullet point describing any skills, tools or competencies you used/ developed.
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*Presentation title.* Conference or event name that you presented at, date of the presentation. Include one sentence of information or main points of presentation if desired.

### **COMMUNITY INVOLVEMENT**

Name of your role, Organization name Dates that you volunteered

- OPTIONAL: Bullet point explaining your role. One - two sentences. Highlight your work or transferable skills.

Name of your role, Organization name Dates that you volunteered

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### **PROFESSIONAL ASSOCIATIONS**

Member, Organization name Month Year - Month Year

Member, Organization name Month Year - Month Year

### **SKILLS**

Language proficiency - include your proficiency level as novice, intermediate, or proficient

Computer skills

Technical skills related to your field