

Ima Student

careerservices@asu.edu | (480) 965-2350 | linkedin.com/school/arizona-state-university

Education

Bachelor of Science, Criminology and Criminal Justice

May 20XX

Arizona State University, Phoenix, Arizona

Dean's List (4 semesters)

Obama Scholar (20XX)

Professional Experience

Intern, Phoenix Police Department, Phoenix, Arizona

June 20XX - Present

- Participate in ride-alongs with Phoenix Police Officers and assist by managing police vehicle computer and providing directions during call outs when needed.
- Assist officers in development of written reports by providing personal input on each situation.
- Complete accurate data entry, electronic filing, and other administrative tasks
- Implement various types of police work and critical skills needed to be successful in the department.

Community Assistant, Arizona State University, Phoenix, Arizona

Sept 20XX - Oct 20XX

- Oversaw safety and wellbeing of 120+ first year students living in residence hall. Served as main point of contact.
- Collaborated with team of 12 community assistants and directors to discuss student needs, programming, and strategies to build community.
- Provided support in a caring, empathetic manner referring campus support services as needed.

Community Involvement

Volunteer, Saint Vincent De Paul, Volunteer, Phoenix, Arizona

Jan 20XX- Present

- Provided customer service by sharing food bank policies, providing clarification and information on internal and external community resources.
- Assemble and distribute food to community members by cleaning, preparing, and organizing meals.
- Optimize pantry operations in facility by maintaining and cleaning equipment and workspace.

Volunteer, Devils in Disguise - Mesa Food Bank, Mesa, Arizona

April 20XX- Aug 20XX

- Decreased wait times by preparing over 100 food carts per day by communicating with team regularly and streamlining process to package and serve food.
- Collected and transported a variety of food donations from various community locations.

Skills

- Proficient in Spanish
- Evidence collection methods
- Forensic interviewing