

#SummerSkills

Make the most of this summer by learning a new skill and leveling up your professionalism.

Find these courses and more at
go.gwu.edu/linkedinlearning

Career Skills Series

LinkedIn LEARNING

GW School of Engineering & Applied Science
W. SCOTT AMEY CAREER SERVICES CENTER

COMMUNICATION

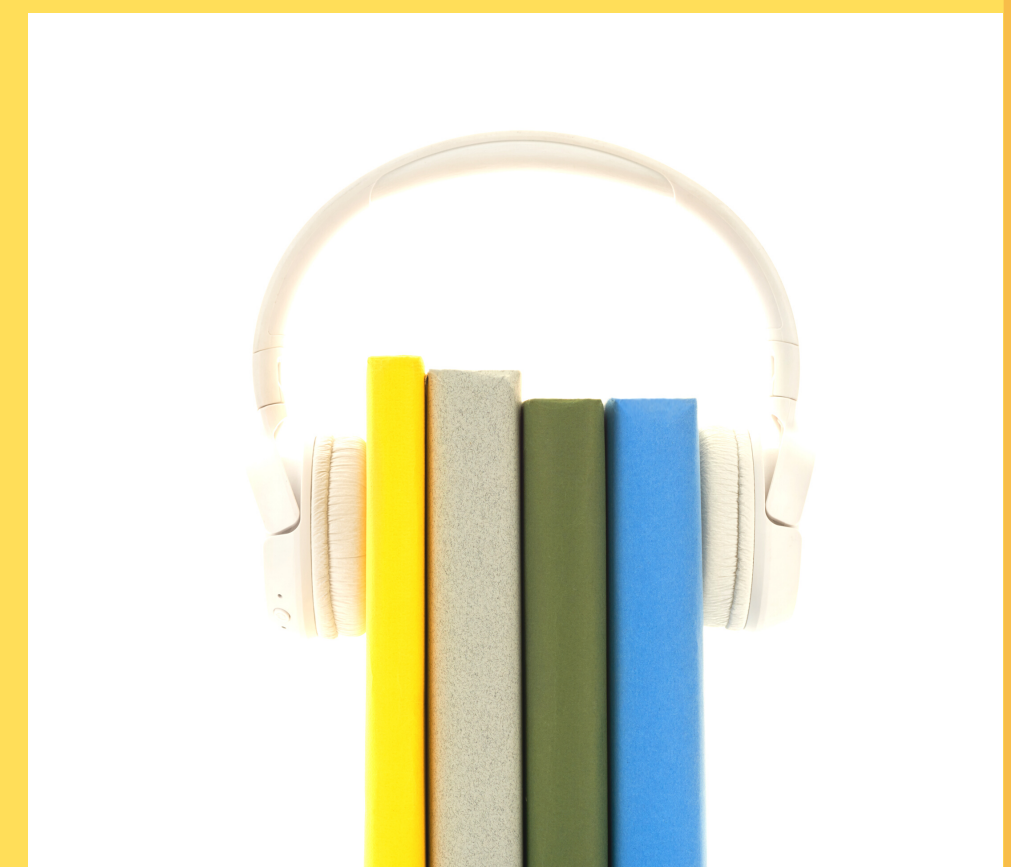
Business Etiquette: Phone, Email and Text

Tips on what to say in your professional communications, including emails, memos, thank you notes, and voicemails.



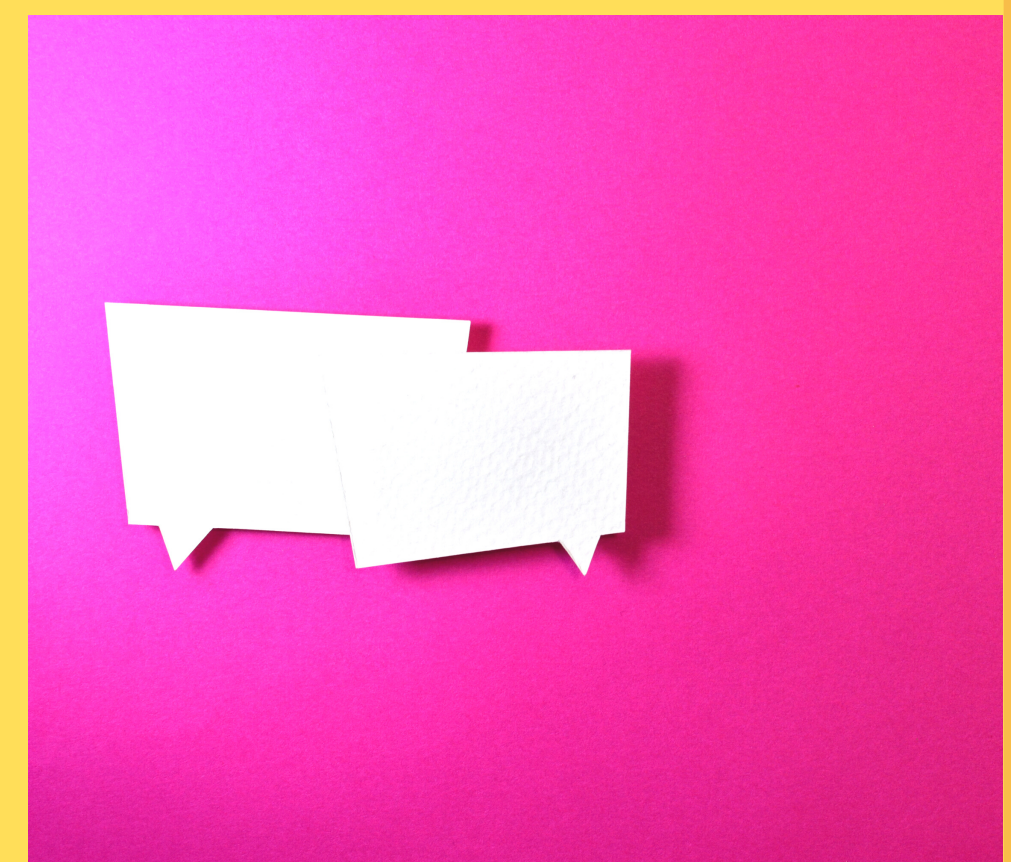
Effective Listening

Assess your listening skills and learn six effective listening behaviors to practice.



Giving and Receiving Feedback

Find out how to provide useful feedback to others and how to be open to constructive criticism.



Communicating with Confidence

Learn techniques to overcome anxiety, sound more confident and use body language to project your message.

