

Visit the website using any browser <https://nau.pmreserve.com/>

First screen: Must enter time and minutes (only on the hour or half hour)

The screenshot shows the 'NAU Parking' reservation page. On the left is a 'My Order' sidebar with details: Facility (Northern Arizona University), Type (NAU Parking), Date & Service Option, and Select Service. The main content area is titled 'NAU Parking' and contains two columns of date and time selection fields. The 'Select Entrance Date' field is set to 12/25/2021, and the 'Select Exit Date' field is set to 12/31/2021. Below these are 'Select Entrance Time' and 'Select Exit Time' fields, both with a 'Complete all fields' label and dropdown menus. A 'Service Option' section shows 'Standard Auto' selected. At the bottom are 'Back' and 'Next' buttons. A green footer bar contains the ParkMobile logo and the text 'Questions? Call us at (866) 330-7275'.

Second screen:

Access code will be given by department. After entering code must click update.

The screenshot shows the 'Select Service' screen. The 'My Order' sidebar on the left is updated with the reservation details: Facility (Northern Arizona University), Type (NAU Parking), Date & Service Option (12/25/2021 3:00 PM - 12/31/2021 4:00 PM, Standard Auto), and Select Service. The main content area is titled 'Select Service' and includes the instruction 'Enter Access Code(s) Below' and 'Please enter appropriate Access Code(s) below to gain access to restricted services.' Below this is a text input field for the access code, an 'Update' button, and a 'Back' button. To the right is a large NAU logo with the text 'NORTHERN ARIZONA UNIVERSITY' and a 'click / tap to enlarge' note. A green footer bar at the bottom contains the ParkMobile logo and the text 'Questions? Call us at (866) 330-7275'.

Third screen: After choosing the number of permits click add to cart.

**ParkMobile** Parking Reservations

**My Order**

**Facility**  
Northern Arizona University

**Type**  
NAU Parking

**Date & Service Option**  
12/25/2021 4:00 PM - 12/31/2021 5:00 PM  
Standard Auto

**Select Service**  
You Currently Have 0 Items In Your [Cart](#)

### Select Service

**Enter Access Code(s) Below**  
Please enter appropriate Access Code(s) below to gain access to restricted services.  
Or [return to the previous page](#) to try other services.

**Access Code(s)**

**Daily Parking (Department Paid) \***  
Employee Zone at Northern Arizona University

Quantity

You do not need to print your permit. Please make sure your license plate on your order matches the vehicle you bring to campus. License Plate Number must face drive aisle.

\$0.00 includes all applicable fees & taxes

\* Indicates Access Code Restricted Product(s).

**Questions? Call us at (866) 330-7275**

Fourth screen: User can check out as guest: choose either sign in or guest checkout

**ParkMobile** Parking Reservations

**Shopping Cart**  
  
You Currently Have 1 Items In Your [Cart](#)

### Shopping Cart

Item Description	Price
<b>Daily Parking (Department Paid)</b> Dec 25, 2021 4:00 PM PST - Dec 31, 2021 5:00 PM PST Employee Zone at Northern Arizona University <small>You do not need to print your permit. Please make sure your license plate on your order matches the vehicle you bring to campus. License Plate Number must face drive aisle.</small>	
<input type="button" value="Remove Item"/>	
<b>Item</b>	\$0.00
<b>Total:</b>	<b>\$0.00</b>

**Promo Codes**

Do you have a promotional/discount code?

**Returning User Checkout**  
Sign in to complete your order faster.  
Email Address   
Password

**Guest Checkout**  
You don't need an account to complete an order.

**Questions? Call us at (866) 330-7275**

Last screen has required information:

Billing information – if order for guest, use department mailing information

Vehicle information – Please ensure accurate license plate information. **NOTE: Please do not leave spaces in between characters on license plate.**

The screenshot shows a checkout form with two main sections: Billing Information and Vehicle Information. The Billing Information section includes fields for First Name, Last Name, Street Address Line 1, Street Address Line 2, City, Country (United States), State (Please Select a State), Zip/Postal Code, Phone, Mobile Phone, Email Address, and Confirm Email Address. The Vehicle Information section includes fields for Vehicle Make (Chevy, Ford, Toyota), Vehicle Model (Vol. F150, GT-66), Vehicle Color, Vehicle Plate, and Vehicle State/Province. Below the Vehicle Information section, there is a 'Create User Account' section with a checkbox and a 'Terms & Conditions' section with a checkbox and a link to 'Terms & Conditions'. A 'Complete Purchase' button is located at the bottom right of the form.

After entering information and clicking complete purchase this is the screen:

The screenshot shows the Order Summary page. It features a large heading 'Order Summary' and a congratulatory message: 'Congratulations! You will receive an email confirmation with a link to return to this summary page.' Below this, there is a message about the ePermit: 'Your ePermit is ready for printing! To view and print your ePermit, use the View/Print button below. You must bring your printed ePermit with you to the facility or shuttle. This is your access credential.' A thank you message follows: 'Thank you for choosing Northern Arizona University!'. The 'Payment Information' section shows 'Order #8581545' and three summary boxes: 'Billing Details' (Darby Garcia, PO Box 5603, Flagstaff, AZ US 86011, 92-523-9077, darby.garcia@nau.edu), 'Pricing Information' (Items \$0.00, Total \$0.00), and 'Payment Information' (Charged to card ending in January 15, 2019 1:48 PM PST \$0.00, Total \$0.00). A 'Note about ePermit:' section explains that the option allows printing at home and that Parkmobile is not responsible for unauthorized duplication. The 'Order Details' section includes a 'Download All Permits (PDF)' button and a 'Daily Parking (Department Paid)' section with details: 'Jan 15, 2019 (2:30 PM PST - 9:30 PM PST), Employee Zone at Northern Arizona University'. Below this are 'View/Print Permit' and 'Download Permit (PDF)' buttons. The 'Vehicle Information' section lists: 'Toyota Camry, Color: Silver, Plate: AZ G534GM, Passengers: Not Provided'.