



On Campus Recruiting Logistics



Reach out to som.recruiting@yale.edu with any questions as you prepare for your event. We look forward to seeing you in Evans Hall!



CDO Front Desk: 203-432-5900 (8:30am - 5:00pm)
Yale SOM Security: 203-785-5555 (outside of business hours)

Visitor Registration:

Ahead of your visit, register [here](#) to generate a QR code that can be scanned at security upon arrival to Evans Hall. Note: each visitor will need to register individually.

Where to Find Us:

Yale School of Management is located at Evans Hall, 165 Whitney Ave, New Haven, CT.

Parking:

If you require Evans Hall visitor parking accommodations, please email som.recruiting@yale.edu with the number of spots requested for all representatives. If visitor spots are available in the Evans Hall parking garage, the code and instructions will be sent ahead of your visit. [Yale visitor parking](#) and public parking are also available.

Arrival at Evans Hall:

Please utilize the [Evans Hall Map](#) and navigate to the Security Desk to scan the QR code you received during visitor registration. Once you are checked-in, navigate to the Career Development Suite. Our team will greet you in the CDO lobby and show you to your reserved event space. If you wish to arrive more than 30 minutes early or need extra work space outside of the Recruiter Lounge, please contact som.recruiting@yale.edu.

Catering Resources:

If you wish to provide catering for your event and have not yet placed an order, please reference [this guide](#) for information on the current Yale SOM catering policies and a list of catering resources.

Recruiting Swag:

You are welcome to ship recruiting giveaways to Yale SOM ahead of your arrival. Please use the address layout below and plan for your shipment to arrive 2 days in advance of your event. Leftover giveaways can go home with the recruiting team, be left for the CDO to distribute throughout the Yale SOM community, or can be repackaged with your pre-printed return shipping label and left with the CDO for return shipment.

Attn: [include CONTACT NAME + ORGANIZATION + DATE OF EVENT]
Yale SOM Career Development Office
165 Whitney Avenue
New Haven, CT 06511