



University Career Center

**Student Advisory
Board Partnership**

Who Can Participate?

This group will be comprised of any approved Student Organization and/or Student Group or appointed campus student representative at the University of Texas at San Antonio.

Purpose:

The UCC Student Advisory Board will allow you the opportunity to represent your student organization/student group and the student body to the University Career Center to help shape future career programming and employer engagement activities.

What do you have to do?

As a member of the advisory board, you will provide input on our marketing material, employer/recruiting activities, career programming, share what has/hasn't worked for you, what type of events/programming you would like to see, insight into how any UCC event was during your attendance, etc. We also ask that you provide assistance in cross marketing our upcoming UCC events to your student organization/group members as well as friends/classmates.

Occurrence:

You will have the option to attend either in-person on campus or virtually once per month. (Please select the day that works best for you each month)

- Wednesday, August 31, 2022, from 12:00 to 1:00 pm
- Tuesday, October 11, 2022 from 4:00 to 5:00 pm
- Wednesday, October 12, 2022, from 12:00 to 1:00 pm
- Tuesday, November 8, 2022 from 4:00 to 5:00 pm
- Wednesday, November 9, 2022, from 12:00 to 1:00 pm
- Tuesday, January 24, 2023 from 4:00 to 5:00 pm
- Wednesday, January 25, 2023, from 12:00 to 1:00 pm
- Tuesday, February 21, 2023 from 4:00 to 5:00 pm
- Wednesday, February 22, 2023, from 12:00 to 1:00 pm
- Tuesday, March 21, 2023, from 4:00 to 5:00 pm
- Wednesday, March 22, 2023, from 12:00 to 1:00 pm
- Tuesday, April 18, 2023 , from 4:00 to 5:00 pm
- Wednesday, April 19, 2023, from 12:00 to 1:00 pm

****Please note these dates and/or format are subject to change due to other events**

Point of Contact:

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What's in it for you and your Student Organization/Group:

1. Priority access to the Employer Engagement Manager and team, to get guidance on how to build sponsorship packages (funding) for your student organization/group as well as connections to employers.
2. Included in the UCC SAB Resume Book comprised of the leadership/officer teams of student organization/groups and any representative designated to attend.
 - This book will be shared with our employer partners including USAA, Accenture Federal Services, Enbridge, Union Pacific, Enterprise Holdings, GM Financial, HPOne Holdings, National Security Agency (NSA), H-E-B, Cintas, and more.
3. The UCC will provide a dedicated resume workshop and resource refresher workshop including how to utilize VMock (a resume improvement software).
4. The opportunity to have your student organization/ student group showcased directly on our University Career Website if applicable.
5. Dedicated section on UCC website showcasing who our Student Advisory Board members are.
6. The UCC will assist in helping spread the message about your student organization/group professional development, employer, and/or networking events.
 - Shared with all Student Success Centers and other campus offices to ensure they're able to help promote your events as well.
7. Your student organization and/or group will have the opportunity to gain traction on our social media platforms, gain new followers, and promote upcoming professional development events as well as UCC events.
8. Leadership experience that you can add to your resume.
9. Other opportunities/special events as they arise within the UCC.

Requirements:

1. In order to maintain active status on the UCC Student Advisory Board, you must attend all scheduled meetings listed above.
 - If you're unable to attend, please send a representative on your behalf.
2. Your student group will be required to share a list of designated officer/leadership team contact information with the Employer Engagement Team if applicable.
3. All members will assist in spreading the message about what the UCC can offer and the events we host (i.e. Career Expos/Fairs, Career Workshops, etc.) in the following ways:
 - During your student organization/group meetings (if applicable)
 - Through word of mouth
 - Announce in classes or post on blackboard if allowed
 - Personal and/or student organization/group social media platforms (i.e. Instagram, Discord, GroupMe, TikTok, Twitter, Facebook, LinkedIn, etc.)
4. Student organizations/groups must participate in at least 1 fall and 1 spring UTSA UCC social media takeover day via Instagram. The posts must be career-related or professional development related.
 - You will schedule these days directly with the Employer Engagement Manager.
 - Recommendations for Posts: telling everyone about your student organization and/or group, what your organization/group does on campus, insight into different professional development opportunities you have and/or are going to be hosting, where your alumni are today, any internship opportunities members have participated in, what your members' dreams are beyond UTSA, upcoming career-related events your student organization and/or group will be hosting, and showcasing upcoming UCC events, etc.
5. Assist the UCC in building up followers on our social media platforms.
6. Have all of your members join, share the UCC social media account platforms & have members follow them, and spread the word across campus.