ALUMNI RESOURCE FAQ

University Career Services-Terms of Agreement for Alumni

Can alumni utilize Career Center services and resources?

Yes, alumni can:

 ✓ Utilize various Career Center resources that can assist in career development from:
   o career exploration & planning
   o salary/industry data & Roadrunner Career Navigator
   o document development (resume, CV, cover letters)
   o interview preparation & networking
 ✓ Attend Career labs for various career development topics
 ✓ Schedule an appointment to meet with a Career Consultant
 ✓ Utilize Roadrunner Network to find alumni mentors or provide mentorship to current UTSA students
 ✓ Attend Career Expos hosted by the UTSA Career Center (also viewable in Handshake)
 ✓ Take professional photos for professional profiles by utilizing the self-serving Iris Professional Photo Booth located outside the Career Center in the Student Union (SU 2.02.04).

How can alumni make an appointment to meet with a Career Consultant?

To schedule an appointment to meet with one of our career consultants:

1. Log into your Handshake profile select the ‘Career Center’ tab on the menu in your profile, and then select 'Appointments'. Then you will be prompted to select a time that fits best with your schedule (virtual and in-person options available).

2. Or call our front desk at (210) 458-4589 Monday through Friday, between 8 am-5 pm, and they can coordinate a day and time that works best with your schedule.

Can alumni still use Handshake?

Yes, alumni can still use Handshake to:

 ✓ Navigate job postings
 ✓ Update your profile and privacy settings to connect with employers
 ✓ Review events regarding career development, networking opportunities, and expos
 ✓ Schedule an appointment to meet with a career consultant

It’s been a while since I have logged into Handshake. How can I access my UTSA email?


Why should alumni use Roadrunner Network?

Create an account to:

 ✓ Connect with a community of industry experts that are UTSA alumni and view where alumni are located across the world through the map view
 ✓ Explore and share job opportunities in the Careers tab
 ✓ Find alumni mentors or provide mentorship to current UTSA students
 ✓ Review resources for mentees and mentors, depending on your professional networking needs