

## CV vs Resume

	CV	Resume
Audience	Academics, researchers or teachers in or outside of your discipline	Potential employers and networking contacts
Goal	To obtain an academic position, research-focused or teaching focused position in academia or another industry, or a grant or fellowship	To obtain a position in government, nonprofit, technology, business, consulting or other industry
Structure & Format	Complete history of your academic credentials – research, teaching, awards, funding, service	Brief snapshot of your most relevant skills and work experience. Most relevant skills and experiences should be in the first 1/3 of the resume. Resumes are targeted specifically for the job description
Focus	Your academic achievements and your scholarly potential	Relevant experience and demonstrated skills through accomplishments that prove you can do the job well
Unnecessary Info	Activities not related to academic pursuits (i.e., personal information, irrelevant work experience, hobbies, etc)	Unabridged list of publications, presentations, conferences attended, courses taught. Work or accomplishments <b>that are not relevant to the position</b>
Length	Flexible	1-2 pages