



DAVISCONNECTS

Design your future.

VMock Guide

How to Use VMock

1. Login to VMock using this link: <http://www.vmock.com/colby>. Make sure **to use your first.last email address** and not your shortened email address.
2. Select your Graduation Year and Resume Type. We recommend you **start off with the Standard Resume Type**. Once you select your Resume Type, only your DavisConnects advisor can change it. Note: If you are using the Federal Resume Type, please meet with Sarah Whitfield as soon as possible. It is a very specific and unique format.
3. After saving your resume as a pdf, click on the **Upload Resume** button. VMock will then analyze your resume and prepare your assessment. This may take a minute.

RE Resume Module

Actionable Insights - Bullet by bullet

See powerful insights about the strong and weak aspects of each bullet of your resume.

- It's alright.
- You have not added any specifics. It may always not be possible, but think through both size and scope of your work.
- You have done a good job in showcasing the exact actions that you performed.
- You have not overused any word in this bullet. Good job!
- You have done a good job in using active voice in this bullet.
- This bullet includes the filler words: THE
- The length of the bullet looks good.

Don't have a Resume yet?

Template & Guidelines

Upload resume (10 left)

Click here to upload your resume

4. Review your overall feedback. Once you are done, click on View Detailed Feedback.

Your Score

64

Needs work On track Good job

Benchmarked against Colby Standard Resumes

You are on track!

You need only 22 points to reach the Green Zone

Steps to Improve Your Score

- +13 Refine the language
Use numbers, facts and figures and omit overused words and fillers.
- +3 Enhance the first impression
Correct spelling errors.
- +1 Use action-oriented language
Begin your bullets with strong action-oriented verbs.

Here are tips to improve your resume.

View Detailed Feedback

For more specific feedback, click here.

Scoring Breakdown

- Impact 26/40
- Presentation 8/30
- Competencies 30/30

- The first screen is the System Feedback tab. **Click on Impact, Presentation, and Competencies to review detailed feedback.** On the right side of the page will be your resume with highlights. Click on the different subsections in the circles on the left to reveal different highlights and feedback. If the highlight is red, you can hover over for advice to strengthen your resume.

- Once you have reviewed the System Feedback tab completely, **click on the Targeted Feedback tab** shown above. Here you are able to look for improvements bullet by bullet.

Thoughtfully revise your resume using this valuable evaluation tool. Then make an appointment with your DavisConnects advisor to discuss your internship/job/research strategy!