

Jalila Asha

Seattle, WA (willing to relocate) | jasha@uw.edu | 206.222.3344 | linkedin.com/in/Jasha22

SUMMARY OF QUALIFICATIONS

- Fluent in English, Arabic, and Conversational Turkish
- 3+ years of experience working in a project-based environment as an interdisciplinary problem solver
- Strong writing, editing, project management, collaboration, customer service and public speaking skills
- Experience living and working abroad; comfortable in a multicultural work environment

EDUCATION

Bachelor of Arts, English

June 20xx

Minor in Near Eastern Languages Civilization

University of Washington, Seattle

STUDY ABROAD

December 20xx

Direct Exchange Student

Istanbul University, Istanbul, Turkey

- Studied Turkish language and culture while enhancing knowledge of near eastern literature
- Demonstrated independence and adaptability in a new and constantly changing environment

RELEVANT EXPERIENCE

Writing Tutor

September 20xx - Present

University of Washington Odegaard Writing Center, Seattle, WA

- Meet 10-30 students per day in a one-on-one setting to assess grammar and presentation of ideas
- Provide critical feedback in a constructive manner to a diverse group of students across all academic disciplines

Blogger

July 20xx - Present

BooksoftheWorld.com, Seattle, WA

- Create and maintain blog reviewing new literature from global authors addressing cultural themes
- Write and publish posts in English and Arabic for global audiences
- Earn status as "verified reviewer" on Amazon.com

Customer Service Representative

June 20xx – August 20xx

Iraqi Airways (similar to Alaska Airlines), Baghdad, Iraq

- Communicated with international customers to ensure smooth and pleasant travel experience
- Completed 20+ phone calls with travelers worldwide per day to ensure satisfaction with flight booking and interest customers in additional discounts and saving opportunities.

Participant

May 20xx

UW Center for 21st Center Liberal Learning (C21), Seattle, WA

- Collaborated with an interdisciplinary team of 5 liberal arts students in weekend Project Experience Ideathon intensive workshop
- Utilized design thinking to address questions of enhancing engagement of UW humanities students
- Conducted in-depth interviews with current students and coded responses to identify themes
- Assessed findings and wrote and presented recommendations to university administrators

Student Consultant

January 20xx – March 20xx

Zain Iraq Telecommunications (similar to T-Mobile), Baghdad, Iraq

- Liaised between the company and students from local high schools, increasing interpersonal communication skills
- Conducted market research assessing student and youth perception of new cellular technologies
- Wrote summary of findings and presented to board of directors

HONORS

UW + Amazon Mentor Program

March 20xx - Present

Husky Leadership Initiative Student Advisory Board

September 20xx - Present