



### Signature Experience Funding Application

The College of Business believes engaged and applied learning provide significant value to a student’s educational journey, and we want as many students as possible to get the opportunity to participate in a signature experience during their time at CSU. With that goal in mind, we have established Signature Experience funding to support College of Business students in enriching their academic and professional journeys. The purpose of this fund is to support students facing financial barriers that may hinder their ability to fully engage in a signature experience opportunity. Please complete the application form below to request financial support towards a COB Signature Experience:

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#### Student Information

Please provide your personal and academic information:

1. **First Name:** \_\_\_\_\_
  2. **Last Name:** \_\_\_\_\_
  3. **CSU ID#:** \_\_\_\_\_
  4. **Email Address:** \_\_\_\_\_
  5. **Phone Number:** \_\_\_\_\_
  6. **Major:** \_\_\_\_\_
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#### Funding Request Details

Please provide details about your funding request:

1. **Date of Signature Experience:** \_\_\_\_\_
2. **Signature Experience Category (select one):**
  - Conference or webinar attendance
  - Conference or webinar presentation by student applicant
  - Obtaining a major/career/professional development relevant micro-credential
  - Participation in an industry, case, or pitch competition



Participation in an internship

Other: \_\_\_\_\_

3. **Total Anticipated Expenses for the Signature Experience** (please include all of the expenses you anticipate and not just the ones for which you are requesting funding): \_\_\_\_\_

4. **Amount Requested** (between \*\$1-\$750, \*maximum not guaranteed; programs/clubs with multiple participants may be subject to a group maximum of \$3,000): \$ \_\_\_\_\_

5. **Type of Funding Requested** (e.g., registration fee, travel expenses, etc.):

Registration Fee: \$ \_\_\_\_\_

Travel (international travel is NOT an eligible expense):  
\$ \_\_\_\_\_

Transportation (be sure to indicate type of transportation and estimated cost): \$ \_\_\_\_\_

Hotel (number of nights and estimated cost):  
\$ \_\_\_\_\_

Miscellaneous (estimated costs of food or supplies, if relevant)  
\$ \_\_\_\_\_

Other: \$ \_\_\_\_\_

6. **What Other Funding Opportunities Have You Explored** (example: DECA.Org. has scholarship opportunities): \_\_\_\_\_  
\_\_\_\_\_

7. **Reason for Request:**

(In less than 500 words, please explain why you are requesting funding and what financial barriers you face in participating in this opportunity. Be sure to include relevant personal details, such as financial need, first-generation status, work commitments, your passion for the experience, and if there are any special/extenuating circumstances we should consider with your application review.)





## Next Steps

- Once your application is submitted, it will be reviewed by the College of Business Signature Experience Committee.
- You will receive a response within **10 working days** regarding the status of your request.
- Disbursement of funds may happen via a stipend or direct payment by a CSU employee (regarding registration fees), and this process can take up to 4-6 weeks, so please submit your request as soon as possible.
- If you receive funding, you must do the following:
  - Submit receipts for the funding items you requested (eg. Uber and hotel receipts, conference registration invoice, etc.)
  - Submit a brief reflection, 500 words or less, on how the signature experience impacted you

If you have any questions, please contact [Catie.Rohloff@Colostate.edu](mailto:Catie.Rohloff@Colostate.edu).

**Submit completed applications to:** [Catie.Rohloff@colostate.edu](mailto:Catie.Rohloff@colostate.edu).

Thank you for pursuing opportunities that expand your academic and professional growth!