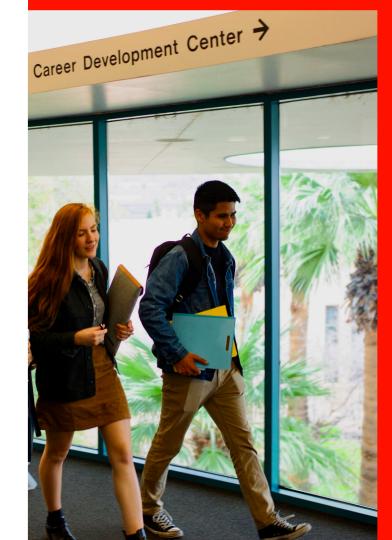
**Handshake** 

#### Completing your Handshake Profile

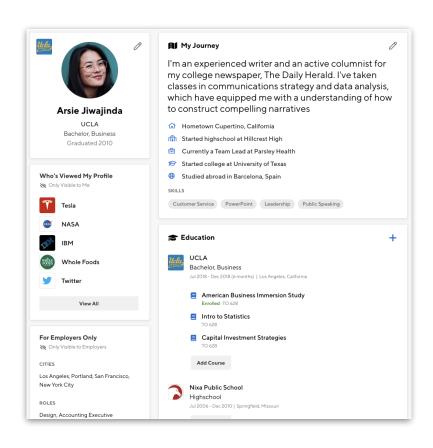


## When you fill out your Handshake profile...

- You'll show up in more recruiter searches
- You'll see more relevant job recommendations

## 80% of students

Who complete their profile on Handshake are contacted by an employer



### Employers conduct 25,000+ student searches per month on Handshake

Make sure your profile is public and complete to make it easier for recruiters to find you. Show up in their next search!

### Make sure your profile is public

Join the community!

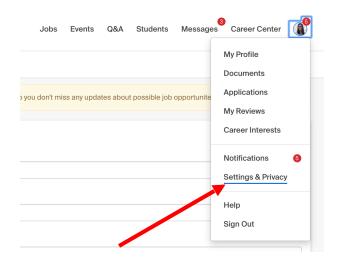
✓ Your profile is visible to employers, students and alumni across all Handshake universities.

You'll be able to message students and alumni who have similar interests or experiences.

This can be changed anytime in settings.

See Employer View

#### Make sure your profile is public



Privacy

Community Recommended

Your profile will be visible to employers, students, and alumni across all Handshake colleges and universities. students and alumni who have similar interests or experiences.

Employers

Your profile will be visible to employers. You may receive messages about potential job opportunities.

Private

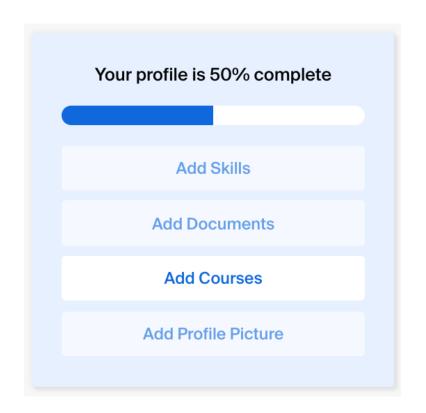
You'll be able to apply for jobs but won't get contacted by any employers.

**1.** Click "Settings & Privacy" under your profile icon

2. Select "Community" to send and receive messages

### Make sure your profile is complete

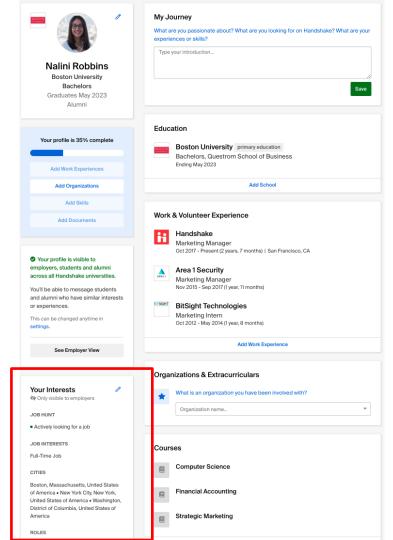
Get that bar to 100%!



#### Make sure your profile is complete

Start with your interests





### Keep "Your Interests" up to date

These 3 are the most important

#### **Job Type**

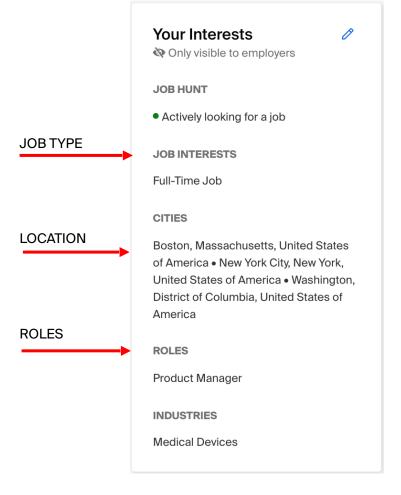
What kind of job are you looking for? Full-time, part-time, internship, on-campus?

#### Location

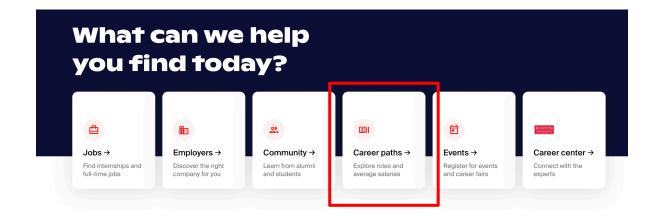
Where do you want to work? What cities are you interested in?

#### **Roles**

Where do you want to work? What cities are you interested in?

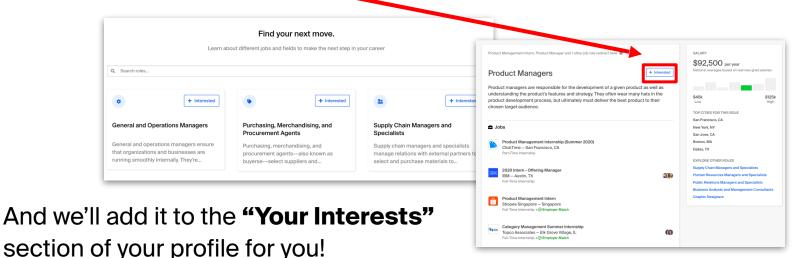


# Not sure what roles you're interested in? Start discovering.

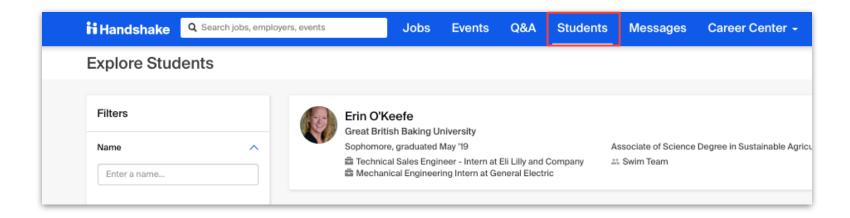


## When you find a job role you want to explore, click

"Interested"



# You can see other students' profiles by clicking the "Students" tab



**Your Handshake** profile is the key to finding jobs and internships that you want, and getting recruited by employers.

Remember to keep your **interests** up to date.

