

CAREER READINESS



SCHOOL OF
PUBLIC HEALTH
Office of Career Services

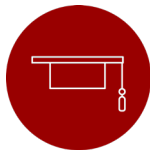
Develop essential workplace skills.

WHAT IS CAREER READINESS

For new college graduates, career readiness is key to ensuring successful entrance into the workforce. Career readiness is the foundation upon which a successful career is launched. Career readiness is, quite simply, the new career currency.

Career Readiness Competencies

There are eight career readiness competencies, each of which can be demonstrated in a variety of ways. Review a definition of each competency below.



CAREER & SELF DEVELOPMENT

Proactively develop oneself and one's career through continual personal and professional learning, awareness of one's strengths and weaknesses, navigation of career opportunities, and networking to build relationships within and without one's organization.



COMMUNICATION

Clearly and effectively exchange information, ideas, facts, and perspectives with persons inside and outside of an organization. Understand the importance of and demonstrate verbal, written, and non-verbal/body language, abilities.



CRITICAL THINKING

Identify and respond to needs based upon an understanding of situational context and logical analysis of relevant information. Make decisions and solve problems using sound, inclusive reasoning and judgment.



EQUITY & INCLUSION

Demonstrate the awareness, attitude, knowledge, and skills required to equitably engage and include people from different local and global cultures. Engage in anti-racist practices that actively challenge the systems, structures, and policies of racism.



LEADERSHIP

Recognize and capitalize on personal and team strengths to achieve organizational goals. Inspire, persuade, and motivate self and others under a shared vision. Serve as a role model to others by approaching tasks with confidence and a positive attitude.



PROFESSIONALISM

Knowing work environments differ greatly, understand and demonstrate effective work habits, and act in the interest of the larger community and workplace. Act equitably with integrity and accountability to self, others, and the organization



TEAMWORK

Build and maintain collaborative relationships to work effectively toward common goals, while appreciating diverse viewpoints and shared responsibilities. Be accountable for individual and team responsibilities and deliverables.



TECHNOLOGY

Understand and leverage technologies ethically to enhance efficiencies, complete tasks, and accomplish goals. Identify appropriate technology for completing specific tasks. Quickly adapt to new or unfamiliar technologies.

*Adapted from the NACE Career Readiness Competencies.