

# Be An Interview Super-STAR



The tried and true STAR method for preparing for an interview provides a structure for answers, giving the interviewer the information they want to hear from you.

Use the format below when you practice your interviewing skills.



## SITUATION

Set the scene and provide specific examples of the situation. Who were the players involved and what role were you playing at the time.



## TASKS

Describe your specific responsibilities and the expectations you were expected to meet.



## ACTIONS

Explain the exact steps you took to address the needs of the situation. How did you troubleshoot or arrive at a resolution?



## RESULTS

What was the outcome from your efforts? Did you solve the issue to the satisfaction of customers, peers, and/or managers? Did your solution create repeat business or deliver a quantitative result?