

Susan Sustainability

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Education

North Dakota State University

Fargo, ND

May 20XX

- B.S. in Natural Resources Management - Biotic Resources
- Graduated Cum Laude

Employment

USDA Forest Service - Forestry Technician (GS-0462-05)

Finley, ND

May 20XX – Present

- Balance logistical concerns and project needs with multiple National Forests throughout the region.
- Created maps using Trimble, DNR GPS, GPS Pathfinder, and ArcGIS to develop and share geographic content.
- Maintained weekly work reports using Microsoft Excel.
- Identified and categorized a wide variety of eastern region tree species.
- Implemented Best Management Practices (BMPs) when laying out timber sales.

North Dakota State Forest Service - Tree Mapping Technician (GIS)

Cooperstown, ND

Seasonal, Spring 20XX

- Edited numerous ArcMap files to ensure accuracy of information.
- Manipulated layers, polygons, and symbology within ArcGIS.
- Demonstrated time-management when independently setting schedule to meet project deadlines and goals.

Rocky Mountain Conservancy - Crew Leader

Estes, CO

Seasonal, Summer 20XX

- Displayed leadership when supervising wilderness trails' crew of 5 young adults.
- Coordinated with Forest Service contacts to plan appropriate work schedules.
- Facilitated 7 educational sessions regarding public land conservation for the community.
- Safely performed tasks in a variety of weather conditions.
- Foster collaboration by communicating work expectations between federal and non-profit partners.
- Conducted daily safety briefings with crew members to adhere to federal and state policies.

Prairie Restorations, Inc. - Seed Harvest Technician

Wheaton, MN

Seasonal, Fall 20XX, 20XX, 20XX

- Determined harvest goals with a team of over 20 seasonal employees.
- Processed native seed using debearder and seed cleaning machine.
- Paid attention to detail to identify a wide variety of native plant species.
- Assisted services crew with controlled burns, installation, and erosion control.
- Completed general farm labor including baling hay, maintenance, and weeding.

Certifications

NOLS Wilderness First Aid

Expires 20XX

First Aid / CPR / AED

Expires 20XX

ATV and Snowmobile Endorsements