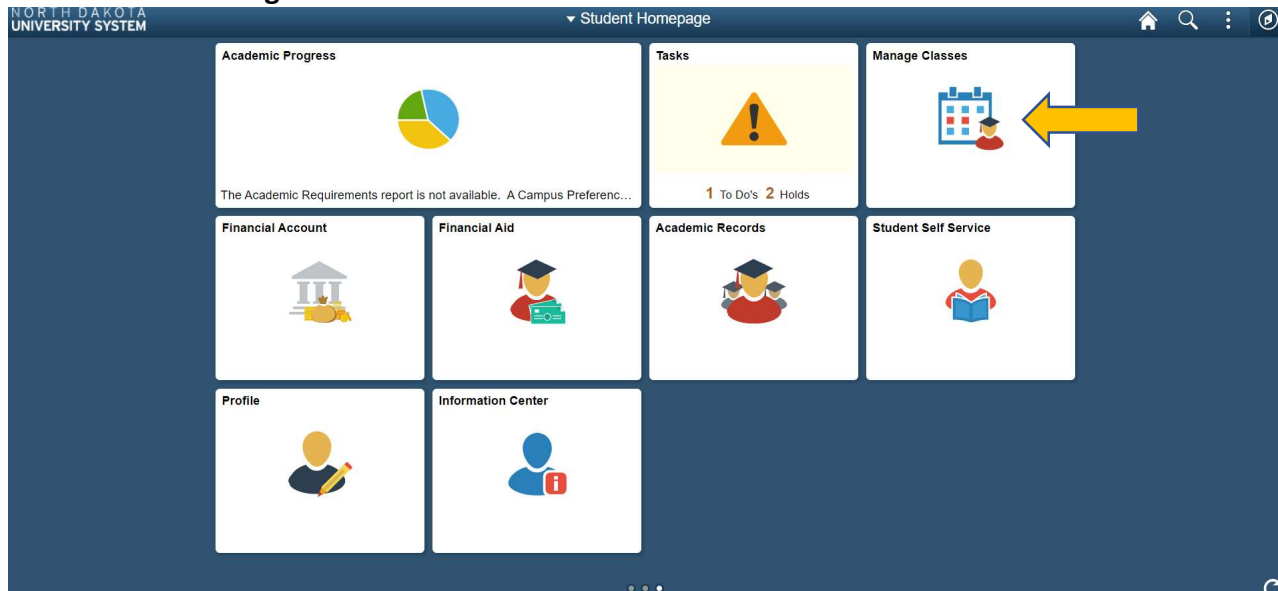# Schedule Planner and Registering for Fall 2020 Classes

1. Log in to Campus Connection using your NDUS log in information
   https://studentadmin.connectnd.us/psp/NDCSPRD/EMPLOYEE/HRMS/?cmd=login

2. Choose the **Manage Classes** tile

3. On the left side, scroll down and click on **Sign Fin Obligation Agreement** to review and accept the Financial Obligation Agreement hold. Full details of this agreement can be found here:
   https://www.ndsu.edu/onestop/accounts/foa/
   a. Select North Dakota State University from the drop down
   b. Select the magnifying glass icon and **Fall 2020** as the semester. Select **Submit** to move to the next step.
   c. Review the information and when ready, select **Accept**

4. From the left side again, choose **Schedule Planner** and then **Open Schedule Planner**
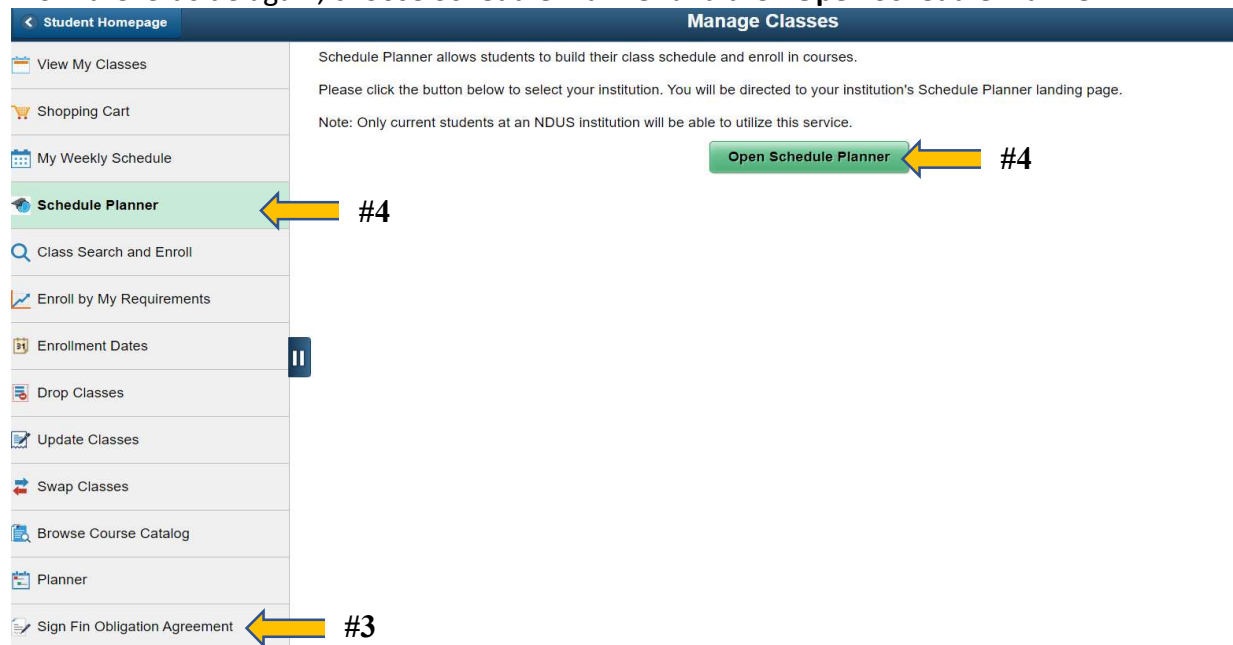
5. Sign in with your NDUS log in information again and choose **North Dakota State University**
6. Select the **Fall 2020 Term** and click **Save and Continue**.

7. Get started by clicking **Add Course** to add the classes according to your advising sheet found in Navigate. Select the subject and course corresponding to the Dept. and Course columns found within the advising worksheet. Click **Add Course** for each in the list. Click **Done** when complete. Include breaks, such as work or practice in the **Breaks** area, and then select **Generate Schedules**.

8. Click on the blue circle **i** icon to view more information about a class.

9. Click on the **Options** cog to view all sections of a course. You can un-check certain sections of a course if you are not interested in that specific section of the class or told a specific section number by your advisor. Click **Save and Close** once done. You will need to click **Generate Schedules** again if you make any changes.

10. Hover over the magnifying glasses to see an overview of the days and times your classes would be during the week. Select **View** to see that specific schedule.

11. Once you find a schedule you want, from the full schedule view after clicking **View**, select **Validate** at the top of the page. If you have any errors that you do not know how to resolve, you may want to take a screenshot and email or contact the advisor that has prepared your advising worksheet.

⊙ Plan Schedule   🛒 Shopping Cart (0)   📅 Current Schedule (1)   Degree Map   ⑦ Help   ↪ Sign out

‹ Back   🖨 Print   ✉ Email   ✔ Validate   🛒 Send to Shopping Cart   ➡   ♥   🔄   Schedule 2 of 1000   ➡

You are viewing a potential schedule only and you must still register.   ✖

Status	Class #	Section	Subject	Course	Available Seats	Class Capacity	Students on Waitlist	Waitlist Seats Available	Day(s) & Location(s)	Credits	Instruction Mode	Campus
Not Enrolled	3412	03	Chemistry	121	51	100	0	100	NDSU Online	3	Online	North Dakota State University
Not Enrolled	2480	08	Chemistry	121L	15	24	0	24	Th 11:00am - 1:50pm - AGHILL CTR Building, Rm 308	1	On Campus Face to Face	North Dakota State University

12. Once validated, click on **Send to Shopping Cart.** Review each course by clicking on **Next** and selecting **Finish** when prompted. Last, a **Register** button will appear. Select **Register** to complete the process.

Search by General Education Area

If your advisor recommended a course in a certain General Education area, you can search for what is available in Schedule Planner and see what interests you.

1. From your Schedule Planner homepage, select **Add Classes**. Then, select the **General Education** tab. In the Category box, select **NDSU General Education**. In the **Value** box, select the General Education category area your advisor has recommended. In the **Course** box, you can view all classes that are available in that category. Click on a class to view the course description.

⊙ Plan Schedule   🛒 Shopping Cart (0)   📅 Current Schedule (1)   Degree Map   ⑦ Help   ↪ Sign out

Add Course

| By Subject | Search by General Education | Search By Instructor |

Category   [NDSU General Education ✕]   ✕ ▾

Value   [Select Category Value...]   ▲

Subject   NDSU General Education - NDSU Quantitative Reasoning

Course   NDSU General Education - NDSU Science & Tech-Natural Science

                NDSU General Education - NDSU Science & Tech-Physical Science

‹ Done   NDSU General Education - NDSU Science & Tech-Technology

                NDSU General Education - NDSU Social & Behavioral Sciences

                NDSU General Education - NDSU Wellness

Desired Courses | Current Schedule

ⓘ Chemistry 121
General Chemistry I   ⊗

ⓘ Chemistry 121L
General Chemistry I Laboratory   ⊗

ⓘ English 120
College Composition II   ⊗

ⓘ Mathematics 103
College Algebra   ⊗