

# NAME HERE

0000 Location Avenue, Town, ND • (XXX) 000-5555 • yourname@email.com

## EDUCATION

**North Dakota State University (NDSU), Fargo ND**

*Bachelor of Science degree in Biological Sciences: Pre-Physician Assistant track*

GPA: 3.7/4.0 Dean's List: (6 Semesters)

Anticipated Graduation May 20XX

## FIELD EXPERIENCE

**Elim Care Center, Town ND**

*Certified Nursing Assistant*

September 20XX - Present

- Successfully execute time management skills by taking multiple residents' vital signs daily.
- Use attention to detail when administering medication to residents.
- Accurately utilize interpersonal communication skills when dressing residents' wounds to assess pain levels, lower stress, and increase overall comfort.
- Efficiently prioritize the tending to of 11 residents' to meet their individualized activities of daily living.
- Continually practice patient advocacy when collaborating with other members of the healthcare team to support residents and their families.

**Essentia Health-Fargo, Town ND**

*Phlebotomist*

August 20XX - January 20XX

- Employed patience when drawing blood samples from anxious patients.
- Exhibited adaptability and problem solving skills while working through a variety of transfusions.
- Showcase teamwork abilities when helping 5+ phlebotomists during blood donation events.
- Demonstrated safety and sanitization of medical instruments including needles, test tubes, and blood vials to comply with hospital policy and guidelines.
- Continually practice HIPAA and privacy regulations when dealing with confidential information.

## VOLUNTEER WORK

**Essentia Health-Fargo, Town ND**

*Baby Cuddler Volunteer*

August 20XX - January 20XX

- Attended NICU training beyond the traditional orientation class to ensure accurate infant knowledge.
- Built strong rapport with parents as well as ensure a comfortable and safe environment.

## RELATED INVOLVEMENT

**Pre-Physician Assistant Club (NDSU), Town ND**

*Vice President*

August 20XX - Present

- Coordinate all speakers for weekly meetings that will inform students of career related opportunities in different physician assistant specialties, graduate schools, and entrance examinations.
- Serve as the Congress of Student Organizations (CSO) delegate and voice concerns of the club.
- Build good relationships with current and new members to increase member retention.

**American Medical Student Association & Allied Health Group (NDSU), Town ND**

*Member*

August 20XX - Present

- Attend weekly meetings to better understand medicine and build strong relationships with others.
- Engage in guest physician presentations that cover experiences, advice, day-in-the-life, etc.
- Participate in group activities that develop communication skills and ability to collaborate with members.
- Mentored students in navigating the ever-changing and rigorous demands of the pre-professional degree track.

## LICENSURE AND CERTIFICATION

**Basic Life Support for Healthcare Providers**

American Heart Association

January 20XX - Present

**Certified Nursing Assistant**

Expires May 20XX