Jennifer Honey

1234 Elm Street, Moorhead, MN | honey.jennifer@gmail.com | 612-345-6789

Education

Bachelor of Science in Elementary Education

Valley City State University

Expected Graduation May 20XX

Valley City, ND

Bachelor of Science in Human Development and Family Science

North Dakota State University

Expected Graduation May 20XX

Fargo, ND

GPA: 3.8/4.0 Dean's list 7/7 semesters

Related Course Work

• Educating Exceptional Students

• Understanding Cultural Diversity

• Educational Technology

• Math in the Elementary School

Social Studies in the Elementary School

• Education Psychology

Trends in Assessment and Education Issues

• Business and Professional Writing

Student Teaching Experience

Student Teacher

August 20XX – December 20XX

Moorhead, MN

Robert Asp Elementary and Horizon Middle School

• Developed strategic lesson planning for Math, History, English, and Reading to ensure a quality education

• Applied leadership and communication skills while teaching lessons to 25+ elementary age students

• Honed classroom management skills by putting knowledge from previous coursework to the test with real classroom of diverse learners

Work Experience

Academic Collegiate Enhancement Tutor

North Dakota State University

August 20XX – December 20XX

Fargo, ND

- Utilized interpersonal communication skills by tutoring and assisting students 15+ students of varying backgrounds
- Displayed ability to learn and teach Developmental and Educational Psychology, Physical Geology, and U.S. History to students resulting in to over 95% improvement in test scores
- Showcased attention to detail, consistency and integrity when grading practice exams and assisting students with corrections and additional learning

In Home Nanny
Bison Family
Summers 20XX – 20XX
Horace, ND

• Implemented strategic planning by designing a budget for the family's food and activities that resulted in the family being able to get the most out of their money

- Demonstrated initiative and creativity by teaching children new skills and enriching other skills like singing and reading
- Enhanced flexibility by working with the children ages 3, 5, and 8 to meet their real time desires that resulted in successfully completing all the daily tasks (chores, academic work, and activities) while still enjoying their time

Involvement

Secretary

April 20XX – April 20XX

Fargo, ND

Elementary Education Club - North Dakota State University

- Administered organizational skills by keeping records of all members and activities of the organization and filing the budget requests and reports
- Attained technical knowledge of the "Robert's Rules of Order" to ensue smooth operation of meetings
- Employed effective written communication skills through correspondence with members and non-prophet organizations to coordinate service opportunities

Licensure & Certifications

- North Dakota Teaching License #XXXXXX
- First Aid & CPR (American Red Cross)
- Apple Teacher (Apple Inc.)

Expected June 20XX

Expires May 20XX

Certified November 20XX