

Robert Builder

Fargo, ND 58104 | (701) XXX-XXXX | BobTBuilder@gmail.com

Education

North Dakota State University, Fargo ND

Bachelor of Science Degree in Construction Management

Minor - Business Administration

GPA 3.6/4.0, Dean's List 2 of 3 Semesters

Expected Graduation: August 20XX

Relevant Coursework:

- Pre-Construction Management
- Construction Documents and Codes
- Building Construction: Methods and Materials
- Construction Statics and Mechanics
- Soils and Foundations
- Construction Technology and Equipment

Work Experience

Laborer – ABC Construction – Fargo ND

August 20XX – Present

- Demonstrate attention to detail when working on construction projects to ensure safety and quality
- Apply operation knowledge and safe usage of power tools and machinery such as skid steers and tractors daily, contributing to the no incidents report
- Display effective communication skills when interacting with customers, assessing their specifications, then ensuring the service performed meets their needs

Laborer – Bob Lee Builder Carpentry Service – Fargo ND

January 20XX – August 20XX

- Utilized knowledge of handheld tools to assemble home amenities including appliances, cabinets, and other free-standing furniture
- Successfully constructed bathrooms, kitchens, and other additions to homes, in accordance with provided plans from homeowners
- Coordinated with contractors to perform safe demolition of interior and exterior features of houses

Technical Skills

- Microsoft Office (Word, Excel, PowerPoint, Project)
- AutoCAD – Computer-Aided Design
- Bluebeam Revu

Organizations

Member – NDSU Steel Bridge Team

September 20XX – Present

- Effectively employ problem solving and critical thinking skills when collaborating with other members of the team to design and fabricate a bridge to present at regional/national competitions

Member – Associated General Contractors of America

August 20XX – Present

- Use construction knowledge to prepare and participate in the annual Associated Schools of Construction Competition

Certifications

- Completed 10-Hour OSHA Health and Safety Certification Training
- OSHA Certified Forklift Operator Classes 1-7

**No Expiration Date
Expires December 20XX**