

# NO-SHOW POLICY

On-campus industry engagement and networking events are crucial to our ability to support students and to develop and steward relationships with our employer partners, who invest time, money, and effort into engaging with students on campus.

**If you sign up for events, you are expected to show up.** When you no-show, you waste the time of our employer partner and take a spot away from a classmate who may have wanted to attend. You damage your personal brand, Questrom's brand, and BU's brand. Therefore, we take no-shows to on-campus industry engagement and networking events very seriously.

If you are unable to attend an event for which you have registered, due to illness or emergency, you may email [questromcareers@bu.edu](mailto:questromcareers@bu.edu) at least 24 hours in advance so that our employer partner may be notified and your spot may be given to another student. Any cancellations not made at least 24 hours in advance will be subject to the Feld Center's no-show policy, which varies by event format:

## NO-SHOW TO 1:1 APPOINTMENTS

*IRM meetings, Executive-in-Residence, Office Hours, On-campus Interviews, etc.*

Our employer partners offer many opportunities to meet 1:1 with students, including Executive-in-Residence, office hours and on-campus interviews. Often, slots for these engagements are by invitation only or have very limited availability. Similarly, our IRMs allocate time slots for 1:1 appointments, and they dedicate time to preparing for these meetings.

For a **first offense for a 1:1 appointment**, we will suspend all Handshake and Feld Center privileges. In order to be reinstated, you must make an appointment with the Feld Center's Director of Employer Engagement or Executive Director by contacting [questromcareers@bu.edu](mailto:questromcareers@bu.edu). There is limited weekly availability for these meetings, and you may need to wait several days. Requests for meetings outside of regular availability will not be entertained.

## NO-SHOW TO GROUP AND LARGER ENGAGEMENTS

*Employer showcases, networking events, Bites & Insights, etc.*

Our employer partners order food, set agendas, and plan alumni and senior management attendance at events based on student numbers we submit when you sign up. If you sign up, you are expected to show up.

- **First offense no-show**, your profile in Handshake will be tagged and you will receive a warning email.
- **Second offense no-show**, you will be blocked from Handshake until you complete a survey that includes an apology letter to the recruiter or employer partner.
- **Third offense no-show**, we will suspend all Handshake and Feld Center privileges. In order to be reinstated, you must make an appointment with the Feld Center's Director of Employer Engagement or Executive Director by contacting [questromcareers@bu.edu](mailto:questromcareers@bu.edu). There is limited weekly availability for these meetings, and you may need to wait several days. Requests for meetings outside of regular availability will not be entertained.

The Feld Center is dedicated to supporting your career journey, and to stewarding the Questrom brand. We appreciate your help in ensuring that Questrom remains a highly desirable brand among our employer partners.