



RESUME

PREPARING FOR CAREER FAIRS

BEFORE THE FAIR

- Register for career fairs and interviews in Handshake.
- Research potential employers to learn about their mission, vision, values, and current openings.
- Check out the company's global presence and consider how you would fit in it!
- Be familiar with immigration regulations about work – **and never start working without permission.**
- Visit your campus career center to discuss your career fair strategy. Revise your U.S. style resume.
- Practice your elevator pitch.
- Clean up your digital footprint on social media.
- Prepare your outfit for the fair.

DURING THE FAIR

- Smile! Be confident! Arrive early
- Dress for success.
- As you arrive, locate your targeted companies.
- Ask the employer for a business card and give them a copy of your resume.
- Be considerate of employers' time.

AFTER THE FAIR

- Follow up with employers by sending a single "thank you" email. Attach your resume.
- Reflect on your career fair performance and strategize how to improve for further interactions.
- Conduct additional research about the organization in the event that a recruiter contacts you for an in-person, Skype or phone interview.