



# HEALTHCARE MANAGEMENT AND ADVOCACY CAREER GUIDE

O'Neill Career Hub: PSA Community

## Summary

Healthcare managers oversee all the elements of an organization by helping control budgets, staffing, and records within the healthcare system. Healthcare advocates can play a critical role in explaining health information to patients and helping them make informed decisions about their health. Both managers and advocates work to minimize the communication gap between healthcare professionals and patients, improving health outcomes and quality of care.

## Skills

- Monitor and Improve Organizational Performance
- Strategic Planning
- Knowledge of the Healthcare Environment (finance, providers, policy)
- Active Listening
- Analyze Data to Inform Decision-Making

## Types of Jobs

- Hospital Administrator
- Healthcare Consultant
- Medical Sales Representative
- Patient Health Advocate
- Revenue Cycle Specialist
- Medical Records Technician
- Hospice Administrator
- Health Insurance Agent
- Nonprofit Advocacy Organizations

## Employers

- Blue Cross Blue Shield
- Catalent Pharma Solutions
- UnitedHealth Group
- Department of Health
- Eskanazi Hospital
- Bell Trace Family - Senior Living
- Chartis Group
- Alzheimer's Association
- ATI Advisory

## Other Resources

- [Association for Healthcare Administrative Professionals](#)
- [National Association of Healthcare Advocacy](#)
- [Healthcare Industry Job Boards](#)