

# Career Development Resources

#### CAE Job Boards

\*\*All listed items are URL links\*\*

# Art Industry Boards

- Alliance of Artists Communities
- American Alliance of Museums
- Americans for the Arts
- Art Career Café
- Art Jobs-Art Search
- Association of Academic Museums & Galleries
- Association of Arts Administration Educators
- Association of Performing Art Presenters Job Bank
- Cultural Jobs
- Creative Hotlist
- Entertainment Jobs & Internships
- Global Museum
- Musical American Worldwide
- <u>Sphinx</u>
- Musical Chairs
- National Council on Public History
- Haulix
- Music Business Jobs
- Opera America

# Non-Profit Boards

- The BridgeSpan Group Nonprofit Jobs Center
- The Chronicle of Philanthropy
- Good Food Jobs
- Non-Profit Career Match The Non-Profit Times
- Philanthropy News Digest
- Work for Good

# Generally Related Boards

- <u>Idealist</u>
- <u>Indeed</u>
- Live Board
- Jobs2Careers
- <u>USAJobs</u>



# Location-Based Boards

- Alabama
  - Alabama Association of Non-Profits
- Arizona
  - o Arizona Commission on the Arts
  - o Museum Association of Arizona
  - <u>City of Tempe</u>
  - Alliance of Nonprofits Arizona
- California
  - o California Arts Council Arts Jobs Board
  - o Los Angeles: Arts for LA Job Bank
  - Los Angeles County Arts & Culture
  - o San Diego: NonProfit Works
  - o San Francisco: Bay Area Video Coalition
- Canada
  - WorkInCulture
  - o Creative City Network of Canada
  - JVS Toronto
- Colorado
  - o Colorado Nonprofit Association
  - o Colorado Theatre Guild
- Florida
  - o Florida Association of Museums
  - Miami Arts Jobs
  - o Nonprofit Center of Northeast Florida
- Illinois
  - o Chicago Artists Resource

#### ocation-Based Boards

- Indiana
  - Indiana InternNet
  - IndyArtsGuide
- Kansas
  - Kansas Museums Association
- Kentucky
  - Louisville
- Louisiana
  - Louisiana Association of Museums
  - New Orleans Arts Council
  - Work Nola
- Maine
  - Maine Association of Nonprofits
  - o Maine Archives & Museums
- Massachusetts/New England
  - <u>Hire Culture: Creative Employment in Massachusetts</u>
  - New England Museum Association
- Maryland
  - o Greater Baltimore Cultural Alliance Jobs Board
  - o Johns Hopkins Peabody Institute Job Board
- Missouri
  - o Missouri Arts Council
- Michigan
  - o Michigan Museums Association
  - Culture Source
- Minnesota
  - Springboard for the Arts
  - o Minnesota Association of Museums

## ocation-Based Boards

- New Jersey
  - Art Pride
  - New Jersey Theatre Alliance
- New Mexico
  - Center For Nonprofit Excellence
  - o New Mexico Association of Museums
- North Carolina
  - o ARTS North Carolina
  - o North Carolina Museums Council
- Ohio
  - o Cincinnati: ArtsWave
- Oregon
  - o Regional Arts and Culture Council of Portland, OR
- Pennsylvania
  - Nonprofit Talent (Pittsburgh)
  - o Greater Philadelphia Cultural Alliance
- South Carolina
  - The Hub
  - o South Carolina Arts Commission
  - <u>Sciway</u>
  - o South Carolina Library Association
- Texas
  - Texas Commission on the Arts
- Utah
  - <u>Utah Museums Association</u>
  - Backstage Utah
  - <u>Utah Nonprofits Association</u>

#### Location-Based Boards

- Virginia
  - Hampton Roads Area Nonprofit Careers (Virginia/North Carolina)
- Washington, DC
  - CultureCapital
  - Emerging Arts Leaders of DC Job Listings
  - o Johns Hopkins Peabody Institute Job Board
  - o Smithsonian Institution
  - The Washington Post
- Vermont
  - Vermont Arts Council

## Career Preparation Resources

- O'Neill Career Hub
  - o Studio: Open Monday to Friday, 10 am 4 pm.
  - Website: Open 24/7 with multiple resources.
- Handshake
- LinkedIN
- Indiana Career Ready
- The Muse

## Art/Nm-profit News

- Arts Journal
- Charitable Advisors, the Not-for-profit News
- The Chronicle of Philanthropy

# Arts Conferences

- Jazz Education Network
- Music Biz Conference
- South by Southwest
- National Arts Action Summit
- Arts Midwest
- Indiana Arts Homecoming
- National Arts Marketing Project
- Adobe Max Conference
- European Network on Cultural Management and Policy
- ENGAGE! Annunal Conference
- The VEX Conference
- Association of Academic Museums and Galleries Online Conference

# **National Associations**

- Arts Administration
- Association of Academic Museums and Galleries (AAMG)
  - AAMG LinkedIN Page

# Trainings & Toolkits

- Audience Surveying Toolkit
- <u>UITS trainings</u>
- <u>IU Expand</u>

### locial Media Groups/Influencers

- Arts Administrators of Color Network on Facebook
- Aubrey Bergauer
- Laura Zabel on twitter
- Creative Arts Engagement Facebook Group
- FaMAAAly Facebook Group
- The Creative Collective NYC

# Social Media/Marketing Training

There is currently a very captive audience on social media, and this is a great time to begin developing your online personal brand. Additionally, you can learn more about social media marketing, photo editing, and video editing to add more in demand skills to your experience.

- The Preset Bundle Cost \$70
  - This resource offers bundles that include presets, tutorials, templates, wallpapers, and guides/ebooks to develop the quality of your photos and videos.
- <u>UITS IT Training</u>
  - UITS offers free online tutorials for students covering a range of topics including the entire Adobe Creative Suite, coding, web development. There are also certifications available in a number of different series ranging from audio and video production to Excel.

## locial Media Groups/Influencers

#### • Buffer Social Media 101

 Learn the basics of social media in just two minutes a day with Buffer's week-long email class. You'll master everything from establishing a tone for your social media posts to understanding online marketing analytics.

#### • Fundamentals of Graphic Design

• This free course covers image creation, typography, composition, working with color and shapes, and other foundational skills in graphic design. Practical projects are given to students so they can utilize the skills they learn in design, and they'll have access to Adobe Photoshop, and InDesign, to ensure they're getting a grasp of the basic function of all of these design software.

## Technology / Entrepreneurship

#### • Getting Started with Google Analytics

• This course teaches you how to learn to start tracking conversion rates, and essential data you'll need to improve those rates. You'll learn the basics required to turbocharge your website and improve online site ranking. You will also receive a certificate of completion free of charge.

#### Technology / Entrepreneurship

#### • <u>Diploma in Web Business Development & Marketing</u>

• This course guides you through the initial steps of setting up a great website that is marketable. It helps you choose a web hosting company, design, proper themes and templates, and user-friendly mobile and desktop design. You could use the tools here to develop your own website to develop your personal brand or launch new projects. This free course comes with a certification.

# • This Is How You Make iPhone Apps (iOS Development Course)

o This tutorial includes 4.5 hours of on-demand video, 9 downloadable course materials, full-time access, and access on mobile or TV. It teaches the basics of Clanguage programming to create iOS apps for iPhones and Apple products. Students will receive free iOS tutorials, Apple iStore tutorials, and tools and techniques to list their new apps on the Apple Store.

#### • CS50 Introduction to Computer Science (Harvard)

• This free course covers the basics of programming where you'll learn Python, SQL, Pluss CSS, JavaScript, and others. It utilizes real-world domains of biology, finance, forensics, and gaming, to teach students the importance of coding and how it's utilized in design. The course is taught by Harvard instructors. Students must earn a satisfactory score of 9 on the problem sets to be eligible for certification.

#### Webinars & Newsletters

#### • Music Business Association

• In a show of support for the industry at large during the COVID-19 health crisis, Music Biz has opened access to its back catalog of webinar recordings to members and non-members alike! This is an incredible resources covering numerous topics relative to the for-profit music industry including entertainment law, music data, branding and many more! The website also features extensive research on music consumption.

#### • Chronicle of Philanthropy

• This newsletter provides insights on trends in philanthropy and nonprofit work. You can find news, data, job postings, and webinars with most content free of charge. I would recommend subscribing to their newsletter to keep up to date with the free webinars offered every week by industry professionals.

#### • Musical America Career Center

#### • Indiana Arts Commission

• The IAC offers a number of resources to stay current with arts community across the state. They offer a variety of webinars covering a wide array of topics particularly as it relates to the arts response to COVID-19. Subscribe to their newsletter to remain informed about the upcoming webinar opportunities.

#### Webinars & Newsletters

#### • Words of Mouth

• Words of Mouth is a weekly newsletter, sent most Mondays at 8:30pm EST. It shares opportunities for professional and creative development across design, the arts, tech, nonprofits, architecture, and urbanism. The opportunities in this newsletter feature remote roles currently and has also curated a list of remote-friendly employers.

#### **Budgeting/Finance**

#### • Budgeting Essentials and Development

- In this course, learners will have a deeper understanding of the budgeting process, its challenges, common issues, and approaches to mitigate the problems and improve the learning curve of budget planning.
- It is integrative by emphasizing the transition between the corporate strategy and the budget. It is practical by following a structured process of going through a framework that illustrates and demonstrates how to analyze, develop and control the budget.



#### Budgeting/Finance

- Budgeting and Scheduling Projects
  - A good project schedule helps all team members' work together to meet project objectives. A project budget with realistic cost constraints is also an essential bedrock of any project. In this course you'll learn to plan and stick to time and cost constraints in order to ensure the success of your projects.

#### **Books**

- All You Need to Know About the Music Industry Passman
- The Art of Relevance Nina Simon

#### **Podcasts**

- UnF\*ck Your Brain
- Choiceology
- Happier with Gretchen Rubin
- No Stupid Questions
- Savvy Psychologist
- Freakonomics
- Philosophize This
- Critical Value from the Urban Institute

## Other Resources

- SkillShare Creativity Classes
- 41 Free Online Courses