***O'Neill Career Hub PSA Career Community***

**POLICY, SERVICE, & ADVOCACY**

**Student Resource Guide**

**\*All underlined text are clickable links**

#### Join Student Clubs

IU Student Government

International Public Affairs Association Nonprofit Management Association

Local Government Management Association

Explore more student clubs [**HERE**](https://beinvolved.indiana.edu/)

CAMPUS OPPORTUNITIES



#### [IU Mock Trial](https://mtatiu.com/)

Develop critical thinking skills, public speaking experience, and a better understanding of the practice of law while engaging in competitive trial simulations.

#### [Indiana Model UN](https://beinvolved.indiana.edu/organization/indianamun)

Represent a UN nation as a delegate and debate over relevant topics. Participate in training programs and activities designed to strengthen debating and networking skills.

### Undergraduate Opportunities

##### [Indiana Leadership Program](https://oneill.indiana.edu/undergraduate/academic-enrichment/indiana-lp/index.html)

Intern for a public or nonprofit organization while participating in service and professional development activities.

##### [Washington Leadership Program](https://oneill.indiana.edu/undergraduate/academic-enrichment/wlp/index.html)

Gain professional experience in Washington, D.C. by living and working during this semester-long program. Earn IU credits and gain valuable skills while learning in our nation's capital.

#### [Civic Leader Center](https://civicleaders.oneill.indiana.edu/)

Are you an incoming freshman interested in leadership, public policy, and making the world a better place? Considering applying to live among like-minded peers at the Civic Leader Center.

The center is open to all majors and offers an upperclassman experience to freshman students, such as smaller classes, access to influential leaders and guest speakers, leadership training, and trips to places such as Washington, D.C. and Greece.

### Graduate Opportunities

###### [Leadership Seminar Series](https://oneill.indiana.edu/masters/why-oneill/leadership.html)

Join a free, five-week session open to students on a first-come, first-served basis. Develop critical leadership skills that employers seek in job candidates.

###### [Service Corps](https://oneill.indiana.edu/masters/cost-financial-aid/merit-based-aid/service-corp.html)

Apply your knowledge to real-world work settings in the Bloomington community and surrounding areas.

Must be eligible for Work Study to apply.


## Study Abroad Programs

Berlin: Metropolitan Development Poland: Urban Problems and Solutions

UAE: Law, Policy, and Public Administration

Athens: Democratic Institutions and Ideals in Classical and Contemporary Greece Bavaria: Global Perspectives on Public and Private Sector Interaction

Denmark: Nonprofit Sector in Comparative Perspective London: U.S and U.K National and Homeland Security Portugal: Sustainable Development in Practice

Rhine: Public Policy and Administration in the E.U., Germany, and the U.S

## Semester Exchange Programs

[Erasmus University College - Undergrad](https://international.oneill.indiana.edu/programs/semester/erasmus-euc.html) [University of Augsburg - Undergrad](https://international.oneill.indiana.edu/programs/semester/augsburg-ug.html) [University of Augsburg - Grad](https://international.oneill.indiana.edu/programs/semester/augsburg-grad.html)

[Delft University of Technology - Grad](https://international.oneill.indiana.edu/programs/semester/delft-grad.html)

*For additional programs and information, please click* [***HERE***](https://international.oneill.indiana.edu/bloomington/available-programs/index.html)

**Building Technical Skills**

[**Center of Excellence for Women & Technology**](https://womenandtech.indiana.edu/index.html)

Students can participate in trainings and programs to build their tech skills. The center offers crash courses in topics such as data management, excel, how to deliver presentations,

and more! Browse the center's website for internship and job opportunities.

**Visit the** [**O'Neill Career Hub Website**](https://oneillcareerhub.indiana.edu/) **for more tips.**

### Employment Options

**JOB SEARCHING TIPS FOR**

**PSA STUDENTS**

**How to Look for Jobs by Sector**

**JOB**

Government Policy Local Government

City of Bloomington State Government

Indianapolis Chamber of Commerce

Federal Government Department of Transportation Department of Health Services

Department of Justice Intelligence Community

# Public Sector

**Key Tips: Look on USA Jobs**

**Build a Federal Resume**

**Explore Career Fairs Find Federal Internships**

**Explore Pathways Programs Search on City Websites Connect with Gov. Officials Use LinkedIn Alumni Tool**

### Job Titles

Policy or Program Analyst City Planner

Tribal Affairs Program Manager

Project Manager City Manager Budget Analyst Business & Industry Specialist

# Private Sector

**Employment**

**Options**

Consulting Companies Procter & Gamble Booz Allen Hamilton Bain & Company ManTech

**Job Titles**

Financial Representative Marketing Specialist Civic Consulting Alliance Technical Recruiter

Human Capital & Marketing Consultant

National Strategic Partnerships

**Key Tips:**

**Build Technical Skills Connect via Career Fairs Network**

**Set Up Informational Interviews Use LinkedIn Alumni Tool**

### Employment Options

Advocacy Organizations Special Interest Groups Think Thanks Universities & Research Organizations

Global Policy Organizations

Human Rights Groups

# Nonprofit, NGO's, &

**More**

**Key Tips: Volunteer**

**Seek Out Internships Build Interpersonal Skills Network**

**Understand Grant Writing**

### Job Titles

Research Specialist Community Resource Manager

Policy Specialist Advocacy Manager

Political Affairs Coordinator Policy Analyst

Government Relations Manager

Development Writer/Grant Manager

Public Program Coordinator

**Explore additional resources**

[**PSA CAREER COMMUNITY**](https://oneillcareerhub.indiana.edu/channels/policy-service-advocacy/)

**through the Career Hub Website:** Explore alumni stories, get

ahead with featured jobs and

[**CAREER HUB EVENT SCHEDULE**](https://oneillcareerhub.indiana.edu/events/)

**RESOURCES FOR DIVERSE BACKGROUNDS**

[**FEDERAL RESUME TEMPLATE**](https://oneillcareerhub.indiana.edu/resources/federal-resume-template/)[**NETWORKING TIPS**](https://oneillcareerhub.indiana.edu/channels/networking/)

[**JOB OFFER NEGOTIATION**](https://oneillcareerhub.indiana.edu/channels/offer-negotiation/)

internships, and subscribe to the newsletter.

[**PSA SOCIAL MEDIA**](https://www.linkedin.com/groups/3254597/)

Join the O'Neill Alumni LinkedIn Community to connect with students, alumni, and employers.

[**NEED HELP WITH JOB MATERIALS?**](https://oneillcareerhub.indiana.edu/contact/)

Drop in to the Career Hub Studio to help strengthen your resume,

[**RESOURCES**](https://oneillcareerhub.indiana.edu/channels/offer-negotiation/)

cover letter, internship search, interview prep, job offer decisions and more!

**Visit the** [**O'Neill Career Hub Website**](https://oneillcareerhub.indiana.edu/) **for more tips.**