

## MAKE YOUR CAREER EPIC!

**Explore** career paths and learn about yourself.

**Prepare** to market yourself in your field.

**Implement** your plan through internships, volunteer work, and other field experiences.

**Career Launch!**

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# JOB SEARCH RESOURCES

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HEALTH AND WELLNESS  
CAREER COMMUNITY



# Your Community

Are you passionate about healthcare but looking for opportunities outside of medicine? Could you see yourself doing work in public health, policy, advocacy, or education? Does it sound like fun to help a healthcare facility or organization run smoothly? Would you like to help individuals or society learn about maintaining a healthy lifestyle? The Health and Wellness Career Community might be for you!

**Related career paths include:**

Healthcare Administration & Support Services, Community Health Services, Corporate Wellness, Health Promotion/Education, Patient Advocacy, Performance & Fitness, Public Health, Wellness Coaching/Training.

**To join a Career Community**, visit <https://career.mercy.edu/channels/career-communities/>, select a career community page and click Join This Career Community.



Mercy College's online job resource site is a powerful tool you can use to discover full-time and part-time jobs and internships.

- **To get started log in here:** [Handshake](#)

Your username is your Mercy email address, and your password is your Mercy Connect password.

- Search for internships and jobs in Handshake. Check out this quick video for tips: <https://career.mercy.edu/resources/how-to-apply-for-internships-jobs/>

- **Apply from your Phone!** Download “Handshake Jobs & Careers”

[iTunes App Store](#)  
[Google Play Store](#)



# LinkedIn

LinkedIn is not just for business! Leverage the world's largest professional network to build relationship and connect to opportunities.

- [LinkedIn Job Search](#) : Harness the power of your network to uncover insights, such as who you know at a company, providing you an edge in your job search.
- [LinkedIn Salary](#) : Discover your earning potential with LinkedIn Salary. Explore salaries by job title and location. See how years of experience, industry, location and more can influence your salary.
- [LinkedIn Mercy College Alumni](#) :Join this Linked In Group to Network with Mercy alumni.



# Direct Inquiries

In some cases, you may want or need to include direct inquiries as part of your job search strategy. Not all organizations welcome direct inquiries, but in the below situations you should use this method:

- If you know that you are interested in working for a hospital, clinic, or medical center, research the facilities in your area and make a list of the ones that interest you. For each one, first check to see if the position you're looking for is available in Career Maverick. If they've posted with Mercy College, you should apply through the College. If not, check the Careers section of their website for full time and part time employment, or their Volunteer page for volunteer and internship opportunities. Note that some hospitals will have administrative internships available for undergrads, but in most cases those kinds of opportunities will be included in their Volunteer program.
- If there are specific organizations that you're interested in working for, you should also go directly to their website and view the Careers or Jobs page to see if there are any positions available that match your interest. If not, consider inquiring with the HR department or submitting a cover letter and resume for the employer to keep on file.
- If you would like to work for a small doctor's office or similar practice, they may not have posted a position online. Consider calling or emailing their office directly to find out if they are looking for help in your area of interest.
- If you are currently working part-time or have previously worked for a company, you already have a professional connection. Talk to your supervisor to see if they offer any job opportunities in the company, or if they know of any in their industry.



# Search Engines

There are a number of popular online resources to help you discover available job opportunities. We recommend that you explore the sites listed below to search for jobs:

[Bureau of Labor Statistics Occupational Outlook Handbook](#)

[CollegeGrad](#)

[CollegeRecruiter](#)

[CareerRookie](#)

[Glassdoor](#)

[HudsonValleyHelpWanted](#)

[Idealist](#)

[Indeed](#)

[MetroNewYorkJobs](#)

[Monster College](#)

[O\\*Net On Line](#)

[LiveCareer](#)

[Simply Hired](#)

[Vault](#)

[Westchester County Jobs](#)

[Zip Recruiter, college-jobs](#)



# Specialized Search Sites

## **Former Student-Athletes:**

[Former Student Athletes Career Center](#)

## **Government:**

[USA JOBS](#)

## **Nonprofits:**

[Idealist](#)

## **Healthcare:**

[ExploreHealthCareers](#)

[Liquid Compass](#)

[HealthcareAdministrationJobs](#)

[Health eCareers](#)

[HealthJobsNationwide - Health Admin](#)

[iHireHealthcareAdministration](#)



# Networking

Look to your networks of friends, family, fellow students and previous job supervisors in your area of interest to see if they can recommend job openings or are available to discuss their career path with you. Here are a few suggestions to utilize your network:

- Ask someone you know for an informational interview.
- Ask if you can shadow someone for a few hours one day.
- Attend a networking event sponsored by Mercy College or a professional association.
- Use your social networks (wisely!) to network with professionals online.



# Staffing Agencies

Staffing agencies help connect job seekers with the right companies and positions, typically with no upfront fee. Often, staffing agencies focus on a specific industry or type of cluster of job opportunities. You may want to consult the Career Team before working with a staffing agency.

- [Concorde Personnel](#)
- [Maxim Healthcare Services](#)
- [Medical Staffing Network](#)
- [Total Healthcare Staffing](#)



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Handshake

<https://mercy.joinhandshake.com/login>