MAKE YOUR CAREER EPIC!

Explore career paths and learn about yourself.

Prepare to market yourself in your field.

Implement your plan through internships, volunteer work, and other field experiences.

Career Launch!

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JOB SEARCH RESOURCES

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HUMAN SERVICES & EDUCATION
CAREER COMMUNITY
Are you supportive, empathetic or concerned with the welfare of others? Are you interested in learning about careers in mental health, teaching, social services, or community development? Would you like to empower, train, motivate and/or educate others, handle a crisis, or develop resources? Could you see yourself working for the good of society? The Human Services and Education Career Community might be for you!

Related career paths include:

To join a Career Community, visit https://career.mercy.edu/channels/career-communities/, select a career community page and click Join This Career Community.

Mercy College's online job resource site is a powerful tool you can use to discover full-time and part-time jobs and internships.

➢ To get started log in here: Handshake

Your username is your Mercy email address, and your password is your Mercy Connect password.

➢ Search for internships and jobs in Handshake. Check out this quick video for tips: https://career.mercy.edu/resources/how-to-apply-for-internships-jobs/

➢ Apply from your Phone! Download “Handshake Jobs & Careers”
  iTunes App Store
  Google Play Store
Leverage the world’s largest professional network to build relationship and connect to opportunities. LinkedIn is for anybody and everybody who is interesting in new opportunities to grow their careers and to connect with other professionals.

- **LinkedIn Job Search**
  Harness the power of your network to uncover insights, such as who you know at a company, providing you an edge in your job search.

- **LinkedIn Salary**
  Discover your earning potential with LinkedIn Salary. Explore salaries by job title and location. See how years of experience, industry, location and more can influence your salary.

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**Getting Started**

- **LinkedIn 101: Why Use LinkedIn?**
- **Signing Up**
- **Choose a Professional Photo**
- **Write a Good Profile Summary**
- **Improve and Tweak Your Profile**
- **Request LinkedIn Recommendations**
- **Use LinkedIn Endorsements**
- **Include Your LinkedIn Profile Address on Your Resume**
There are a number of popular online resources to help you discover available job opportunities. We recommend that you explore the sites listed below to search for jobs:

- CollegeGrad
- CollegeRecruiter
- CareerRookie
- Glassdoor
- HudsonValleyHelp Wanted
- Idealist
- Indeed
- MetroNewYorkJobs
- Monster College
- The Muse
- Occupational Outlook Handbook
- O*Net On Line
- LiveCareer
- Simply Hired
- Vault
- Westchester County Jobs
- Zip Recruiter, college-jobs

Develop your search strategy. Sell the best version of yourself. Think yourself as a unique product, then use your academic and work experience to implement and develop your unique search strategy. Stay on track, establish weekly goals for your job search activity, be organized and keep a record of contacts and follow-up dates.

**Social and Human Services:**
- Up-to-date information of relevance to the Human Services profession
- National Organization for Human Services
- National Association of Social Workers
- Social Service Job Site
- American School Counselor Association

**Nonprofits:**
- Idealist

**Teaching:**
- NYC Department of Education
- OLAS (Application system for NY)
- CT Reap (Application system for CT)
- NJ School Jobs (Application system NJ)
Networking

Look to your networks of friends, family, fellow students and previous job supervisors in your area of interest to see if they can recommend job openings or are available to discuss their career path with you. Here are a few suggestions to utilize your network:

- Ask someone you know for an informational interview.
  - An informational interview is an informal conversation with someone working in an area that interests you who will give you information and advice. It is an effective research tool in addition to reading books, exploring the Internet and examining job descriptions. It is not a job interview, and the objective is not to find job openings.
  - You may feel awkward making arrangements to talk with people you do not know about their work. However, most people actually enjoy taking a few moments out of their day to reflect on their professional life and to give advice to someone with an interest in their field.

- Ask if you can shadow someone for a few hours one day.

- Attend a networking event sponsored by Mercy College or a professional association.

- Use your social networks to network with professionals online.
  - Connect with alumni, peer, faculty, mentors

Staffing Agencies

Staffing agencies help connect job seekers with the right companies and positions, typically with no upfront fee. Often, staffing agencies focus on a specific industry or type of cluster of job opportunities.

- ACCESS STAFFING
- HUMAN SERVICES CAREER NETWORK
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BX Campus: Room 2150
MT Campus: 3rd Floor

CPD@mercy.edu

914.674.7203

Handshake
https://mercy.joinhandshake.com/