



YOUR TEACHING PORTFOLIO

Portfolios are a way to **demonstrate** work through curated examples of your teaching methods, student work, and documents that best highlight your skills and experiences. They display your accomplishments to employers in a creative way and convey your personality as an educator.

1. Include Personal Information

- Name:
- Email:
- Links to Social Media:
- Quick Fun Facts:
- Special Skills:



2. Highlight Experiences

- Education:
- Certification & Endorsements:
- Internship:
- Experiences in and out of teaching:



3. Organize

Map it out. Decide what pages and subpages you will include, as well as the information that will be in each section.

- **For each page ask yourself: "what is the purpose of this page?"** This will prevent your pages from getting cluttered and overpowering to your reader.

4. Dual Use

Use your website to communicate to students, parents, professors, colleagues, and potential employers.

- **The more you can direct traffic to one updated website the better.** Even if you end up needing multiple pages, this will give your constituents a glimpse of who you are as a person and professional.

5. Be True to You

Your website should reflect your personality! It will likely act as a first impression, so put your best foot forward and show your individuality.

- **Don't be afraid to include pictures of your classroom, lots of samples of work, and unique information about you as a teacher.**
- **Employers like seeing that you have a life outside the classroom so share hobbies, interests, or travels as appropriate. It can provide a way to connect on a different topic.**
- **Include personality in your website design, page headings, about me page, and writings.**

6. Display Work

A portfolio is a compilation of materials that exemplifies your skills and qualifications.

- **Pick a few examples that best demonstrate your diverse abilities. Share a syllabus, unit, lesson, pictures, technology integration, differentiation, and professional development.**
- **Be purposeful about what to include; think about how they support your teaching style, goals, and work ethic!**

7. Focus on Students

Focus on why you are in education...the kids! Make sure your student interactions are visible on your website. Do your best to showcase the impact you are making in the classroom.

- **Don't forget: you must receive permission to use students' work or photos of students on your site.**

Using Your Portfolio in your...

Interview

- Provide proof of your work/examples discussed
- Show your tech. integration
- Encourage committee to review examples after interview

Classroom

- Post Class documents and parent notes
- Connect with the community
- Provide links to resources



Resume

- Include your website address or provide a QR code on your resume
- Communicate your adaptability and willingness to learn new skills, such as website design
- Provide further detail about items communicated on your resume

Website Options:

- [Weebly.com](https://www.weebly.com)
- [WIX.com](https://www.wix.com)
- [Google.com/sites](https://www.google.com/sites)
- [Yola.com](https://www.yola.com)
- [Wordpress.com](https://www.wordpress.com)



Remember to:

- Get permission to post student work and images
- Make your site accessible for people with disabilities
- Keep it readable and avoid using too much text
- Define terms and acronyms - don't assume people know!
- Keep your site updated and your message consistent