

Rubric: Travel (42 Possible)

	Exceptional (10)	Very Good (8)	Acceptable (6)	Needs improvement (2)	Poor (0)
Travel Description (10 points max)	Academic, experiential, professional, and research interests in relation to the travel opportunity are described using clear, concise, and easy to understand (non-specialist) language. The applicant provides an abstract, if presenting. Free of grammatical errors and is structured excellently.	Academic, experiential, professional, and research interests in relation to the travel opportunity are clear and generally easy to understand w/ a few exceptions (e.g. uses some jargon understood only by disciplinary specialists). The applicant provides an abstract, if presenting. Few grammatical errors and well structured.	The description is adequate but greater clarity is readily possible. Description may not explain research topic or experience concisely. The applicant provides an abstract, if presenting. May have some grammatical and structural errors.	No additional description or description is vague & relevance to academic, experiential, professional, and research interests is not completely clear. The applicant provides an abstract if presenting. Grammatical and structural errors are very noticeable.	It is unclear what is being proposed, writing is unclear/ not easy to comprehend, and/or grammatical/structural errors are prevalent. The applicant does not include an abstract if presenting.
Development Potential for Learning, Academic, Career, and Personal Development (10 points max)	Travel will significantly enhance student development in terms of learning outcomes, advancing skills, & developing as a professional in their area of study.	Travel will enhance student development in terms of learning outcomes, advancing skills, & developing as a professional in their area of study.	Travel will enhance student's academic development in at least 1 of the 3 areas in previous categories.	Ability to advance student learning is less likely either because of the nature of the travel or the nature of the student's role in the experience.	It is not apparent how the travel will contribute to development and/or would contribute to development in a very minor manner.
Faculty/Staff Endorsement (10 points max)	Very Strong endorsement of opportunity & student. Faculty/staff commits to mentoring student for duration of project. Experience has an excellent expectation of being completed.	Strong endorsement of travel & student, faculty/staff mentor available to student for duration of the experience. Experience has a high likelihood of successful completion.	Faculty/staff reference endorses project & student. Commitment to mentor student for the project vague or unclear. Some uncertainty about likelihood of successful completion.	Faculty/staff has some reservations about the travel &/or the student and their commitment to be available as a mentor for student is absent. Likelihood of success is questionable.	Reference does not support travel and/or student in a meaningful way. The experience as designed has little chance of being successful.
	Exceptional (5 points)	Very Good (4 points)	Acceptable (3 points)	Needs Improvement (2 points)	Poor (1 point)
Budget (Appropriateness & Justification) (5 points max)	Budget is very reasonable; costs are directly related to the project & appropriate for the activities proposed. Applicant included strong justification for their items.	Budget is generally thorough and reasonable. Efforts have been made to obtain funding from other sources.	Budget is mostly adequate but incomplete, some amounts appear unreasonably high and/or are not directly relevant to the opportunity,	Some costs are partly relevant but many budget expenses are not clearly related to the opportunity and/or are unreasonably high. No efforts to obtain other funding	Many budget expenses are not clearly related to the opportunity.
Broader Impacts Only score here for non-conference travel (5) If you score student in Conference Only-do not score broader impacts (5 points max)	Applicant clearly addresses the broader impacts and significance of the research/professional experience for the students, university, and/or society as a whole.	Applicant addresses some of the broader impacts of the research/professional experience for the students, university, and/or society as a whole.	Applicant alludes to some broader impacts of the research/professional experience. OR Impacts not described in a way that indicates significance.	Broader impacts vague & generally not easy to follow.	It is unclear what the broader impacts of the research/professional experience proposal are.
CONFERENCE ONLY Role at Conference (5 points max)	Chairing/Organizing (5)		Presenting (3)		Attending (1)
Preference for First-time Applicants (2 points max)	Add 2 points to total score if applicant has not previously received a scholarship through the Experiential Learning Scholarship Fund				