**Jane Smith**

111 W. Main Street, Binghamton, NY 13902

(607) 777-7777 – jstudent@binghamton.edu

**EDUCATION**

 **PhD in English** Expected May 20XX

 Binghamton University, State University of New York

 Dissertation: Southern Writers and the American Revolution

 Committee: Dr. Andrea Stone, Dr. Martin Jackson, Dr. Cynithia Holt, Dr. Jay Jones (Chair)

 **MA in English**

 Binghamton University, State University of New York May 20XX

 **BA in Mass Communications and Theatre** May 20XX

 University of Scranton, Scranton, PA

**TEACHING EXPERIENCE**

 **Composition Instructor** August 20XX – Present

 Research & Writing Program, Binghamton University

* Facilitate seven sections of English composition for first-year, undergraduate students.
* Plan and teach a writing-intensive course with topics based on current events.
* Use instructional technology to enhance pedagogical technique.
* Teach in part with an innovative, interdisciplinary team-teaching program design.

 **Literature Instructor** August 20XX – May 20XX

 English Department, Binghamton University

* Instructed two sections of literature, including *Irish Authors of the Twentieth Century* and *Introduction to American Poetry*
* Integrated multimedia and humanities approaches to teaching literature using film and instructions technology.

 **Teaching Assistant** August 20XX – December 20XX

 Department of English, University of Scranton, Scranton, PA

* Collaborated with a faculty member on the creation of the course syllabus.
* Taught a section on 1960s film criticism, including film history and societal context.
* Planned lessons and assignments, led discussion sections, and graded papers.
* Organized and led group discussions on social and academic issues.

**RESEARCH EXPERIENCE**

 **Doctoral Research Assistant** August 20XX – Present

 English Department, Binghamton University

* Conducted primary source research at numerous archives, examining publication history through multiple sources.
* Examined the writings of Arthur Millers, Eugene O’Neill, and Edward Albee, exploring their publication records, construction of literary identity, and personal narratives.

 **Research Assistant**  January 20XX – May 20XX

 English Department, Binghamton University

* Assisted Dr. Andrea Stone with resource, primarily conducting primary and secondary source research.
* Organized information and scheduled sessions for the 20XX Annual Literary Scholars Research Symposium.

**PUBLICATIONS**

 **Smith, J**., Scott, K., & Moore, T. “Title”. Journal, Vol. 6, pp 12-28.

 Robinson, L., **Smith, J.,** Arnold, L. K., & Wilson, M. “New Insights into American Poetry of the

 late 1980s”. Campus Press, 20XX.

**PRESENTATIONS**

 “American Gothic: The new millennium,” New York Graduate College Seminar, Albany, NY,

 March 20XX.

 “Writing Under Pressure: Creating Writing and the Graduate Student Experience,” 20XX

 Annual Literary Scholars Research Symposium, Binghamton, NY, April 20XX.

 “The Cinematic Representations of American Playwrights of the 1940s,” American Literature

 Association, Boston, MA., August 20XX.

**HONORS AND AWARDS**

 Dissertation Award, American Literature Association April 20XX

 Harpur College Dissertation Award, Binghamton University March 20XX

 Summer Research Grant, American Writers Conference May 20XX – August 20XX

 Outstanding Senior Scholar, University of Scranton May 20XX

**PROFESSIONAL EXPERIENCE**

 **Managing Editor**  May 20XX – July 20XX

 New England Journal of Literature, Newport, RI

* Processed approximately 20 manuscripts submitted for publication each quarter.
* Oversaw productions and publication process for quarterly publication.
* Maintained editorial correspondence with prospective contributors.
* Conducted business transactions including publicity, subscription services, and journal advertising.

**UNIVERSITY SERVICE**

 **President** May 20XX – May 20XX

 Graduate Student Organization, Binghamton University

* Serve as president of student senate comprised of graduate student organizations across academic departments and schools.

**PROFESSIONAL MEMBERSHIPS**

 Modern Language Association (MLA)

 American Literature Association (ALA)

**REFERENCES**

**Dr. Jay Jones, Assoc. Professor of English Dr. Cynthia Holt, Assoc. Professor of English**

Binghamton University Binghamton University

(607) 777-XXXX, jemail@binghamton.edu (607) 777-XXXX, cemail@binghamton.edu

**Dr. Andrea Stone, Assoc. Professor of History**

Binghamton University

(607) 777-XXXX, aemail@binghamton.edu