YOUR JOB SEARCH TOOL: HireMizzouTigers.com, powered by Handshake, is the central employment site for all MU students and alumni.

What can you do on Handshake?

APPLY: Part time jobs, full time jobs, internships, and other career opportunities
RESEARCH: Local, national, and international employers who want to connect with Mizzou to recruit
RSVP: Career fairs, events, and interview schedules
CONNECT: Peer and employer messaging opportunities to network with others
REVIEW: Recommendations for events and jobs based on interests, search history and connections

GET STARTED: Learn how to login to and utilize Handshake’s many features to find opportunities and get noticed by employers.

1 LOGIN
- Go to HireMizzouTigers.com > Students (http://missouri.joinhandshake.com)
- Enter your PawPrint and Password
- Some basic information has already been uploaded to your profile from the Registrar’s Office

2 PERSONALIZE PROFILE
- Your Handshake homepage recommends opportunities and provides resources for career paths
- Select your Career Interests: job type, job roles/functions you are interested in, where you want to live, and more. This helps Handshake recommend opportunities that fit you
- Click on the Build your Profile Faster option to help you complete sections
- Add data to Education, My Journey (your bio), Work & Volunteer Experience, Organizations & Extracurriculars, Courses, Projects, and Skills
- Once complete, we encourage you to make your profile public so it’s visible to employers

Your profile is almost ready: now upload your resume and start searching.
3  UPLOAD DOCUMENTS

- Click on your initials (upper right) > Documents
- Add your Resume and add any other documents like Cover Letters, Transcripts, and more

Note: Your initial resume is reviewed by a career services staff member within 3-5 business days. MAKE SURE AND ALLOW TIME FOR REVIEW when applying for positions. This process is to your benefit: we provide helpful feedback to your document before you apply to positions. Once approved, you will not need subsequent documents approved.

4  FIND JOBS AND APPLY

- Click on Jobs and use filters to find relevant vacancies. Common filters include: Location, Job Type, Industry, or Employers
- You can tag jobs to Save, Follow employers, and create a Saved Search
- Click the Apply or Apply Externally button: add the application documents directed by the prompts
- Carefully follow application instructions included on the job profile

5  RSVP FOR EVENTS

- Click on Events to find upcoming events and fairs, both in-person and online: you can filter events by type and sponsoring career center
- Search upcoming Career Fairs, where you can register and view attending employers

6  MESSAGE PEERS

- If you make your profile public, you have the chance to reach out to other students and alums across the Handshake platform.
- You can message others about their experience and education, and ask recruiters their thoughts on resumes and interviewing, and other professional topics

Keep using Handshake throughout your Mizzou career and beyond.

next steps: Talk with a Career Specialist for one-on-one assistance: https://career.missouri.edu/connect
Check out more resources at https://career.missouri.edu > Resources tab