

guide to

HIREMIZZOUTIGERS



YOUR JOB SEARCH TOOL

HireMizzouTigers.com, powered by Handshake, is the central employment site for all MU students and alumni.

What can you do on Handshake?

APPLY: Part time jobs, full time jobs, internships, and other career opportunities

RESEARCH: Local, national, and international employers who want to connect with Mizzou to recruit

RSVP: Career fairs, events, and interview schedules

CONNECT: Peer and employer messaging opportunities to network with others

REVIEW: Recommendations for events and jobs based on interests, search history and connections

GET STARTED

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LOGIN

- Go to HireMizzouTigers.com > Students
(<http://missouri.joinhandshake.com>)
- Enter your university credentials
*Some basic information has already been uploaded to your profile from the Registrar's Office

Find a Job

Students and Alumni: HireMizzouTigers is powered by the Handshake platform. Please register/login by clicking a button below. You will have access to job postings, interview schedules, career events, and more. [Get Started](#)

Students

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PERSONALIZE PROFILE

- Your Handshake homepage **recommends** opportunities and provides resources for career paths
- Select your **Career Interests**: job type, job roles/functions you are interested in, where you want to live, and more. This helps Handshake recommend opportunities that fit you
- Click on the **Build your Profile Faster** option to help complete sections
- **Add data** to Education, My Journey (your bio), Work & Volunteer Experience, Organizations & Extracurriculars, Courses, Projects, and Skills
- Once complete, we encourage you to **make your profile public** so it's visible to employers

Your profile is almost ready: now upload your resume and start searching.



Career Center
University of Missouri

Lower Level
Student Success Center

(573)882-6801
career.missouri.edu
career@missouri.edu



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UPLOAD DOCUMENTS

- Click on your initials (upper right) > **Documents**
- Add your **Resume** and add any other documents like Cover Letters, Transcripts, and more

Note:

Your initial resume is reviewed by a career services staff member within 3-5 business days. **MAKE SURE AND ALLOW TIME FOR REVIEW** when applying for positions. This process is to your benefit: we provide helpful feedback to your document before you apply to positions. Once approved, you will not need subsequent documents approved.

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FIND JOBS AND APPLY

Filters
Job type

Full-Time

Part-Time

Internship

On-Campus

- Click on **Jobs** and use filters to find relevant vacancies. Common filters include: Location, Job Type, Industry, or Employers
You can tag jobs to **Save**, **Follow** employers, and create a **Saved Search**
- Click the **Apply** or **Apply Externally** button: add the application documents directed by the prompts
- **Carefully follow application instructions** included on the job profile



Apply Externally

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RSVP FOR EVENTS

- Click on **Events** to find upcoming events and fairs, both in-person and online: you can filter events by type and sponsoring career center
- Search upcoming **Career Fairs**, where you can register and view attending employers



+ RSVP for Event

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MESSAGE PEERS

- If you make your profile public, you have the chance to reach out to other students and alums across the Handshake platform.
- You can message others about their experience and education, and ask recruiters their thoughts on resumes and interviewing, and other professional topics

To view Truman's profile, join the Handshake Community

- ✓ Message students and alumni with similar experience
- ✓ Receive messages about job opportunities from potential employers
- ✓ Browse jobs and other resources from your school

👁 Your profile will be visible to employers, students, and alumni across all Handshake colleges and universities.

Not Now

Join

Keep using Handshake throughout your Mizzou career and beyond.

next steps:

Talk with a Career Specialist for one-on-one assistance: <https://career.missouri.edu/connect>
Check out more resources at <https://career.missouri.edu> > Resources tab