

## Report Your Internship or Other Experience

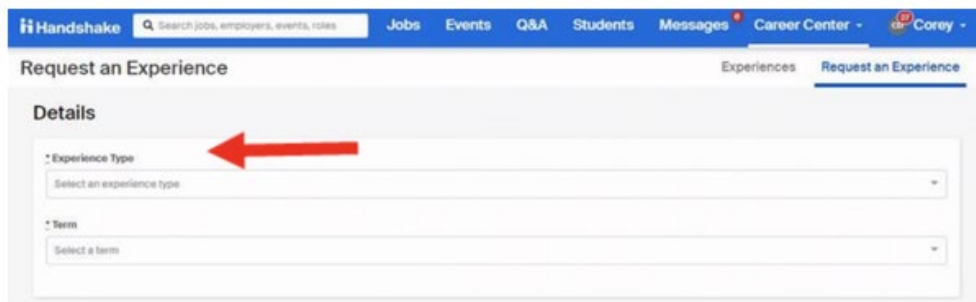
Have you completed any of the following while pursuing a degree at UNT?

- Internship
- Student Teaching
- Practicum
- Co-op
- Study Abroad
- Service Learning

If so, submit this [form](#) in Handshake, even if you did *not* earn credit. Your information will allow us to help other students benefit from these valuable experiences. Thank you in advance for your submission!

### Credit vs. Not-for-Credit

You will indicate if you are seeking credit or not in the “Experience Type” field.



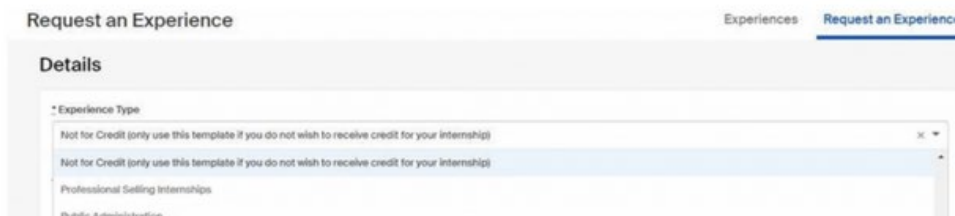
The screenshot shows the 'Request an Experience' form in Handshake. The 'Experience Type' dropdown menu is highlighted with a red arrow. The dropdown menu is currently empty, showing 'Select an experience type'.

If you are seeking credit from your department, please type the department name in the box. You’ll be notified once your department has reviewed your request.



The screenshot shows the 'Request an Experience' form. The 'Experience Type' dropdown menu is filled with 'Integrative Studies and Social Sciences Internships'.

If you are *not* requesting credit, type “not for credit.”



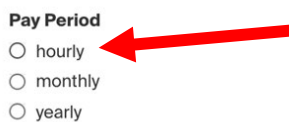
The screenshot shows the 'Request an Experience' form. The 'Experience Type' dropdown menu is filled with 'Not for Credit (only use this template if you do not wish to receive credit for your Internships)'.

### Salary

Report your *hourly pay* here. Once you start to type an amount in the salary field, you can select hourly for the Pay Period, but you won’t see the option to select Pay Period until you click in the Salary field.



The screenshot shows the 'Request an Experience' form. The 'Salary' field is filled with '\$ 15'.



The screenshot shows the 'Request an Experience' form. The 'Pay Period' dropdown menu is filled with 'hourly'.